



**City of Prineville**  
**DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT**  
**CITY HALL**  
**387 N.E. THIRD STREET**  
**PRINEVILLE, OR 97754**  
**(541) 447-5627**

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September 27, 2016

To: City Council  
From: Phil Stenbeck, CFM, Planning Director  
Re: Downtown Strategic Plan (DSP) Committee Grant Program.

This memorandum is an update on the Downtown Strategic Plan (DSP) Committee Grant Program. At the last DSP Committee, the Committee ranked the 9 projects that were submitted for the DSP Committee Grant Program. The projects were ranked 1 to 9 by 11 committee members.

The City Council budgeted dollars for this program that were able to possibly fund 4 and a half projects of the 9 proposed projects. The Chamber of Commerce has stepped forward to fill the funding gap for the 5th project, so the 5<sup>th</sup> project is now funded if the Council chooses to fund the projects. The DSP Committee respectfully requests the City Council approve funding for the top 5 ranked applications.

The top five projects are Projects 1, 2, 3a, 3b and 4 in the table below. (Projects ranked 3a and 3b had a tied score from the Committee.) The applications are attached to this memorandum for your review.

<b>Match</b>	<b>Committee Score</b>	<b>Project Name</b>	<b>Committee Ranking</b>
83%	11	Iverson/Ramsey	1
69%	26	Chand	2
67%	41	Marsh	3a
64%	54	Simmons	4
72%	41	Elk's	3b
57%	80	Harrannia	6
64%	99	TEBuilding	8
50%	82	Brady	7
50%	61	Senior Center	5

1

Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

APPLICANT INFORMATION: Date: 8/15/16

Name: Bryan Iverson And Scott Ramsay

Property Address: 129 NW 4th Street

Business Name: N/A - To be Rental

Business Mailing Address: Pobox 249 Prineville OR 97754

Business Daytime Phone Number: 541 233 9037 Applicant Phone Number: 541-233-9037

Email: bryan@iversonmedia.com

DESCRIPTION OF PROJECT IMPROVEMENTS:

Complete Redo of Commercial Fronts - To include new doors, windows, frames and a new set of awnings. We will also be painting, adding brick to front look as well.

Additionally, adding two seat planters that look similar to one in front of 150 NW 4th St.

Total Project Cost: \$15,000

Amount Requested: \$2500

(13)



CHECKLIST: The following items must be completed and attached to your application:

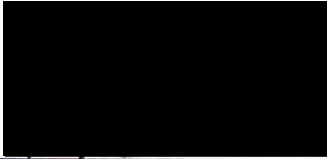
- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale
- Schedule of work to be completed this fiscal year
- Provide Oregon State Business Registration number along with an EIN number



Proposed Commencement Date: 10/1/2016

Proposed Completion Date: 12/31/2016

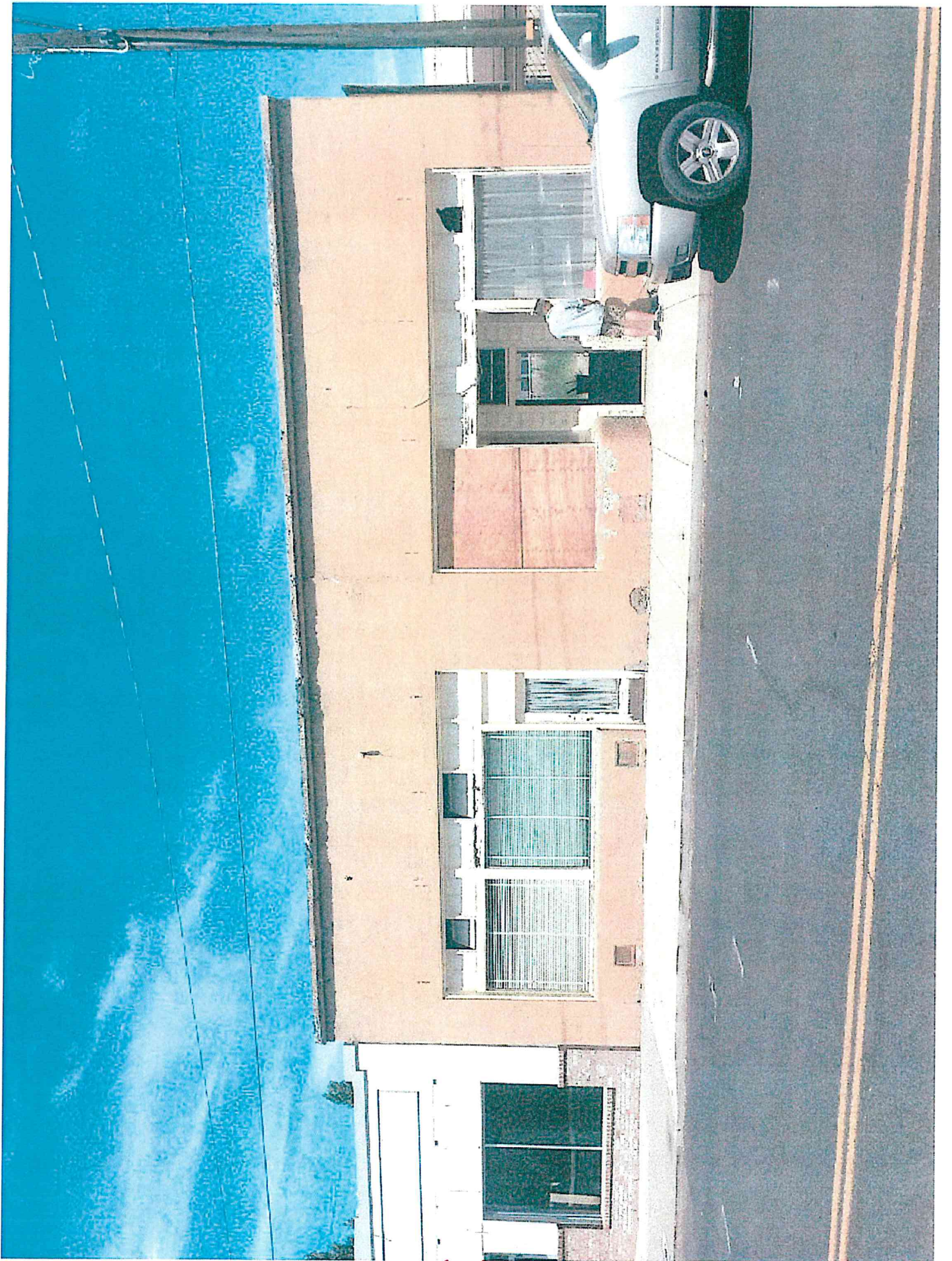
BR (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DSP Project Completion Form.

BR (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

<u>SCOTT RAMSAY</u> <u>BRYAN IVERSON</u>		<u>8.15.14</u> <u>9/15/16</u>
Applicant Name	Applicant Signature	Date

<u>BRYAN IVERSON</u> 	 <u>SCOTT RAMSAY</u>	<u>9/15/16</u> <u>8.15.14</u>
Business Owner Name	Business Owner Signature	Date
Property Owner Name	Property Owner Signature	Date





(15)





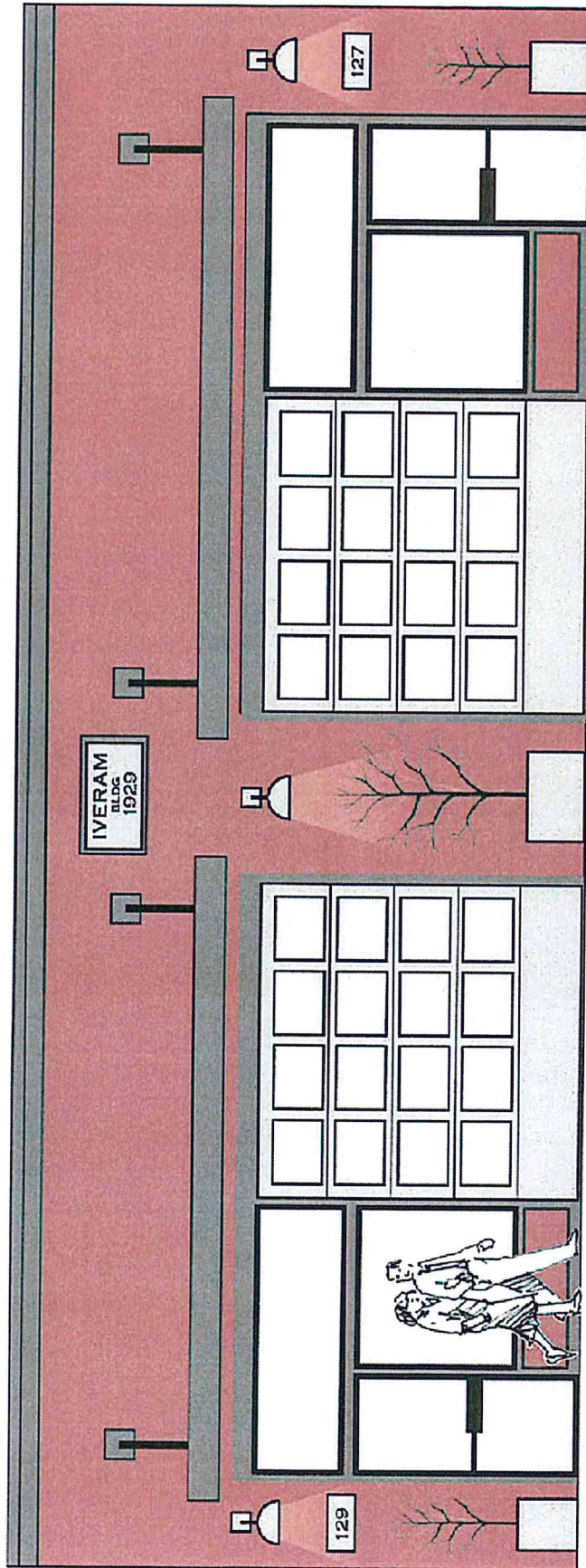
(16)





(17)





2

Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

**APPLICANT INFORMATION:**

Date: 8/16/16

Name: Sanita Chand

Property Address: 123 NE 3rd St

Business Name: E Conolodge

Business Mailing Address: 123 NE 3rd St

Business Daytime Phone Number: 541-447-623 | Applicant Phone Number: 541-447-6231

Email: [REDACTED]

**DESCRIPTION OF PROJECT IMPROVEMENTS:**

New paint scheme according to "Choice Franchise"

2 colors (Franchise will advise on the pattern)

Total Project Cost: approx \$8000.00

Amount Requested: 2500.00

(19)



CHECKLIST: The following items must be completed and attached to your application:

- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale
- Schedule of work to be completed this fiscal year
- Provide Oregon State Business Registration number along with an EIN number

Proposed Commencement Date: awaiting Franchise input <sup>by</sup> Sept. 30 2016

Proposed Completion Date: Oct 30 2016

SC (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DIG Project Completion Form.

SC (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

Econolodge  Aug 8 16  
Applicant Name Applicant Signature Date

Sunita Chand  Aug 8 2016  
Business Owner Name Business Owner Signature Date

Sunita Chand  Aug 8 16  
Property Owner Name Property Owner Signature Date

Estimate

# Vortex Painting

For: Econo Lodge  
123 Ne 3rd Street Prineville Or 97754

Estimate No: 3  
Date: Aug 8, 2016

Description	Quantity	Rate	Amount
Exterior painting	1.00	\$7,900.00	\$7,900.00

\* Indicates non-taxable item

Power wash the building check for peeling areas on the building in primer in the bid includes painting material contact me if you have any questions phone number 541-610-9021 my name is Alex. Includes a \$2,000 down after we have power wash the building

Subtotal	\$7,900.00
TAX (8.00%)	\$0.00
<b>Total</b>	<b>\$7,900.00</b>





Wes York  
4158 NW Charles Rd.  
Prineville, OR 97754  
541-420-3322

Date: 8/5/16

Scope of Work: Paint econo Lodge #  
Pressure Wash - ~~Scrape~~ Scrape Prime Where  
needed. Then Paint with Two Coats  
Prot & Lambert Pro-Hide Gold of Sherwin Williams  
Super Paint.

Materials: \_\_\_\_\_  
\_\_\_\_\_

Labor: \_\_\_\_\_  
\_\_\_\_\_

Total Cost: \$200<sup>00</sup>  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for your business  
Wes York

**Fw: Econolodge OR140: Paint Rendering**

1 message

Monika Chand <[REDACTED]>  
Reply-To: "monika.chand@prinevillechamber.com"  
To: "amanda@prinevillechamber.com" <amanda@prinevillechamber.com>

Mon, Aug 29, 2016 at 2:57 PM

Sent from Yahoo Mail on Android

On Mon, Aug 29, 2016 at 2:35 PM, Sunita Arya-Chand <[REDACTED]> wrote:

Good Afternoon Mr. Shaw,

I had my daughter use the Benjamin-Moore site to create these renderings. The color in use is BM: Yellowstone, the white is BM: Golden Straw.

The finished product would be very similar to the pictures attached.

These colors noted are dupes for the sherwin williams: torchlight and hinoki, respectively. We may still buy SW, but for the sake of this project's timeline, we got some help from the local merchant.

Thank you, please call or email if you've anymore questions.

Best,

Sunita

Daughter: Monika

[REDACTED]







2 attachments



**Belknap Side.png**  
1505K



**Main and Belknap.png**  
1305K



mayonnaise

2152-70

mannequin cream

2152-60

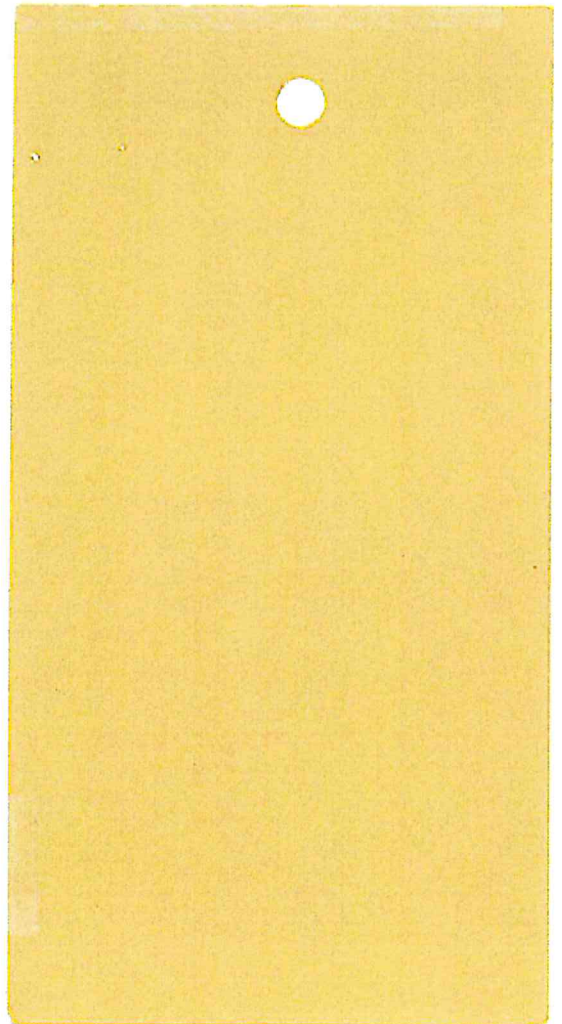
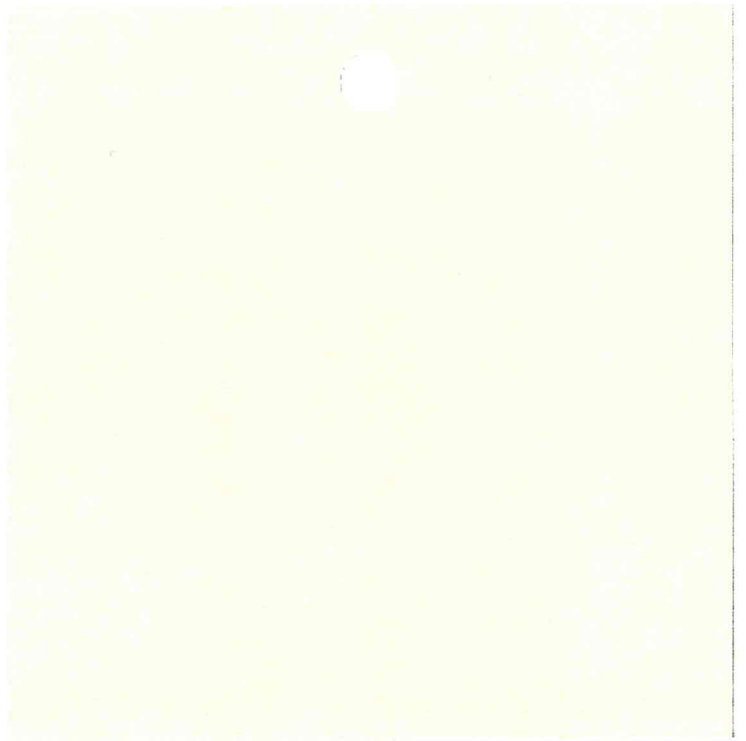
golden straw

2152-50

golden tan

2152-40

BENJAMIN MOORE®  
COLOR PREVIEW® 2152



(26)

3A

Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

**APPLICANT INFORMATION:**

Date: 8-14-2016

Name: John & Shelly Marsh

Property Address: 229 W. MAIN ST

Business Name: DAN'S PLACE

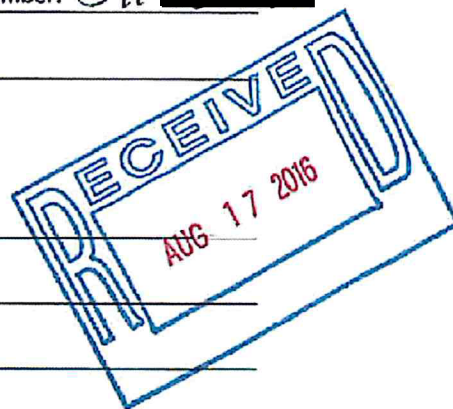
Business Mailing Address: 229 W. Main St

Business Daytime Phone Number: 541-447-7059 Applicant Phone Number: 541- [REDACTED]

Email: [REDACTED]

**DESCRIPTION OF PROJECT IMPROVEMENTS:**

3 color paint  
New Signage  
outside lighting



Total Project Cost: 6000.<sup>00</sup>

Amount Requested: 2000.<sup>00</sup>

(27)

CHECKLIST: The following items **must** be completed and attached to your application:

- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale
- Schedule of work to be completed this fiscal year
- Provide Oregon State Business Registration number along with an EIN number

Proposed Commencement Date: Aug 1 2016

Proposed Completion Date: Jan 2017

SM (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DSP Project Completion Form.

SM (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

John & Shelly Marsl

Applicant Name

[Redacted Signature]

Applicant Signature

8-14-2016

Date

John & Shelly Marsl

Business Owner Name

[Redacted Signature]

Business Owner Signature

8-14-2016

Date

John & Shelly Marsl

Property Owner Name

[Redacted Signature]

Property Owner Signature

8-14-2016

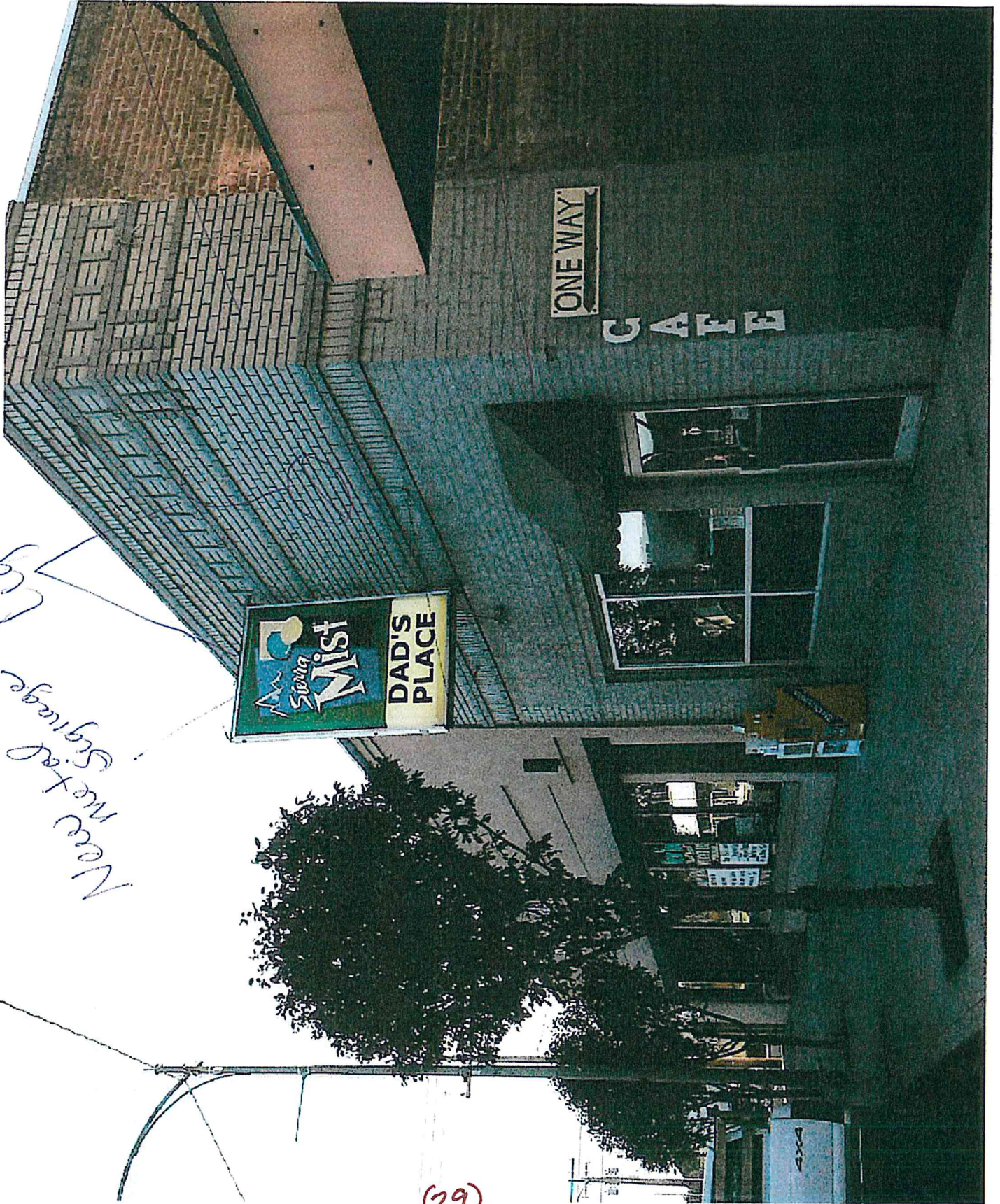
Date



New Paint  
Painted  
already  
already

New  
Awnings

New Metal  
Signage  
Lighting







(30)



3B

Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

**APPLICANT INFORMATION:**

Date: August 2, 2016

Name: Dudley Williams

Property Address: 151 N Main Street

Business Name: Prineville Elks Lodge #1814

Business Mailing Address: PO Box 538, Prineville, OR 97754

Business Daytime Phone Number: 541-447-7084 Applicant Phone Number: \_\_\_\_\_

Email: [REDACTED]

**DESCRIPTION OF PROJECT IMPROVEMENTS:**

To put metal siding on east wall of building to match existing siding on south side of building. Beginning at the intersection of 1<sup>st</sup> and Main, going north on Main street 113' to the south end of building, continuing north on Main Street 86' at that point turn west 16'. This last 16' is between 2 buildings but visible from the street

Total Project Cost: \$ 7,687.<sup>00</sup>

Amount Requested: \$ 2,125.<sup>00</sup>

(31)

CHECKLIST: The following items must be completed and attached to your application:

- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale
- Schedule of work to be completed this fiscal year
- Provide Oregon State Business Registration number along with an EIN number

Proposed Commencement Date: OCT. 1, 2016

Proposed Completion Date: OCT. 31, 2016

DW (Initial) understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DIG Project Completion Form.

DW (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

Dudley Williams [Redacted Signature] 8-2-16  
Applicant Name Applicant Signature Date

Prineville Elks Lodge [Redacted Signature] 8-2-16  
Business Owner Name Business Owner Signature Date

Prineville Elks Lodge [Redacted Signature] 8-2-16  
Property Owner Name Property Owner Signature Date



The Elks Lodge has been an integral part of the Prineville and Central Oregon community since its construction in 1951.

The Elks has been for several years, serving the Veterans, the Prineville Chapter of Band of Brothers and the Veterans' homes in White City and The Dalles.

We help the needy through Christmas Food Baskets and special projects as they occur. The American Red Cross holds their local blood drive at our lodge.

We provide scholarships to local seniors as well as honoring a senior boy and girl each month at our lodge meeting. We hold countless fund raisers during the year for the youth of Prineville. We also host the Local and Regional Elks Hoop Shoot contest each year.

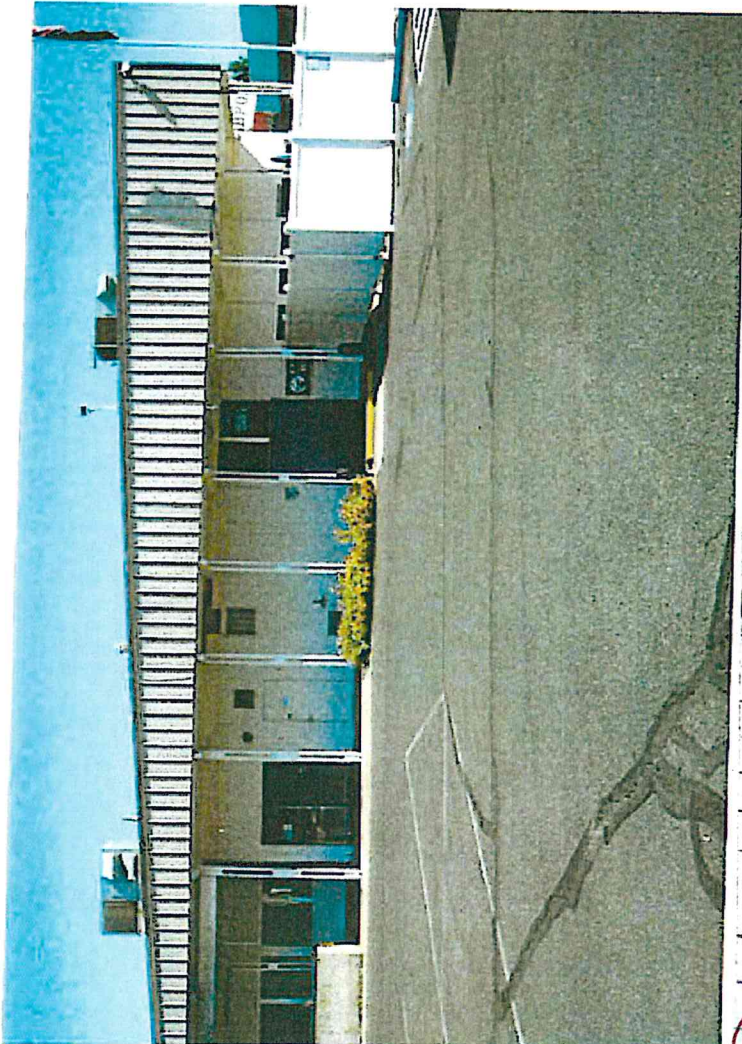
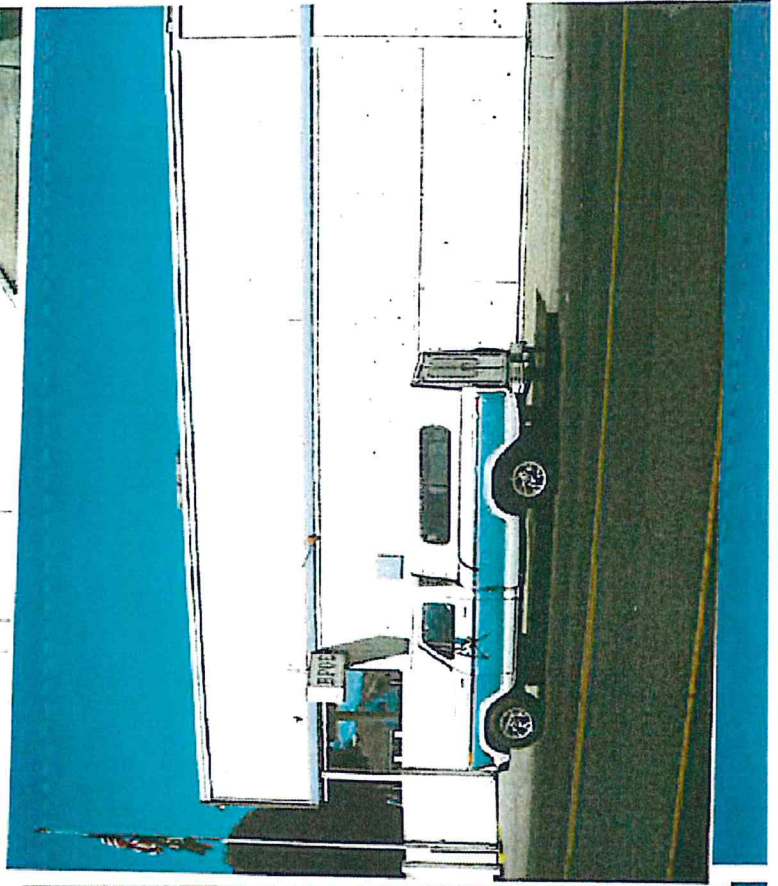
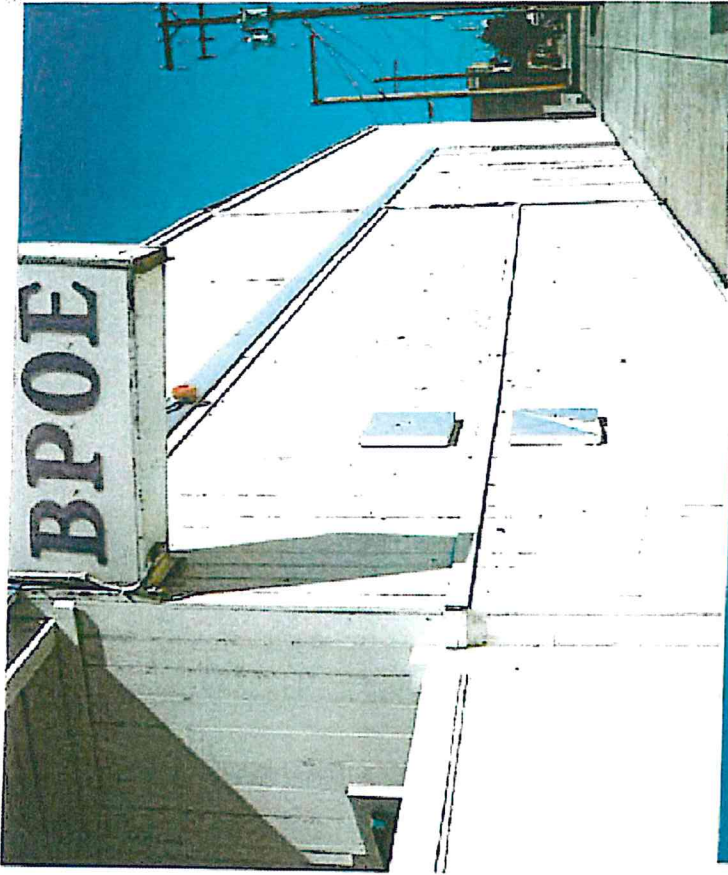
This is but a brief encapsulation of what the Elks do and why we are so important to Prineville and the Central Oregon Community.





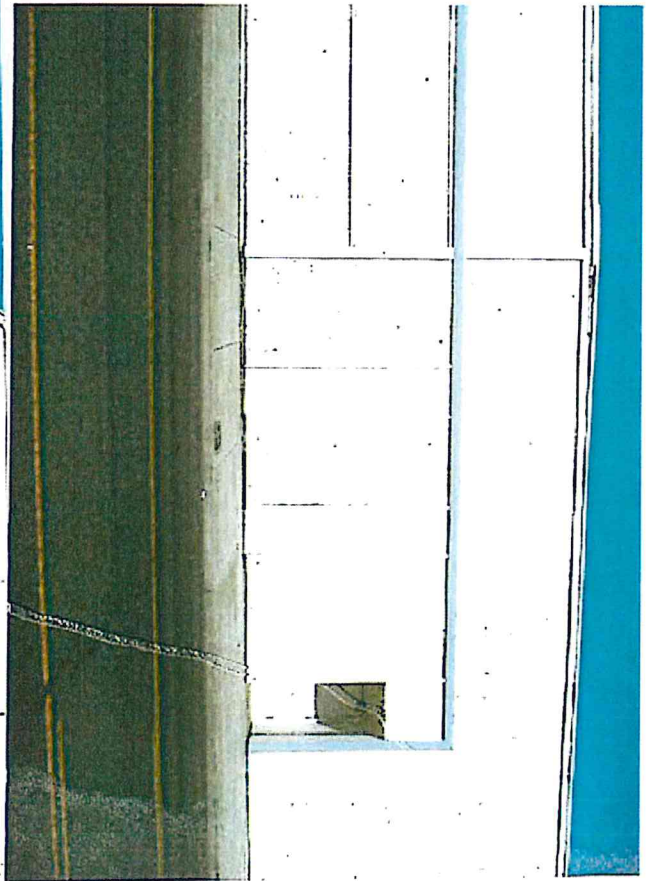
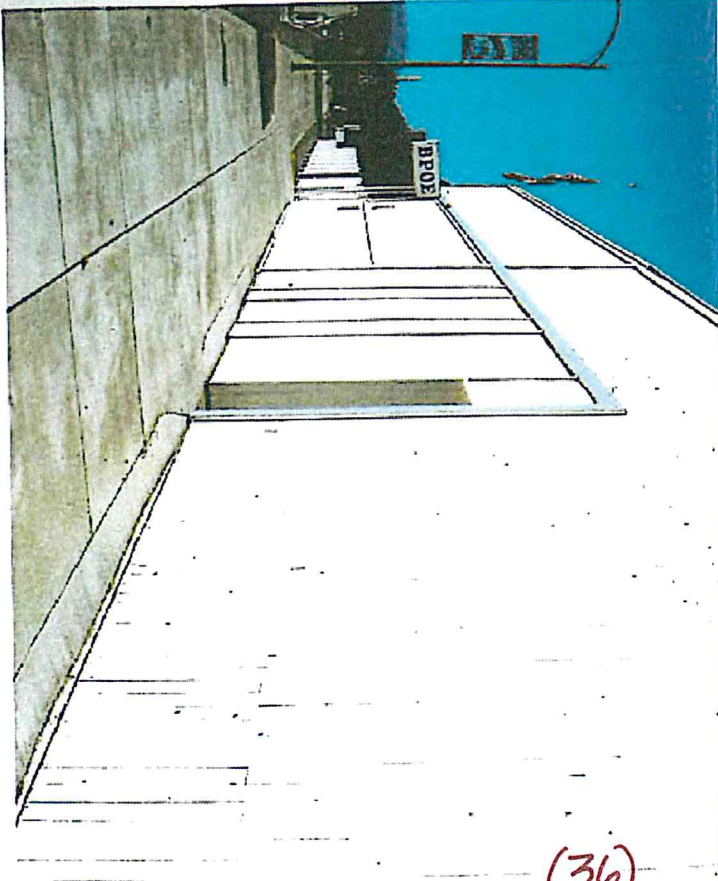
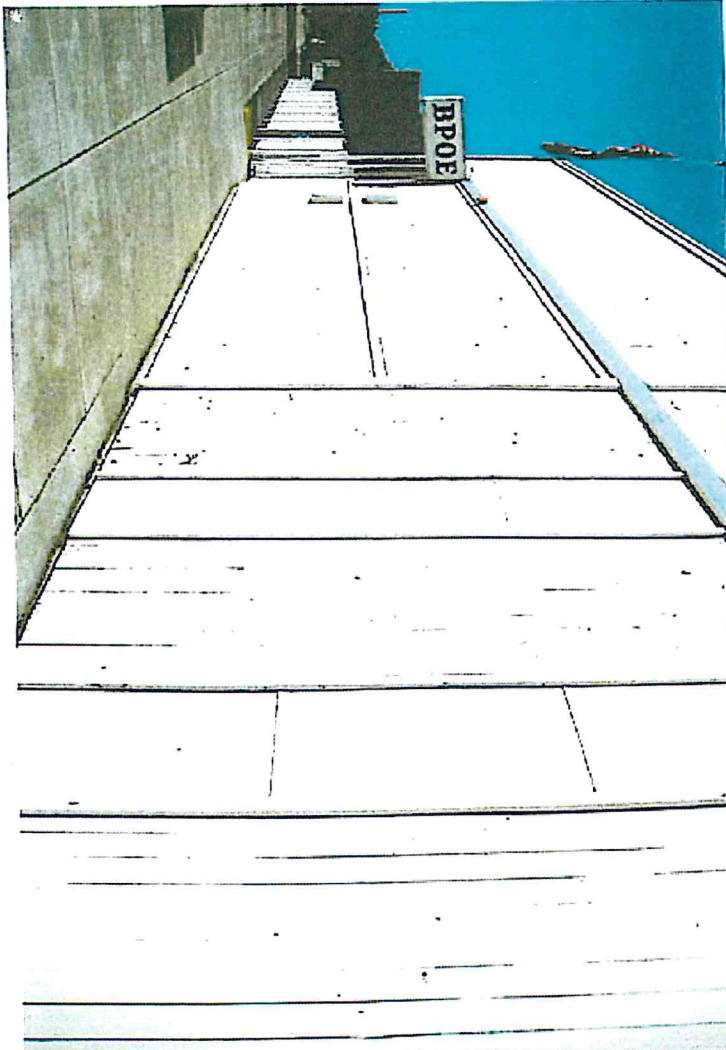
(34)





(35)





(36)



This is the Exact  
Siding (color &  
style) that  
will be used  
on East Side of  
Building

ELKS  
LODGE

Please Refer to  
Photo Page:

BOB HELTON

541- [REDACTED]

4

Date Submitted	DSP Approval Date	City Council Approval Date

CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION

APPLICANT INFORMATION:

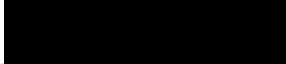
Date: 8/25/16

Name: Jordan Simmons

Property Address: 139 NW 3<sup>rd</sup>

Business Name: Simmons Realty

Business Mailing Address: P.O. Box 400

Business Daytime Phone Number: 447-5638 Applicant Phone Number: 

Email: SimmonsRealty@yahoo.com

DESCRIPTION OF PROJECT IMPROVEMENTS:

See Attached Bids

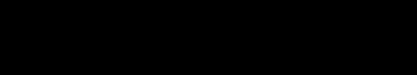

Total Project Cost: 6,992

Amount Requested: 2,500



CHECKLIST: The following items must be completed and attached to your application:

- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale
- Schedule of work to be completed this fiscal year
- Provide Oregon State Business Registration number along with an EIN number

 EIN   
Proposed Commencement Date: 10/1/16

Proposed Completion Date: 11/1/16

JS (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DIG Project Completion Form.

JS (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

Jordan Simmons  8/25/16  
Applicant Name Applicant Signature Date

Same  
Business Owner Name Business Owner Signature Date

Same  
Property Owner Name Property Owner Signature Date

*Bex Construction*

PO Box 330  
Prineville, OR 97754  
(541)350-7800  
CCB#47747

8-25-2016

RE: 139 NW 3<sup>rd</sup> Street, Prineville, Oregon – Simmons Realty

Repair front door- sand, stain and lacquer

Lacquer front posts

Total – including labor and materials: \$1592





**Subject:** [No Subject]

**From:** [REDACTED]

**To:** simmonsrealty@yahoo.com;

**Date:** Thursday, August 25, 2016 1:03 PM

Gordy -

Likely not to exceed \$354 total to fix the green neon outage, parts & labor, shared travel.

To replace all the neon wiring, glass, transformers, etc as new will run \$5400 to \$7950, depending on if you can do without it, or if we need to do it in place. Thanks!

Kevin at Carlson Sign  
382-2182

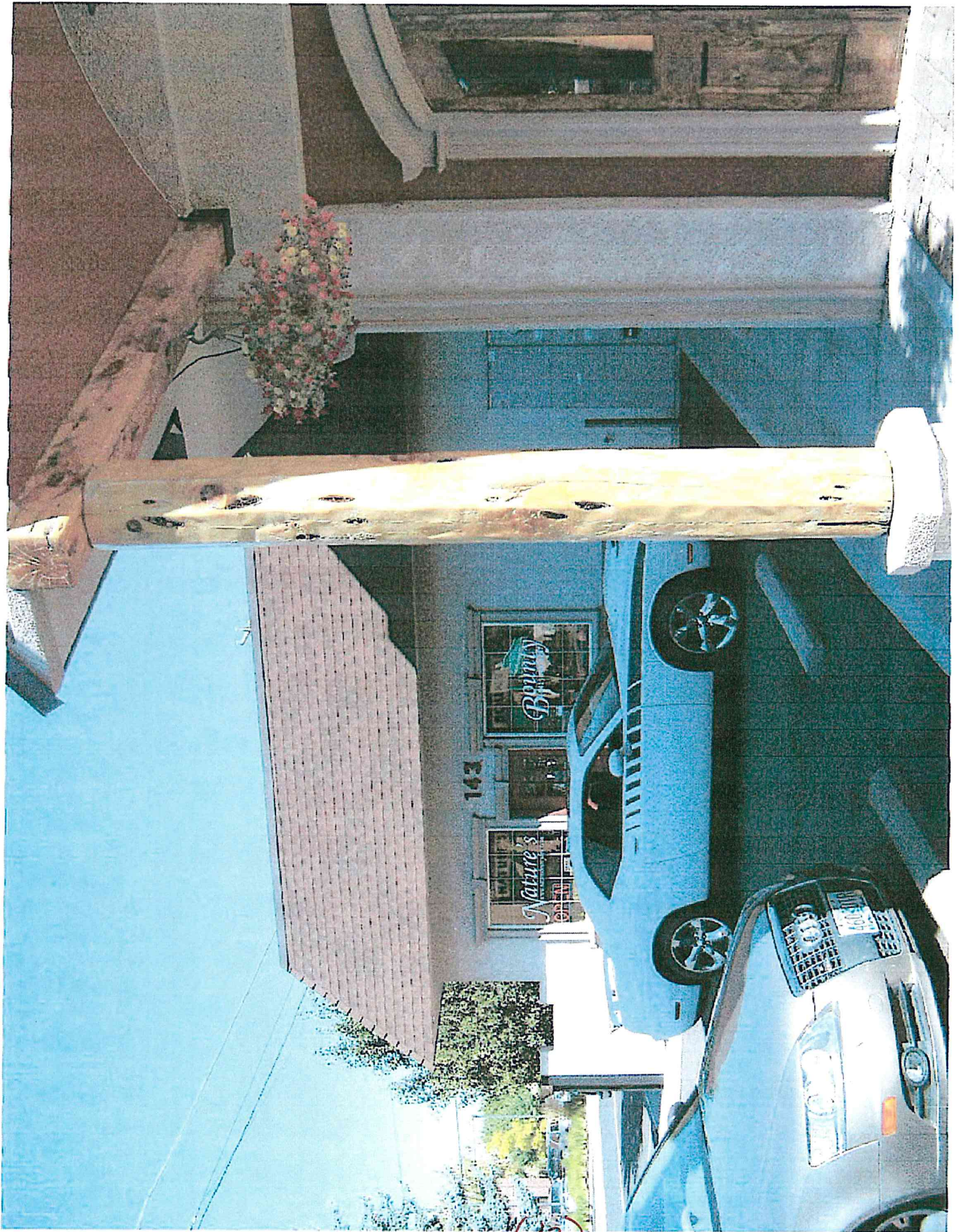
(41)





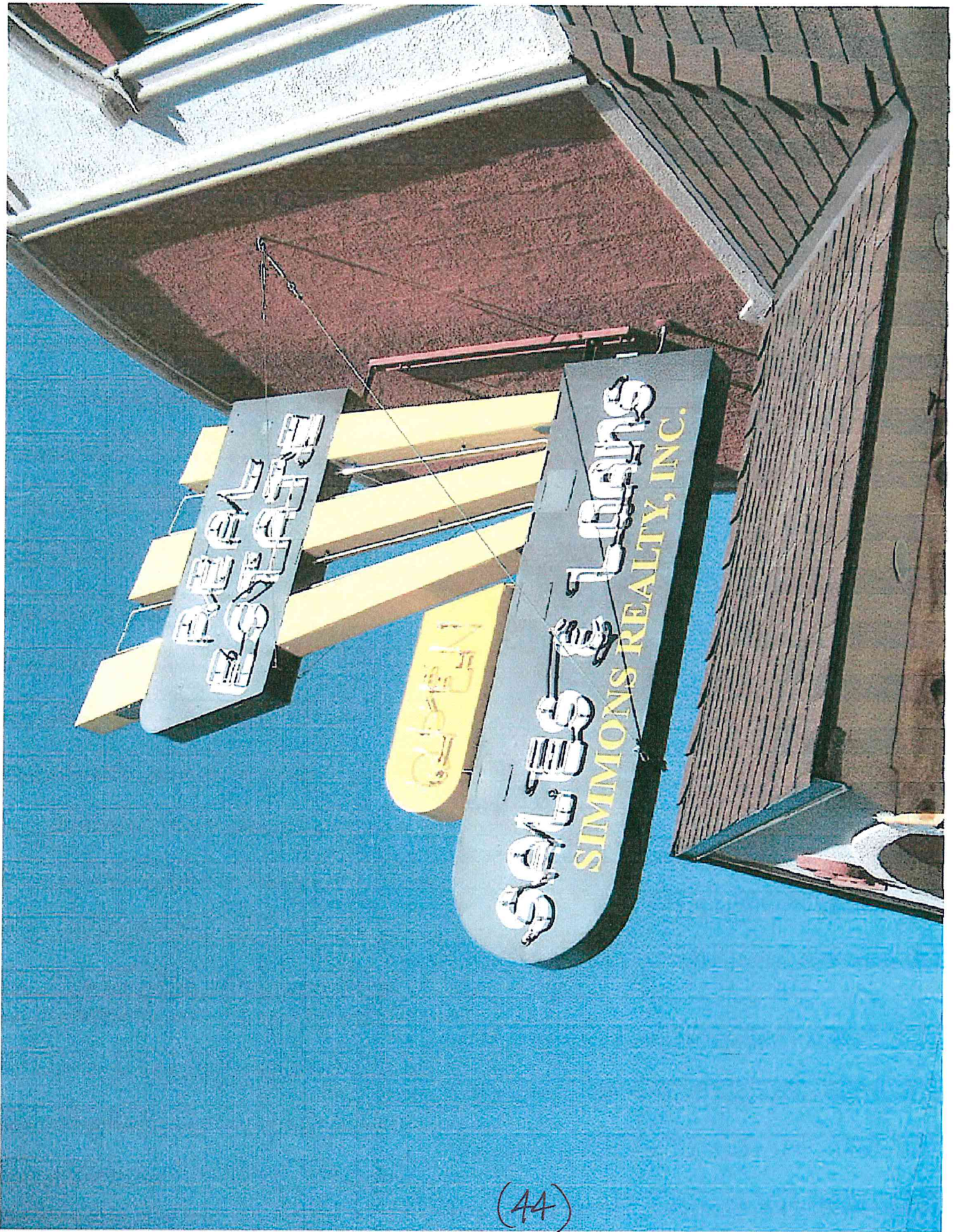
(42)





(43)





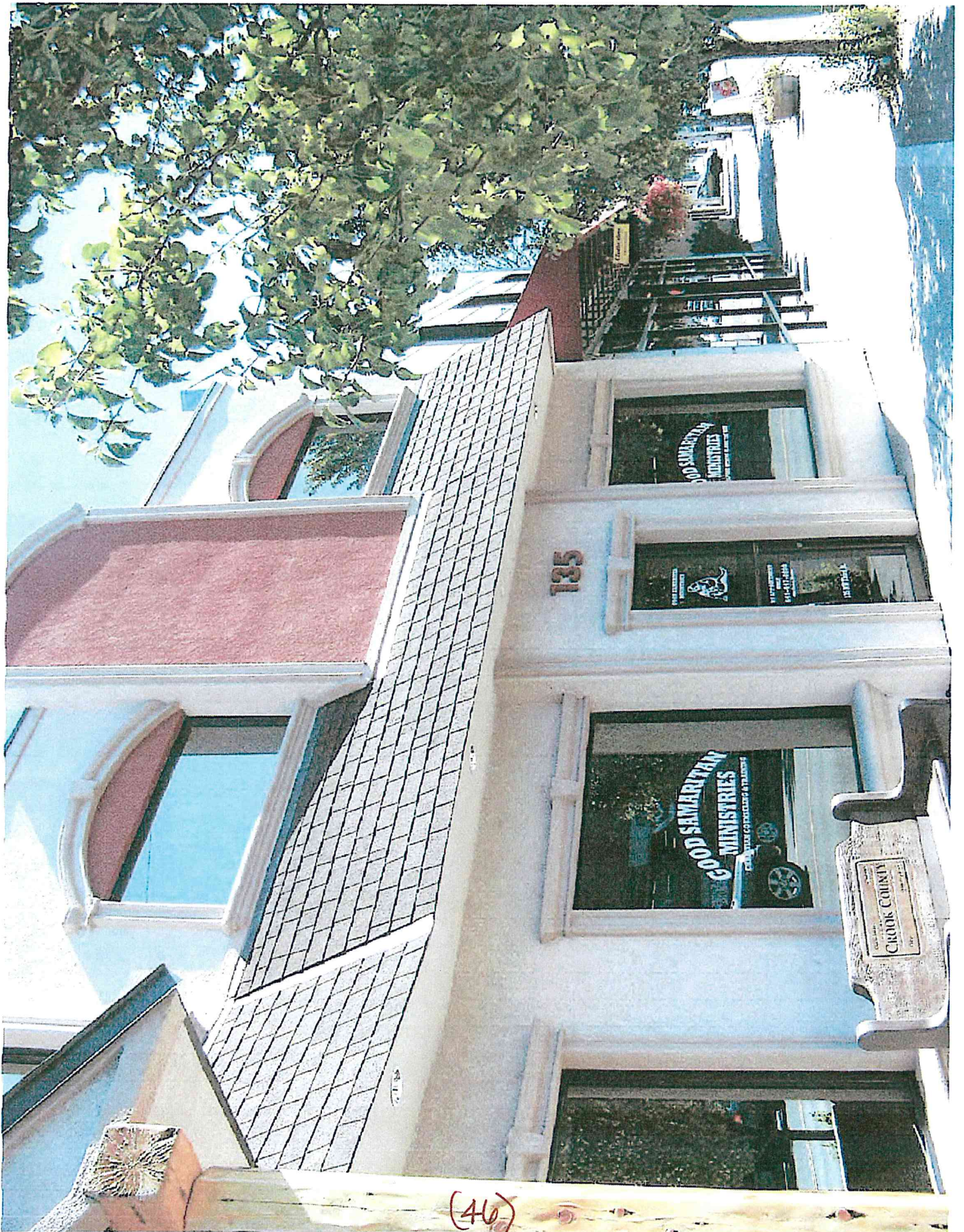
(44)





(45)





(46)



5

Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

APPLICANT INFORMATION:

Date: August 30, 2016

Name: Soroptimist International of Prineville Charitable Trust

Property Address: 180 NE Belknap, (Prineville Senior Center) 170 N. Main St. (Neat Repeat)

Business Name: Prineville Senior Center and Neat Repeat

Business Mailing Address: P.O. Box 553, Prineville, OR 97754

Business Daytime Phone Number: 541 447-6844      Applicant Phone Number: 541 447 6844

Email: lsipct@crestviewcable.com

DESCRIPTION OF PROJECT IMPROVEMENTS:

NEAT REPEAT: Signage on outside of Neat Repeat to make it more visible and easier to identify us as a Thrift Store.

Prineville Senior Center: Paint outside of building "trim" only. We need a fresh updated look and help with "curb appeal"

Total Project Cost:    Neat Repeat Signage : \$630.00    Senior Center Trim: \$2,400.00

Amount Requested:    \$1,500.00

(47)

CHECKLIST: The following items **must** be completed and attached to your application:

- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale *NOT available*
- Schedule of work to be completed this fiscal year *all*
- Provide Oregon State Business Registration number along with an EIN number

EIN # [REDACTED]

Proposed Commencement Date: ASAP

Proposed Completion Date: Jan 1 or before

ML (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DIG Project Completion Form.

ML (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

Scrop. Senior Center

Applicant Name

[REDACTED]

Applicant Signature

8/30/16

Date

Scrop Senior Center

Business Owner Name

[REDACTED]

Business Owner Signature

8/30/16

Date

Scrop. of Prl

Property Owner Name

[REDACTED]

Property Owner Signature

8/30/16

Date

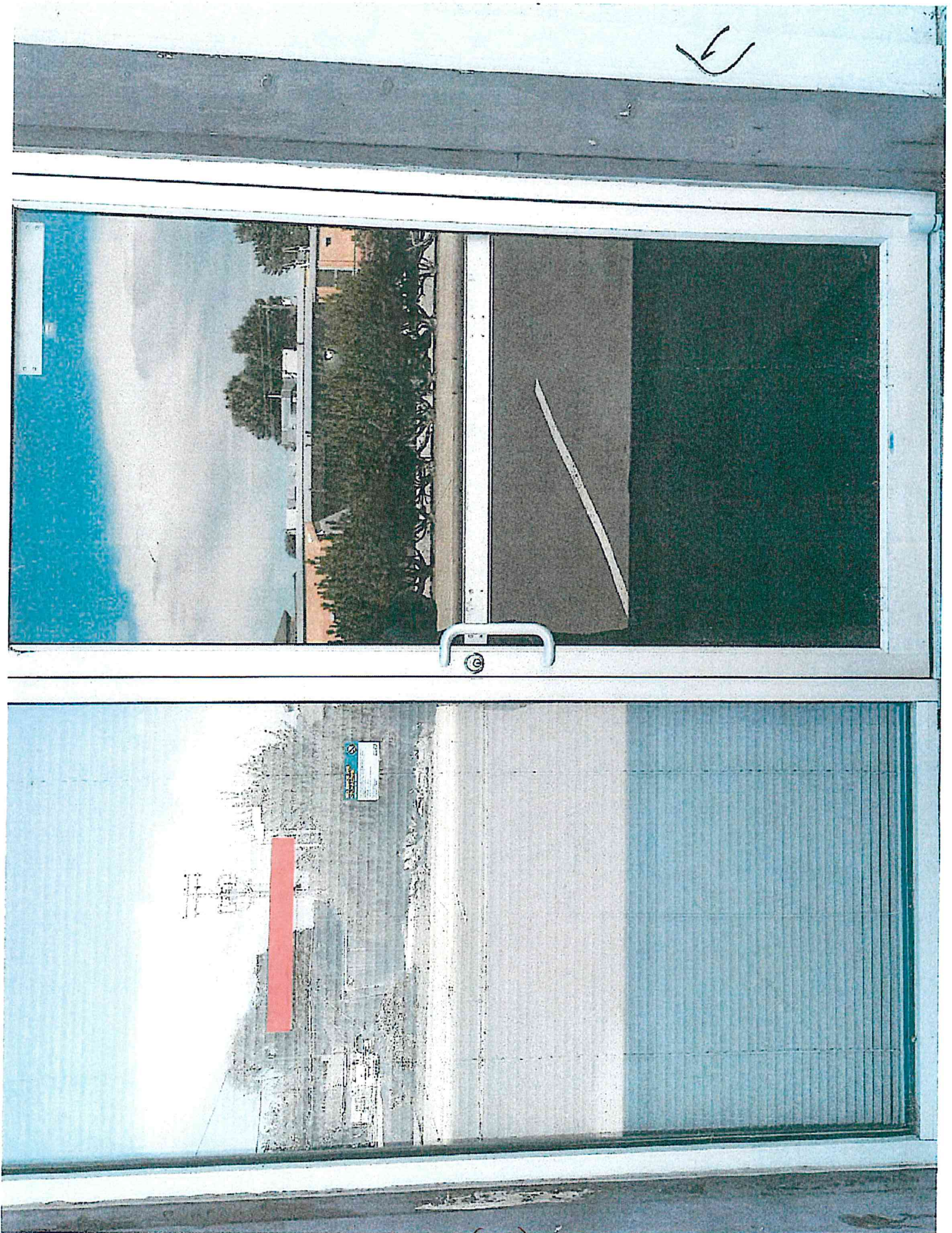
Charitable Trust





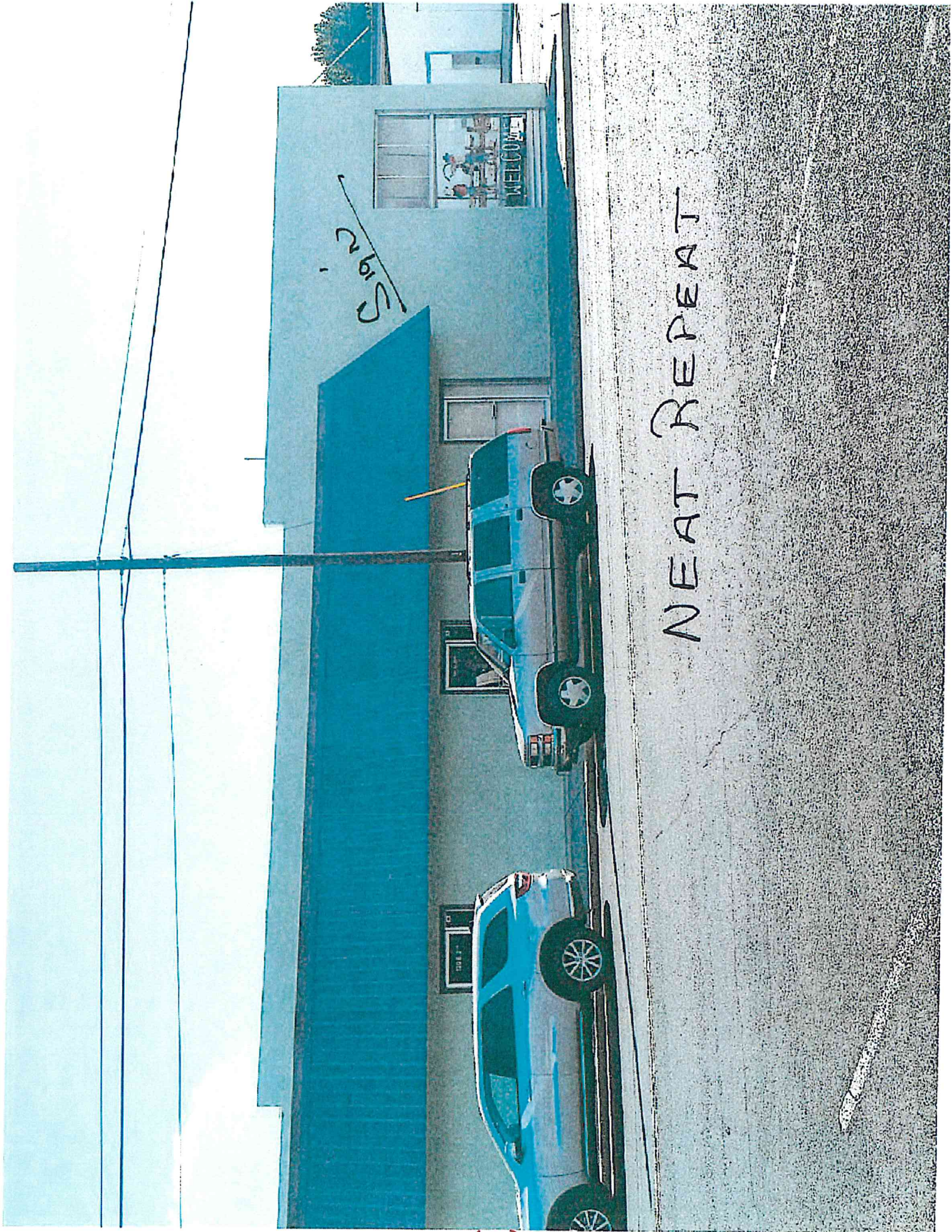
All Wooden trim on  
Senior Center Building





(50)





Sign

NEAT REPEAT



6

Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

**APPLICANT INFORMATION:**

Date: 8/17/16

Name: Jeff Harvannia (managing member, H46 LLC)

Property Address: 127 NW 3rd St, Prineville OR 97754

Business Name: The Porie Shoppe (Unit B) - Michelle Simpson  
Clothesline (Unit A) - Barb Petchell

Business Mailing Address: 127 NW 3rd St Units P&B Prineville OR 97754

Business Daytime Phone Number: Clothesline - 541-446-0174 Applicant Phone Number: 443-905-0161

Email: [REDACTED]

**DESCRIPTION OF PROJECT IMPROVEMENTS:**

Property was last painted over 10 yrs ago and has diminished in appearance significantly. The plan is to re-paint the building in a Behr/Thomas Depot light brown/grey. See sketch. The whole building will be repainted and the signs on the front will be touched up. Additionally, a few wooden benches may be purchased for the front.

Total Project Cost: \$5,000 ( 1, 1, 1 ) (52)



CHECKLIST: The following items must be completed and attached to your application:

- Proof of property ownership (warranty deed), and taxes paid and current *- Deed of Trust*
- Photos of building to be improved and of adjacent properties *- Tax Records*
- A sketch or rendering of the proposed finished scale *- see description*
- Schedule of work to be completed this fiscal year *- painting Fall '16 - Spring '17*
- Provide Oregon State Business Registration number along with an EIN number *- weather and funding dependent*

Proposed Commencement Date: Fall '16 or later - weather & funding dependant

Proposed Completion Date: Spring '17

JH (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DIG Project Completion Form.

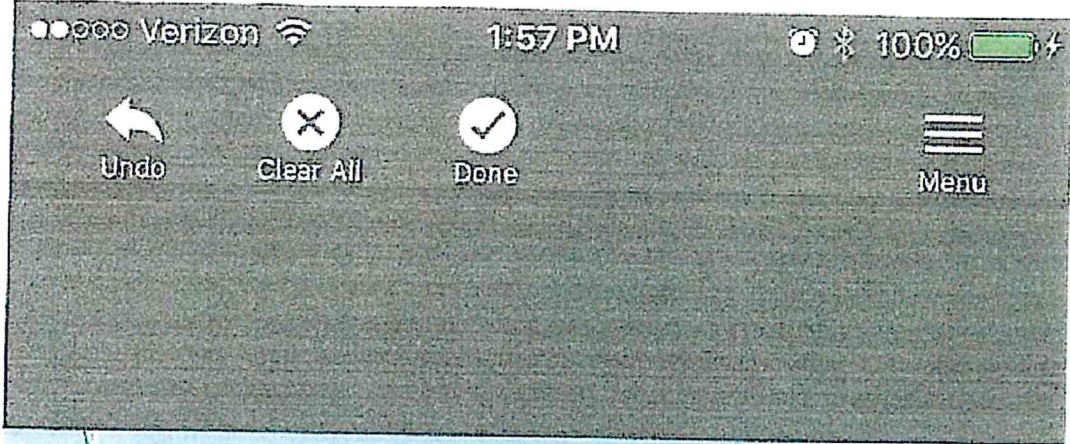
JH (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

Jeff Hawanna (H46 LLC)  8/17/16  
Applicant Name Applicant Signature Date

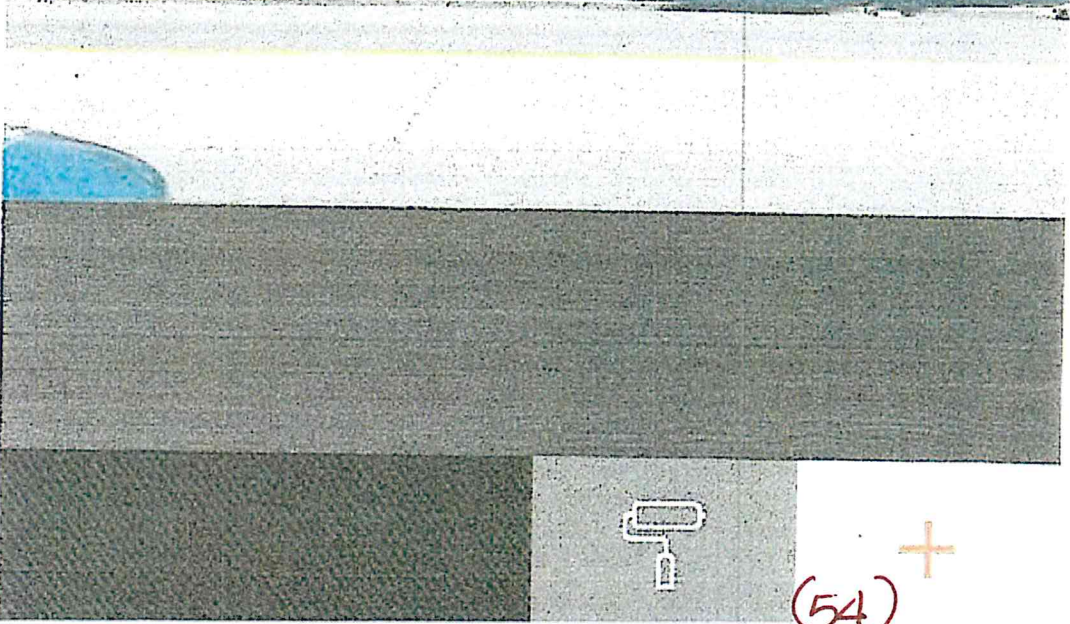
 Michelle Simpson  8-17-16  
Business Owner Name Business Owner Signature Date

Jeff Hawanna (H46 LLC)  8/17/16  
Property Owner Name Property Owner Signature Date





*what it  
will  
like*



(54)



CURRENT LOOK

from to 16/11/12  
for 1st floor  
for 2nd floor  
for 3rd floor

127 NORTHWEST THIRD STREET

Best Western

Poste Shoppe



7

Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

APPLICANT INFORMATION:

Date: 8-16-16

Name: Patrick Brady

Property Address: 395 N. Main St

Business Name: The Vintage Cottage

Business Mailing Address: 395 N. Main St

Business Daytime Phone Number 541 280 5218 Applicant Phone Number: 541 280 5218

Email: 

DESCRIPTION OF PROJECT IMPROVEMENTS:

Entire Building will be Painted

Total Project Cost: 3,000

Amount Requested: 2,500

(56)



CHECKLIST: The following items must be completed and attached to your application:

- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale
- Schedule of work to be completed this fiscal year
- Provide Oregon State Business Registration number along with an EIN number

Proposed Commencement Date: August 23, 2016

Proposed Completion Date: August 30, 2016

PJB (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DIG Project Completion Form.

PJB (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

Patrice Brady  8-22-16  
Applicant Name Applicant Signature Date

Business Owner Name Business Owner Signature Date

Maria Brady  8-22-16  
Property Owner Name Property Owner Signature Date



8

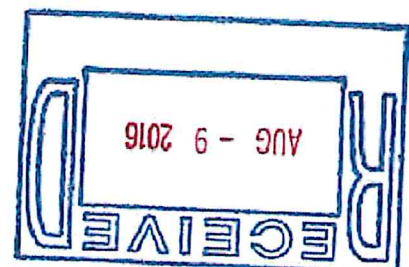
To: The City of Prineville  
Care of: Casey Kaiser  
Re: Downtown Improvement Grant

July 28<sup>th</sup>, 2016

Dear City of Prineville,

We just found out about the Downtown Improvement Grant. Given, we are not in the immediate focus area, however, we would like to try our very best to be considered. Our property is located at 235 SE Combs Flat Rd. We are directly across the street from the Ochoco Lumber Office, and just a stones throw away from the new, beautiful St. Charles Hospital. There is literally new construction going on all around us. There is the new Ochoco Creek Bridge on one side of our property, and the new access road to the previous Cecil Sly School on the other side of our property. Not to mention, all the exciting developments going on with the mill property in front of us. We feel our property is very high profile and visible to all the surrounding businesses, and all the traffic, and patrons, that go with that. However, that being said, quite frankly the outside appearance of our business/home is embarrassing and does not reflect well on our business or the surrounding ones. Our main concerns are the front exterior. It is in need of new windows, garage doors, and paint. My husband is the sole proprietor of his own building design business: TE Building Design. He has worked on, or been solely responsible for many homes and business design plans in, and around Prineville over the last 15 plus years. He has his home office at our address, and we desperately would like an exterior that properly reflects his talents as a building designer, and a location he can proudly meet with his clients at. We bought the property from my husbands parents in October 2008, it was the house my husband grew up in. We had hopes for a full remodel. However, it was shortly after we purchased, that the economy took a turn for the worst. My husband's construction dependent business came nearly to a halt, and we were pregnant with our first child. Much to his credit he wanted if at all possible to keep me from working outside the home to take care of any children we had. Over 6 years ago he took a job with Prineville Disposal and still works there today, and has also kept his design company going. He works very hard and long hours, but the budget is still tight, and business/home improvements have had to be put on the back burner. We do what we can out of pocket, but so far this had not allowed for us to do the face-lift our business/home is in desperate need of. We are willing to make the sacrifices to invest in this project, and confident we can finish in the allotted time. So we are hopeful, and we would like to request this grant, and have assistance to make the needed improvements. We feel this would be mutually beneficial for both the City of Prineville, and us, to have a business and home we can be proud of.

Sincerely,  
The Evans Family (Trenton, Shannon, Rogue, and Dash)  
&  
TE Building Design



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Date Submitted	DSP Approval Date	City Council Approval Date

**CITY OF PRINEVILLE  
DOWNTOWN IMPROVEMENT GRANT APPLICATION**

**APPLICANT INFORMATION:**

Date: 8-7-2016

Name: TE Building Design (Trenton and Shannon Evans)

Property Address: 235 SE Combs Flat Rd

Business Name: TE Building Design

Business Mailing Address: 235 SE Combs Flat Rd

Business Daytime Phone Number: 541-350-0701 Applicant Phone Number: 541- [REDACTED]

Email: tebuildingdesign@gmail.com

**DESCRIPTION OF PROJECT IMPROVEMENTS:**

1. Exterior paint of the body, trim, and doors. (3 colors) ≈ \$2,500
2. New energy efficient windows, 5 total. ≈ \$2,000
3. New garage doors. ≈ \$2,500

Total Project Cost: \$ 7,000

Amount Requested: \$ 2,500 (maximum grant)



CHECKLIST: The following items must be completed and attached to your application:

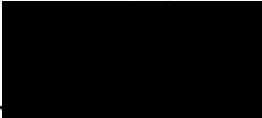
- Proof of property ownership (warranty deed), and taxes paid and current
- Photos of building to be improved and of adjacent properties
- A sketch or rendering of the proposed finished scale
- Schedule of work to be completed this fiscal year
- Provide Oregon State Business Registration number along with an EIN number


Proposed Commencement Date: September 2016

Proposed Completion Date: April 2017

TE (Initial) I understand and accept I will not be reimbursed until project completion, the completed project complies with the DSP Guidelines pre-approved by the DSP committee, and I have submitted the DIG Project Completion Form.

TE (Initial) I understand and accept, if the completed project does not comply with the DSP's Guidelines discussed in Downtown Façade Improvement Grant Eligibility Guidelines to the satisfaction of the DSP Committee I will not receive the grant.

Trenton Evans  
Applicant Name                        
Applicant Signature                      8/7/16  
Date

Trenton Evans  
Business Owner Name                        
Business Owner Signature                      8/7/16  
Date

Trenton Evans  
Property Owner Name                        
Property Owner Signature                      8/7/16  
Date





(61)



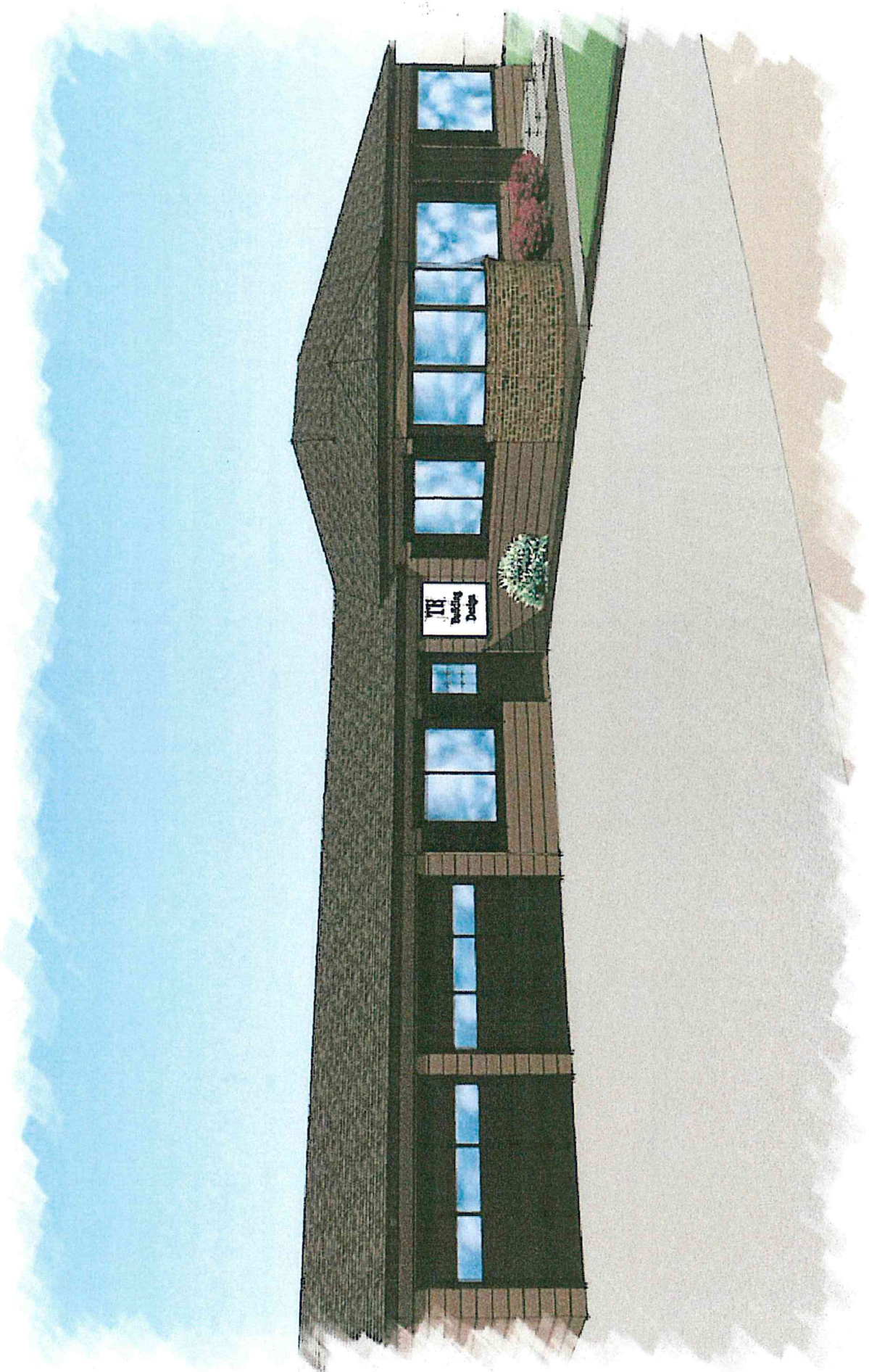
All 3 photos are taken from standing at our mailbox.

1. Ochoco Creek Bridge Construction
2. Previous Cecil Sly School access road
3. Ochoco Lumber Office



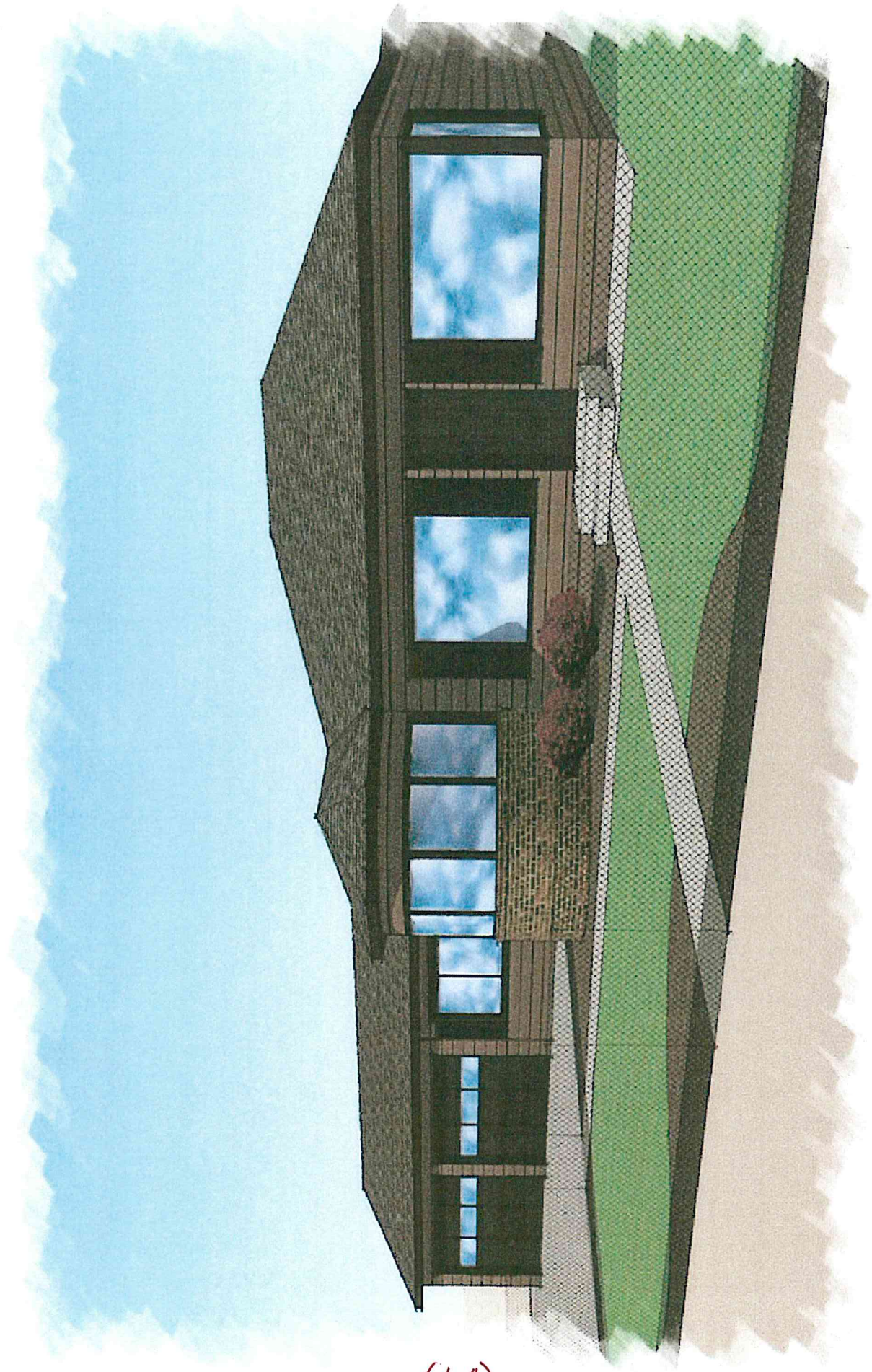
(62)





(63)





(6A)