



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
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City Council Meeting Brief November 14th, 2017

Council Members Present:

Betty Roppe
Gail Merritt
Teresa Rodriguez
Jeff Papke
Jason Beebe

Council Members Absent

Steve Uffelman

Additions to the Agenda

None.

Consent Agenda

A. Regular Meeting Brief 11-14-17

Councilor Rodriguez made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

Council Business

A. Senior Center Community Development Block Grant Application (PUBLIC HEARING) – Andrew Spreadborough

Andrew Spreadborough, NeighborImpact explained that he has been working with city staff to submit a Community Development Block Grant (CDBG) application for the Soroptimist Senior

Center building rehabilitation project. Mr. Spreadborough provided council with the history of the building and an overview of the scope of work for the project.

Lisa Morgan, City Recorder read the following public notice entirely into the record:

The City of Prineville is eligible to apply for a 2017 Community Development Block Grant from the Business Oregon. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$12 million will be awarded to Oregon non-metropolitan cities and counties in 2017. The maximum grant that a city or county can receive is \$2,500,000.

The City of Prineville is preparing an application for a 2017 Community Development Block Grant from the Business Oregon for the Prineville Senior Center Rehabilitation project. The Prineville Senior Center is located at 180 NE Belknap, Prineville. It is estimated that the proposed project will benefit at least 1,347 persons, of whom 51% or more will be low and moderate income.

A public hearing will be held by the Prineville City Council at 6:30 PM on November 14, 2017, at the Prineville City Council Chambers, 387 NE Third Street, Prineville. The purpose of this hearing is for the Prineville City Council to obtain citizen views and to respond to questions and comments about: community development and housing needs, especially the needs of low and moderate income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project; and the proposed project.

Written comments are also welcome and must be received by Tuesday, November 14 at the Prineville City Hall, 387 NE Third Street, Prineville, OR, 97754. Both oral and written comments will be considered by the Prineville City Council in deciding whether to apply.

The location of the hearing is accessible to persons with disabilities. Please contact Lisa Morgan, Prineville City Recorder, at (541) 447-5627, if you will need any special accommodations to attend or participate in the meeting.

More information about Oregon Community Development Block Grants, the proposed project, and records about the City of Prineville's past use of Community Development Block Grant funds is available for public review at Prineville City Hall during regular office hours. Advanced notice is requested. If special accommodations are needed, please notify Lisa Morgan, Prineville City Recorder, at (541) 447-5627, so that appropriate assistance can be provided.

Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing which is demolished or converted to another use will be replaced.

Ms. Morgan added that no comments were received regarding this project.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

B. Council Applicants Update – Steve Forrester

Councilor Papke made a motion to interview all applicants for the vacated city council position. Motion seconded. Discussion on motion. All in favor, motion carried.

C. Men’s Homeless Shelter – Mike Wilson

Mike Wilson, Board President addressed the council, explaining that he is asking for continued support on system development charges (SDC’s) for the men’s shelter.

Mr. Wilson continued that this deserves unique consideration and will help enhance public safety; give them a better chance and listed some organizations that have helped.

Council discussed varying amounts that they would feel comfortable contributing from their community fund account; and the process of asking for funds.

Councilor Beebe made a motion to contribute \$6,000 to the men’s homeless shelter to help cover some of the water system development charges. Motion seconded. Discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

A. Manager’s Report – Steve Forrester

Mr. Forrester reported: the Census data is updated annually and approximately 165 people have been added which is about 1.7% increase and nearly double Portland State University’s estimate; the yard debris day was a great success; there is an air quality meeting this Thursday; Downtown Strategic Planning (DSP) Committee grant applications are out with a November 27th deadline; the social media workshop has been moved to December 12th; and the city continues to have conversations with Bonneville Power Administration (BPA) regarding remedial action schemes (RAS) with a meeting scheduled in January for next steps.

Mayor Roppe talked about being on the Energy Facility Siting Commission and recently had a tour of the BPA facilities.

Mr. Forrester continued: he recently attended a CREA meeting where he was elected to the board for a two year term; and Carl Dutli, City Attorney is planning to retire at the end of the year.

Jered Reid, Attorney introduced himself to council explaining that he is taking Mr. Dutli’s law firm over when he retires.

B. Quarterly Financial Report - Liz Schuette / Lori Hooper

Liz Schuette, Finance Director and Lori Hooper, Finance Manager went through a power point presentation that highlighted the status of each of the funds, franchise and transient room tax trends, and Profit and Loss statements for each enterprise fund.

C. HB2017 – Transportation Package Update – Eric Klann / Phil Stenbeck

Eric Klann, Public Works Director and Phil Stenbeck, Planning Director went through a power point presentation that summarized the fast facts of HB2017.

Mr. Klann and Mr. Stenbeck explained that the bids have been opened and awarded for Tom McCall intersection and they expect to receive the notice to proceed in January 2018 with a completion date of December, 2018.

Mr. Stenbeck talked about the DSP Committee working on a Third Street design plan and the Rails to Trails project.

Mr. Klann and Mr. Stenbeck stated that there are opportunities we have to combine HB2017 funding with the Oregon Department of Transportation (ODOT) funding budget for scheduled Third Street improvements. Combining some of the HB2017 funding and working with ODOT can really make a difference for more Third Street downtown enhancements.

Council agreed that they are in favor of working with ODOT on this.

D. Winter Snow Removal Update – Eric Klann / Scott Smith

Mr. Klann and Scott Smith, Street Superintendent explained that the Central Oregonian had a good article on the snow removal downtown, which generated a lot of phone calls and emails with almost all of them wanting snow plowed to the center.

Mr. Klann and Mr. Smith also attended a Chamber meeting and they did not really have a strong opinion either way, but if they had to select one, would prefer to go the center.

Mr. Smith explained that Main Street center line gets used way too much to plow to the center.

Brian Iverson, a commercial building owner downtown addressed the council stating that he very much supports plowing to the center, and feels that this is a coordinated effort between business owners and the city.

E. Committee Reports

None.

Ordinances:

None.

Resolutions:

None.

Visitors Appearances and Requests:

Councilor Papke wanted to update the council about the Crook County FFA Alumni and that they had harvested potatoes and are donating over 6,000 pounds on a statewide effort, and locally are donating to the Holiday Partnership.

No one came forward.

Meeting adjourned at 7:50 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	VACANT	Roppe	Papke
Consent Agenda	PASSED	-	Y	-	Y	-	Y	-
Contribute \$6,000 to the Men’s Homeless Shelter to Help Cover Some of the Water System Development Charges.	PASSED	-	Y	Y	Y	-	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings