



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

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City Council Meeting Brief January 23, 2018

Council Members Present:

Betty Roppe
Gail Merritt
Teresa Rodriguez
Dean Noyes

Jeff Papke
Jason Beebe
Steve Uffelman

Council Members Absent

None.

Additions to the Agenda

Add Item "E" under Council Business for Committee Reports.

Consent Agenda

- A. Regular Meeting Brief 1-9-18
- B. Property Conversion

Councilor Beebe made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

A. Heart of Oregon Presentation – Laura Hardy

Laura Hardy, Heart of Oregon Corps Executive Director distributed handouts describing how their regional non-profit organization works.

Ms. Hardy explained that they serve over 300 people every year and asked some of the youth who work in the program to speak.

Ms. Hardy continued that they are requesting a waiver of SDC's for an affordable house they are hoping to break ground on in March to keep costs down for the house. They have partnered with Habitat for Humanity in the past.

Discussions continued on whether this house would be for a Prineville resident; if the amount requested was going to make or break the project; and how the city does not waive SDC's but may be able to find another way to cover the SDC's.

Council agreed to have Heart of Oregon come back for a decision after they have had time to consider.

B. EDCO Quarterly Report – Caroline Ervin

Caroline Ervin went through a power point presentation that highlighted activities for the 4th quarter; EDCO's involvement with the Facebook expansion; OEDA fall conference; miscellaneous updates; DSL property; larger sites needed with rail access; thirteen (13) pending projects that could create a minimum of eighty (80) jobs with \$377M in possible investments; lead generations; and considering a consultant to come do a community assessment in comparison to national standards and where we stand.

Council Business

A. Annual Committee Council Appointments – Mayor Roppe

Councilor Noyes stated that he is willing to take the Public Works Committee vacancy; Mayor Roppe will check on the CC Human Services Committee and get back to Councilor Rodriguez on the status of that committee; Councilor Rodriguez will be the alternate on the Central Oregon Area Commission on Transportation (COACT) with Councilor Uffelman being the primary; delete the CC Higher Education Committee; and on the Railroad Committee change Larry Gerke to shipper representative and Mike Erwin to citizen/industry expert.

B. Planning Commission Appointments – Phil Stenbeck

Phil Stenbeck, Planning Director provided the background information explaining that there were seven (7) individuals that submitted applications and three (3) backed out.

The Planning Commission chose Erika Montgomery who has LEAD certification and Brett Nelson who is very involved in the community.

There were no further questions.

Councilor Papke made a motion to appoint Erika Montgomery and Brett Nelson to the Planning Commission. Motion seconded. No discussion on motion. All in favor, motion carried.

C. Intent to Award Progressive Design and Build Airport Industrial Park Utility Extension 2018 Project – Eric Klann

Eric Klann, Public Works Director referred to the staff report that provided findings and background information on the project. There is a very tight timeline and this is a very complex project. Five (5) people scored the proposals with very tight scoring results.

There were no questions.

Councilor Rodriguez made a motion to approve the Intent to Award Progressive Design Build for the Airport Industrial Park Utility Extensions to Taylor NW / Parametrix. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Connect Way Road Vacation Direction – Phil Stenbeck

Mr. Stenbeck went through a power point presentation explaining the development of projects that has occurred on the hill which resulted in a lot consolidation and ownership updates as it relates to road connections for adjacent properties.

Mr. Stenbeck continued that if Connect Way were vacated, Public Works would no longer have to maintain and Facebook would like to maintain it for security reasons.

Discussions included there is not a downside in doing this; and there being alternative access if it were vacated.

Council agreed unanimously to have staff move forward with this process.

E. Committee Reports

Councilor Merritt talked about the 100th birthday for Prineville being celebrated in 1968 and followed up in 1977 for celebration of the incorporated date. Councilor Merritt wanted to be sure everyone is all on board with the dates and will ask the Historical Society. The Chamber dinner is on April 7th.

Councilor Papke provided an update on the Governance Policy explaining that a draft has been done, as well as a Social Media policy that will be combined with the Council Policies. They will be distributed to council for review prior to an upcoming workshop at the end of February.

Mayor Roppe read a youth citizen letter that expressed a desire for a youth center to have a safe place for kids.

Mayor Roppe announced that she had received a \$1,500 cashier's check for the purchase of bulletin boards at the wetlands from an anonymous donor.

Staff Reports and Requests:

A. Manager's Report – Steve Forrester

Mr. Forrester reported: the airport continues to work with the US Forest Service on a lease agreement; attended first Deschutes River Conservancy board meeting on January 12th and will attend their upcoming retreat; this Friday will be the next BPA stakeholder meeting; there will be a Council Goals and Policy workshop on February 27th; Officer Jordan Robeson started and is going through field training; the EDCO luncheon is February 8th and there will be a roundabout feature design workshop on February 13th.

B. Rail Road Update – Matt Wiederholt

Matt Wiederholt, Railway Manager referred to the Mayor’s State of City Address when a new lease was mentioned which can now be talked about. McCall Oil and Chemical Company is a family owned business and was established in Vancouver, Washington. They have a strong footprint with a current office in Portland and they knew central Oregon was the direction to take for their company. They will invest \$1.1M in fixed and portable assets as well as utilities being upgraded. They will hire two (2) to four (4) employees which will have good family wage jobs and benefit package; and will have approximately 150 cars a year. The company first started looking at 7 different sites and went with Prineville.

Ordinances:

None.

Resolutions:

A. Resolution No. 1338– Authorizing Police Vehicle Purchase– Liz Schuette

Liz Schuette, Finance Director presented the staff report explaining that the city was able to tag onto the Commerce Bank recent transaction so the city was not charged all the usual fees.

Councilor Uffelman made a motion to approve Resolution No. 1339. Motion seconded. Discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

No one came forward.

Meeting adjourned at 7:42 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Noyes	Roppe	Papke
Consent Agenda	PASSED	Y	Y	Y	Y	Y	Y	Y
Appoint Erika Montgomery and Brett Nelson to the Planning Commission	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve the Intent to Award Progressive Design Build for the Airport Industrial Park Utility Extensions to Taylor NW / Parametrix	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1338– Authorizing Police Vehicle Purchase	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings