



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
February 11, 2020

Council Members Present:

Gail Merritt
Steve Uffelman
Teresa Rodriguez
Janet Hutchison

Patricia Jungmann
Jason Beebe

Council Members Absent

Jeff Papke

Additions to the Agenda

Add Compensation Committee appointments under Council Business.

Consent Agenda

1. Regular Meeting Brief 1-28-2020
2. The Hub Liquor License Application

Councilor Jungmann made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion, motion carried.

Visitors, Appearances and Requests:

3. St. Charles Prineville Update – Todd Shield Prineville Vice President

Mr. Shield went through a power point presentation that highlighted the need for additional health care options available at the right time and background information regarding the expansion. Mr. Shields announced that there will be an open house on February 20th for the completed expansion.

Discussions continued regarding staff level at St. Charles; and Immediate Care services vs. emergency care.

Public Appearances

No one came forward.

Council Business**4. Intent to Award Prineville Senior Center Rehabilitation Project – Lori Ontko**

Lori Ontko, Procurement Contract Administrator presented the staff report that provided background information on the Senior Center Rehabilitation project. There were four bids received this time, with Griffin Construction being the apparent low bidder for the base bid.

Councilor Rodriguez made a motion to approve the intent to award to Griffin Construction in the amount of \$1,117,053.00. Motion seconded. No discussion on motion. All in favor, motion carried.

5. Downtown Business Association – Casey Kaiser

Casey Kaiser, Associate Planner introduced Bryan Iverson.

Mr. Iverson went through a power point presentation that included a preliminary budget for the Downtown Business Association explaining that they are working with COIC on grants that are becoming available this spring. Mr. Iverson is asking that the money already budgeted by the city be contributed to the Downtown Business Association.

Steve Forrester, City Manager provided a recap for the formation of the Downtown Strategic Planning (DSP) Committee and the vision for the outcome.

Discussions continued regarding how many businesses were at the recent meeting; how many property owners are actually business owners also and if that overlap had been determined; needing more information as to the number of businesses it will help and the threshold needed to be considered for funding.

There were no further questions.

6. Roundabout Design Feature Survey Results and Selection – Eric Klann

Eric Klann, City Engineer went through a power point presentation that summarized the community survey results and how the preferred design was clearly the bucking bronco design. Mr. Klann also went through different materials options and explained that he can get different designs using different materials, which can be brought back to council. Council agreed to have the different materials designs brought back.

7. Compensation Committee Appointments – Mayor Uffelman

Mayor Uffelman appointed Councilor Merritt, Councilor Jungmann and Councilor Hutchison to the committee with Councilor Merritt as Chair. This committee is to report back to Council by April 14, 2020 with their findings.

Staff Reports and Requests:

8. Manager's Report

Steve Forrester, City Manager reported: Ochoco Irrigation District recently did the annual snow check survey and is at 90% of average with water above average; there are multiple groups interested in manufacturing operations at the railroad; he attended Rebekah Burkhardt's graduation ceremony from DSPPT; the city is working with others to develop a water quality policy on the Crooked River to be proactive and get ahead of potential issues in the future; the city was awarded a communication award; EDCO's annual luncheon is this Thursday; the only COCO VTEL meeting is this Thursday at 7:00 A.M.; and there is a joint workshop for the Parks Master Plan update prior to the next Council meeting.

There were no questions.

Committee Reports

Councilor Merritt attended the Public Safety Committee meeting, and COIC meeting where Jerry Brummer was voted Chair again.

Mayor Uffelman attended the COCO Water Sub-Committee and COCO meeting which current legislation dominated the discussions, and there are several bills that are trying to tie the hands of local government; attended the Railroad Committee meeting; CREA had a joint session with Oregon Association of Counties and he will not be at the next Council meeting.

9. Quarterly Financial Report – Liz Schuette / Lori Hooper

Liz Schutte, Finance Director and Lori Hooper, Accounting Manager presented a power point presentation that went through each of the funds and how they are comparing to the budget. They went through projects completed; general fund; franchise fee collection; Public Works funds; Railroad; Airport; and Meadow Lakes.

There were no questions.

Ordinances:

10. Ordinance No. 1258 – Adopting Changes to Prineville Code Sections 50.15 (B)(1) and 50.16 – Steve Forrester

Mr. Forrester explained that this is to formalize the name change for Prineville Disposal and there are no changes to note since the resolution approving the transfer.

There were no questions.

Councilor Beebe made a motion to approve Ordinance No. 1258. Motion seconded. No discussion on motion. All in favor, motion carried unanimously.

11. Ordinance No. 1259 – Century Link Franchise (SECOND PRESENTATION) – Steve Forrester

Mr. Forrester said that there have not been any changes since the first presentation.

Councilor Hutchison made a motion to approve Ordinance No 1259 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions:

12. Resolution No. 1422 – Authorizing a Solar Site Lease Agreement

This resolution is postponed until 2/25/2020.

13. Resolution No. 1423 – Authorizing a Power Purchase Agreement

This resolution is postponed until 2/25/2020.

Mr. Klann provided an update on the resolutions and explained they have been postponed to coincide with a media release from the company, and is nothing to be concerned about. With these resolutions, the city will be saving approximately \$65,000 per year on power.

14. Resolution No. 1424 – Approving an IGA for Central Oregon Public Works Partnership – Scott Smith

Scott Smith, Street Superintendent presented the staff report explaining this agreement came about from central Oregon entities not wanting to spend significant amounts of money on equipment that gets used only a couple months a year and sit the rest of the time. This agreement was created by Chris Doty, Deschutes County and allows the partners to use each other's equipment as needed, and Mr. Smith provided a couple of examples of how this has been useful for various needs in the past.

Councilor Merritt made a motion to approve Resolution No. 1424. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

No one came forward.

Adjourn

Councilor Rodriguez made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 8:08 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rodriguez	Uffelman
Consent Agenda	PASSED	Y	Y	Y	Y	-	Y	Y
Motion to Approve the Intent to Award to Griffin Construction in the Amount of \$1,117,053.00	PASSED	Y	Y	Y	Y	-	Y	Y
Ordinance No. 1258 – Adopting Changes to Prineville Code Sections 50.15 (B)(1) and 50.16	PASSED	Y	Y	Y	Y	-	Y	Y
Ordinance No. 1259 – Century Link Franchise (SECOND PRESENTATION)	PASSED	Y	Y	Y	Y	-	Y	Y
Resolution No. 1422 – Authorizing a Solar Site Lease Agreement	POSTPONED	-	-	-	-	-	-	-
Resolution No. 1423 – Authorizing a Power Purchase Agreement	POSTPONED	-	-	-	-	-	-	-
Resolution No. 1424 – Approving an IGA for Central Oregon Public Works Partnership	PASSED	Y	Y	Y	Y	-	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	-	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City's website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full recording of this meeting is available at www.cityofprineville.com/meetings