



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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**City Council Meeting Brief**  
**May 12, 2020**

**Council Members Present:**

Gail Merritt

Teresa Rodriguez

Janet Hutchison

Steve Uffelman

Patricia Jungmann

Jeff Papke

**Council Members Absent**

Jason Beebe

**Additions to the Agenda**

Add Chamber/EDCO update, Blighted Property Update and Meadow Lakes under Visitors, Appearances and Requests. Combine the COVID-19 Update / Discussion with the CCHD COVID Plan Update.

**Consent Agenda**

1. Regular Meeting Brief 4-28-2020

**Councilor Merritt made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion, motion carried.**

**Visitors, Appearances and Requests:**

**2. Crook County COVID Plan Update – Muriel DeLavergne-Brown**

Muriel DeLavergne-Brown, Crook County Health Department Health & Human Services Director explained we will be living with virus for a while until there is immunity and a vaccine is developed. The County submitted a re-opening plan to state last Friday. Prevalence is focused on where we are at, it isn't about the number of cases but how are you protecting and providing at the hospital. The plan is really about community following guidelines and we applied as region.

Ms. DeLavergne-Brown went over the criteria of the plan such as: testing for long term care facilities; if someone is on isolation the need of having a facility to go to; hospitals having to

demonstrate that they could support a 20% increase (most of our cases if we had any would have to go to the Bend hospital); and having sufficient PPE. We have met all of that criteria.

We have already been approved by the Governor's office and the plan has been forwarded to Oregon Health Authority (OHA) for review. They received one question yesterday from OHA and it wasn't an issue. She hopes that we get an answer tomorrow. The County wants to go to Phase I and meet guidelines which some are pretty strict. We have to stay the course with what we have done so far and if people don't go crazy and help the community out, we are hoping we will go to Phase II in 21 days. If we don't stay the course, we have all seen in other parts of the country what could happen. Yes things are open, but there are specific rules that have to be followed.

Ms. DeLavergne-Brown explained that the Health Department will be creating videos and pamphlets of guidelines with the Chamber to help businesses to open.

Councilor Rodriguez talked about people she knows that called the hotline and were told they have to be admitted to hospital and is concerned numbers won't be reflected accurately.

Ms. DeLavergne-Brown responded that it is the number of people showing up and if the emergency room can handle it. We were approached by Walmart and they would like to do pop up testing. We know we will see more cases.

Councilor Rodriguez asked about isolation requirements if someone in their household tests positive if they have to go to a facility. Ms. DeLavergne-Brown explained it is more about the homeless needing a place to isolate.

Discussions continued regarding: the 30 tests per 10,000 matrix; the testing average is based on the 8 surrounding counties not just Crook County; a brand new drug therapy that hasn't been approved yet, except emergency approval for emergency room people; four of the pharmaceutical manufacturers of a vaccine that are pretty far along. It will soon be going to human testing so there might be one by October however, there has to be enough dosages to go around.

Councilor Jungmann stated all of the pharmacies are certified for administering vaccines and could jump right in there.

### 3. **Chamber / EDCO Update** – Kelsey Lucas / Kim Daniels

Ms. Lucas, Prineville EDCO Manager went through a power point presentation explaining that they just opened phase III of the funding project. 88% of the applicants were awarded up to the \$2,500, others such as sole proprietors and general contractors that did not have employees were awarded up to \$1250. Applicants that were not awarded were not in Crook County. For the most part everyone that applied and qualified were awarded. Of the \$244,000 available, \$218,325 was awarded, so there is a little over \$25,000 for Phase III. There is also \$10,000,000 funding that just became available through Business Oregon that the Chamber/EDCO would be a good candidate to apply for, however they would have follow Business Oregon guidelines on

how it gets awarded. Locally there were 12 businesses that gave back their grants because they thought there were others that needed it more.

Ms. Lucas went through different businesses that were effected and explained overall the program has been pretty successful. Other people have asked how our system worked because they wanted to make something happen in their community like we did.

Kim Daniels, Prineville Chamber said they are the Santa Clause of the operation. Ms. Daniels said she other areas are looking to Prineville and how we are doing this program. Ms. Daniels explained there are many questions to answer and how they answer them for scoring to receive funding.

Mr. Forrester commented that it's a good testament to our community.

Discussions continued regarding: if there is going to be another round or visit the ones that already applied; some businesses that didn't apply because they didn't think they needed it, but do now and the only criteria is that you are an established Crook County business.

#### **4. Code Violation Update – Blight Properties – Jered Reid**

Jered Reid, City Attorney stated that he is following up regarding some complaints that had been received on two properties and Council's request for him to look into other options outside of the judicial system. Mr. Reid explained there are other options in regards to the one property outside of the judicial system and they are currently ongoing with those. The other house is more of a building code issue and he was able to look into procedures for the Oregon Housing Receivership Act which is currently not within our code to use. If Council were to adopt this, it would give us tools to identify potential properties and ability to enforce making certain properties livable.

Mr. Reid stated he could prepare this with more information to present to Council to determine if this is something that will work for our community.

#### **5. Meadow Lakes Remodel Update – Zach Lampert**

Zach Lampert, Head Golf Professional/Facility Manager went through a power point presentation that highlighted the remodel of the men's locker room that was no longer used into additional golf store area.

Councilor Merritt added that she has heard really good comments from Meadow Lakes customers and that they feel really safe there with how they are handling COVID-19 restrictions.

#### **Public Appearances**

There were no written comments submitted for Public Appearances.

**Council Business**

**6. Request to Exempt a Contract for the Barnes Butte Pedestrian Bridge (PUBLIC HEARING) – Eric Klann**

Eric Klann, City Engineer presented the staff report explaining that he did receive a couple of calls from contractors that could do it, and were not interested in a piece of property. However they thought it was a great idea.

Mr. Klann went through a power point presentation that highlighted the history of this property and proposed property trade information again; it would fix an access issue we have from the Pahlisch Homes property with a pedestrian bridge over Ochoco Creek; Marcum & Sons approaching the city to trade an industrial lot for pedestrian bridge to move their company to Prineville; adding concrete approaches to get up to the \$150,000 value of property; being able use the bridge as match money for grants on other projects there; and part of the Barnes Butte Recreation Area potentially having a 5k path too. We will continue to go after other grants opportunities develop.

Mr. Reid referred to the staff report in packets stating that we are asking for an exemption of a public contract. It can be exempted on a number of factors which has been provided and is also published on our website. The public hearing has been published in JOC, as well as local paper and continued with procedures for telephonic comments.

There were no additional questions or concerns.

**Mayor Uffelman opened the public hearing portion of the meeting.**

Lisa Morgan, City Recorder stated that no written comments were submitted

James Wilson, Public Safety IT Manager opened the phone line for public input.

Eric Mills, a Prineville resident on Lookout Avenue wants to know about stop signs getting installed there. Mayor explained he can come back on at visitors and appearances at end of meeting.

Mr. Wilson asked if there was anyone on the line that would like to speak about exemption.

**No one came forward.**

**Mayor Uffelman closed the public hearing portion of the meeting.**

There were no further questions from Council.

**Councilor Papke made motion to exempt project based on draft findings. Motion seconded. No discussion on motion. All in favor, motion carried.**

Mr. Reid said that there will be a resolution for this at next meeting.

**Staff Reports and Requests:**

**7. Manager's Report**

Steve Forrester, City Manager reported: Projects continue to move forward still with social distancing; the Senior Center project continues; the 10<sup>th</sup> Street and all projects are continuing with social distancing; thanks to Muriel DeLavernne-Brown to help us reopen; and this is Law Enforcement week. Mr. Forrester asked Captain Larry Seymour to provide an update regarding the ceremony that typically happens.

Captain Seymour talked about Law Enforcement week in Washington being cancelled and each entity will raise their own flags which will be posted on Facebook.

Mr. Forrester continued: the Finance Department successfully negotiated a better new rate on the new Police Department facility and this will fully complete the entire project, there was a lot of hard work by Liz and her team on this.

Liz Schuette, Finance Director talked about accepting the bid from Chase that will pay off original amount. The new rate is 1.73% and will be closing that loan on May 28<sup>th</sup> which was moved up from June 30<sup>th</sup> as discussed at the Finance Committee meeting earlier today.

There were no questions.

**Committee Reports**

Councilor Rodriguez provided a Forest Management Plan comment period update

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Mayor Uffelman asked Mr. Forrester to provide a Bowman Dam and the Habitat Conservation Plan (HCP) update.

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Mr. Forrester explained that there are two water related efforts going at the same time. An active FERC application has been accepted related to the Bowman Dam hydro project. They have been on numerous calls for a fish passage solution if the dam is changed at all. ODFW could require a fish passage which isn't there now and that can be very expensive. They have applied for waiver and there is time to present for consideration of waiver.

HCP would give us protection from the endangered species act and from being sued for incidental takes. There are concerns regarding spotted frogs on Deschutes and the connection by Smith Rock is looking better than it did before.

Mr. Klann talked about the late June Bowman Dam hydro meeting and how it will be culmination of five years of work.

Mr. Klann explained that the HCP has been going since 2009 and it benefits many different agencies.

Mayor Uffelman stated that we have Representative Vikki Breese – Iverson working on fish passage waiver and it looks promising.

There were no questions.

Councilor Rodriguez added that the Wild Horse comments are due next week and the Natural Resource Committee will have a tech workshop tomorrow.

**Ordinances:**

None.

**Resolutions:**

**8. Resolution No. 1438 – Authorizing the Sale of Real Property to Marcum and Son’s LLC – Jered Reid**

Mr. Reid provided background information explaining this is the resolution to codify the Council decision after the public hearing at the last meeting. This is contingent upon the pedestrian bridge being awarded to Marcum and authorizes city manager to sign any needed documents to move forward.

**Councilor Rodriguez made motion to approve Resolution No. 1438. Motion seconded. No discussions on motion. All in favor motion carried.**

**9. Resolution No. 1439 – Approving a 2020 Fund Exchange Agreement with ODOT – Eric Klann**

Mr. Klann presented the staff report. The numbers in resolution are the correct amounts, not the staff report.

**Councilor Hutchison made a motion to approve Resolution No. 1439. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors Appearances and Requests:**

Eric Mills lives in Ochoco Heights and wants to know about how to get stop signs at installed at intersections where there are no signs. Mr. Klann said he would be happy to meet up so he can show him what’s going on to see how they can help.

There were no written comments submitted for Public Appearances.

**Adjourn**

**Councilor Rodriguez made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:44 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rodriguez	Uffelman
Consent Agenda as Presented	PASSED	-	Y	Y	Y	Y	Y	Y
Exempt a Contract for the Barnes Butte Pedestrian Bridge Based on Draft Findings	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1438 – Authorizing the Sale of Real Property to Marcum and Son’s LLC	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1439 – Approving a 2020 Fund Exchange Agreement with ODOT	PASSED	-	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	-	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)