



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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Full Meeting Recordings Available at:  
<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**February 25, 2020**

**Council Members Present:**

Gail Merritt  
Teresa Rodriguez  
Janet Hutchison

Patricia Jungmann  
Jason Beebe  
Jeff Papke

**Council Members Absent**

Steve Uffelman

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 2-11-2020

**Councilor Jungmann made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion, motion carried.**

**Visitors, Appearances and Requests:**

2. **ODOT – Traffic Access Management – Third Street Project** – Mike Darling

Casey Kaiser, Associate Planner introduced Mike Darling, ODOT Sr. Transportation Project Manager – Region 4, who explained that a project overview will be mailed certified to adjacent property owners. Mr. Darling went through a power point presentation that outlined where we are now and what is next. An access inventory had been done and there are over seventy approaches that have been identified.

Discussions continued regarding the timing of the process; and length of time to respond to the mailing.

Mr. Darling stated that ODOT would be back in about four to five weeks from now to give an update on how this next step went.

3. **Crook County Health Department – County Tobacco Ordinance**

Katie Plum explained that the county is working on an ordinance regarding tobacco and that it is a complex issue that requires a multi-facet, pro-active approach.

Muriel Delavergne-Brown, Crook County Health Director talked about the Central Oregon Health Council; Pacific Source; a regional health assessment; and a regional health improvement plan and HB4078.

Jason Ritter, Crook County High School gave an update on the school cessation curriculum and provided an overview of last year's statistics as well as passing around vaping liquid that was confiscated from students.

Nadia Lemay – Tobacco Prevention Coordinator went through a power point presentation that explained what the proposed Tobacco Retail License (TRL) is, how they expect it to be implemented and that it would not ask on city resources.

A couple of high school students came forward to speak in favor of a TRL.

Discussions continued regarding the Oregon Health Authority; the TRL application process; annual license fees; some not being in favor of more laws when the ones we have are not enforced; consequences for students that are getting caught; what is happening at the state law wise; and deciding consequences on a kid per kid basis.

### **Public Appearances**

No one came forward.

### **Council Business**

#### **4. Intent to Award Wastewater Screen Plant # 1 Project – Mike Kasberger**

Mike Kasberger, Assistant City Engineer presented the staff report explaining that they received five bids and this project is part of the capital projects in the budget. The apparent low bidder is McKernan Enterprises who we have worked well with before.

**Councilor Hutchison made a motion to approve the notice of intent to award to Jaron McKernan Enterprises in the amount of \$321,820.25. Motion seconded. No discussion on motion. All in favor, motion carried.**

### **Staff Reports and Requests:**

#### **5. Manager's Report**

Steve Forrester, City Manager reported: the railroad has been in negotiations for Building No. 3 and looks positive at this point; another manufacturing facility is also interested in the railroad; the Lamonta well redevelopment continues to be successful; there will be a joint city / county

workshop which will go into a quick joint meeting for the restructuring of the Crook County Foundation (CCF); and Mark Monroe's funeral is tomorrow.

There were no questions.

**Committee Reports**

Councilor Hutchison attended the Ochoco Forest Collaborative meeting today and they are updating their policies and handbooks.

Councilor Beebe attended the Crooked River Watershed meeting and there are at least twelve projects planned and they are also looking for additional board members with hopefully specific skill sets.

Councilor Merritt attended a CCF meeting which they are restructuring; and a Compensation Committee meeting was held and will be providing an update.

Councilor Jungmann added the Compensation Committee meeting was very educational.

There were no questions.

**Ordinances:**

None.

**Resolutions:**

**6. Resolution No. 1422 – Authorizing a Solar Site Lease Agreement with Westlake Solar Panels, LLC**

Eric Klann, City Engineer presented the staff report.

There were no additional questions.

**Councilor Rodriguez made a motion to approve Resolution No. 1422. Motion seconded. No discussion on motion. All in favor, motion carried.**

**7. Resolution No. 1423 – Authorizing a Power Purchase Agreement**

There were discussions on the life of a panel and at the end of the twenty year lease they could have Westlake remove them, or have them appraised to negotiate the city to purchase them.

**Councilor Beebe made a motion to approve Resolution No. 1423. Motion seconded. No discussion on motion. All in favor, motion carried.**

**8. Resolution No. 1425 – Authorizing Agreement with Downtown Business Association – Casey Kaiser**

Mr. Kaiser presented the staff report that explained what the agreement does. Mr. Kaiser provided an outline of the purpose for the formation of the Downtown Strategic Planning (DSP) Committee in hopes that eventually the downtown business owners would take over. There were twenty-one businesses identified in the downtown core with about ten so far that have either participated or expressed an interest in participating.

**Councilor Papke made a motion to amend the agreement on Page 2, Item # 4 from six months to four months. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Councilor Papke made a motion to approve Resolution No. 1425. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors Appearances and Requests:**

No one came forward.

**Adjourn**

**Councilor Rodriguez made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:30 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rodriguez	Uffelman
Consent Agenda	PASSED	Y	Y	Y	Y	-	Y	-
Motion to Approve the Notice of Intent to Award to Jaron McKernan Enterprises in the amount of \$321,820.25.	PASSED	Y	Y	Y	Y	Y	Y	-
Resolution No. 1422 – Authorizing a Solar Site Lease Agreement with Westlake Solar Panels, LLC	PASSED	Y	Y	Y	Y	Y	Y	-
Resolution No. 1423 – Authorizing a Power Purchase Agreement with Westlake Solar Panels, LLC	PASSED	Y	Y	Y	Y	Y	Y	-
Resolution No. 1425 – Authorizing Agreement with Downtown Business Association	PASSED	Y	Y	Y	Y	Y	Y	-
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	-

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)