



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**March 24, 2020**

**Council Members Present:**

Gail Merritt

Teresa Rodriguez

Janet Hutchison

Steve Uffelman

Patricia Jungmann

Jason Beebe

Jeff Papke

**Council Members Absent**

None.

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 3-10-2020
2. Emergency Meeting Brief 3-13-2020

**Councilor Rodriguez made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion, motion carried.**

**Visitors, Appearances and Requests:**

**Public Appearances**

There were no written comments submitted to read into the record.

**Council Business**

Mayor Uffelman asked Council to expect a special council meeting in the next week to consider the extension of the emergency declaration.

**3. Reading of Proclamation – International Data Center Day – Mayor Uffelman**

Mayor Uffelman read the proclamation into the record.

**4. Intent to Award Police Department Adaptive Reuse Project – James Wilson / Chief Cummins**

James Wilson, Public Safety IT Manager and Chief Dale Cummins presented the staff report. Mr. Wilson explained that they provided the last update on this project in January and the building permits have been approved and ready to be issued. The city bid the project in February and the site walk was actually on February 26<sup>th</sup> not March 26<sup>th</sup> as stated in the staff report. Five contractors attended and a bid was submitted by 2KG Contractors.

There were questions regarding having five alternates for the project and the Chief explained that there were concerns of how costly the project could become so they were broken into modules in case he had to sacrifice any items to stay within the estimate.

**Councilor Hutchison made a motion to approve the intent to award the Police Department Adaptive Reuse Project to 2KG Contractors Inc. in the amount of \$2,844,500.00. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Staff Reports and Requests:**

**5. Manager’s Report**

Steve Forrester, City Manager reported: There is no Manager’s Report at this time.

There were no questions.

**Committee Reports**

Councilor Merritt does not have a committee report however, is grateful for our recreational space and solitude.

Mayor Uffelman added that we will be putting up signs to emphasize social distancing and is also grateful for the golf course.

There were no questions.

**Ordinances:**

None.

**Resolutions:**

**6. Resolution No. 1430 – Ratifying City Manager’s Actions in Response to Declaration of Emergency – Jered Reid**

Jered Reid, City Attorney provided the background information and stated this resolution is based upon actions taken by city administration as a result of the COVID-19 pandemic. This allowed the City Manager to take measure to minimize the effects of pandemic. The city also

adopted a temporary city policy which has recently been updated regarding the Governor's order on 3-23-2020 and Families First Act by Congress. The City Manager has powers, however this needs to be ratified by Council at the next meeting after the policies have been issued.

There were no questions from Council. Mr. Forrester had nothing to add except that this will likely come back to council as revisions are made, as well as the changing environment.

**Councilor Merritt made a motion to approve Resolution No. 1430. Motion seconded. No discussion on motion. All in favor, motion carried.**

**7. Resolution No. 1431– Regarding City Policy of COVID-19 and Contractual Obligations – Jered Reid / Steve Forrester**

Mr. Reid explained that this pandemic is unprecedented and has impacted businesses around the globe. There is a standard clause in all city contracts, however this pandemic could cause delays in projects across the city though we hope that is not the case. This is meant to put contractors at ease because it allows for the stoppage of project if needed, and to work through it.

Mr. Forrester added that it provides certainty to contractors that the city will not come back on contractors for delays due to COVID-19.

There were no questions from Council.

**Councilor Jungmann made a motion to approve Resolution No. 1431. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors Appearances and Requests:**

There were no written comments submitted to enter into the record.

**Adjourn**

**Councilor Rodriguez made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 6:55 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rodriguez	Uffelman
Consent Agenda	PASSED	Y	Y	Y	Y	Y	Y	-
Approve the Intent to Award the Police Department Adaptive Reuse Project to 2KG Contractors Inc. in the Amount of \$2,844,500.00	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1430 – Ratifying City Manager’s Actions in Response to Declaration of Emergency	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1431– Regarding City Policy of COVID-19 and Contractual Obligations	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)