



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

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City Council Meeting Brief
April 28, 2020

Council Members Present:

Gail Merritt

Teresa Rodriguez

Janet Hutchison

Steve Uffelman

Patricia Jungmann

Jason Beebe

Jeff Papke

Council Members Absent

None.

Additions to the Agenda

Remove Item No. 2 (The Beer Trailer) from the Consent Agenda and add William Marks from Facebook under Visitors, Appearances and Requests. Jered Reid, City Attorney stated that after the regular public Council meeting, Council will return to Executive Session and will not come back into regular session.

Consent Agenda

1. Regular Meeting Brief 4-14-2020
2. Shut Up – N – Drink Liquor License Application

Councilor Rodriguez made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion, motion carried.

Visitors, Appearances and Requests:

3. St. Charles Hospital / Crook County Health Department

Muriel DeLavernne-Brown, Crook County Health Department Health & Human Services Director began with COVID – 19 statistics at the state and local levels. Ms. DeLavernne-Brown explained that they are putting out health newsletters as well as daily reports. Health of this community has been priority and watching it move. They participate in weekly command meetings, with all critical staff community wide. It can't be stopped until we have a cure. It is going to be a challenge since it came to the US. They are leading by example at health

department to send a positive and consistent message. We are looking at how we re-open at Crook County as well as regionally and statewide.

Vicky Ryan, Crook County Health Department Emergency Preparedness Coordinator, talked about health care facilities, PPE and the framework for reopening. Ms. Ryan explained about the strategic PPE stock pile and how we have been on that list all along. We have a good supply, however if we have an outbreak we would need more. Funeral homes are getting supplies and people that have passed on from COVID – 19 are being sent home to be processed.

Katie Plumb, Crook County Health Department Health & Human Services Deputy Director, talked about surveillance for monitoring; communication strategy is robust; guidance changing and evolving, but has a point of contact for information; provide social media reports; making sure website is up to date; and long term care facilities. They are also trying to keep up with wildfire season coming up as well as overdoses, etc. and how to mitigate through multiple emergency plans. The business sector has a wide variety of needs and are working hard to stay open, and are looking hard at getting business specific info to be able to open,

Ms. DeLavernne-Brown wrapped it up by saying they are really looking at recovery and thanked everyone for having them.

Todd Shields, St. Charles Prineville Vice President and Hospital Administrator explained that they are focusing on four categories and went through each.

Dr. Maggie King talked about testing and provided an overview. There is frustrations regarding being able to be tested and how it has expanded, and the time frame for results. Home testing kits and rapid testing are coming and might have 3,000 by end of May. Only testing folks that are asymptomatic. There are many questions regarding antibody testing which it is a long way from becoming real, though many companies are offering yet none are FDA approved and cannot be validated. Even if you have antibodies there isn't a chance that you can't get it again. The true answer is a vaccine is about a year out.

Discussions continued regarding how many in Crook County have been tested and about 800 have been tested with only the one in the county so far;. How Oregon was reported as being the 4th lowest in state for testing; and how can we open?

Dr King talked about even the sickest of the sickest have been tested and came back negative. How often to be tested? You can have negative test result and 3 days later be positive.

Discussions continued about metro areas and being stacked up, and the possibilities of opening rural vs. metro; and the challenge for Crook County is we have a lot of visitors and how do we do this as a region.

4. William Marks – Facebook Community Development Manager

Mr. Marks talked about his last visit with council and the robot. He thanked everyone for the partnerships here locally with Facebook. Mr. Marks explained that he had a COVID relief announcement and they are trying rally as much resources as possible to get help to people. Mr. Marks explained that it was important to get each student in Crook County a lap top for school work which included supplying each school bus with wi-fi access including the software and security for three years to run it. Mr. Marks said they have a link on their Prineville Data Center Facebook page to provide additional resources to businesses. There are also resources that have been made available to non-profits and health care professionals training. All that funding is moving at this time and is trying to get it out to those that need it as quickly as possible and it is only for Prineville / Crook County.

Steve Forrester, City Manager said he is amazed at Facebook's commitment to this community and thanked them for all that they have done.

5. Streetscape Plan Design – Third Street – Ben Weber, Sera Design / Josh Smith

Josh Smith, Planning Director provided the background summary of this project and how long it has been going on.

Mike Darling, ODOT Sr. Transportation Project Manager talked about this presentation is the recommendation to move forward with concept plans which will be block by block design plans.

Ben Weber was last here with Council in October and is excited about moving forward.

Mr. Weber talked about sidewalk enhancements, pedestrian amenities and people experiences of the project.

Mr. Weber went through a power point presentation that highlighted recommended details from block to block. They are recommending more landscaping, lighting, with corner changes for curb extensions at 4' which is a nice balancing technique.

Councilor Hutchison asked about purpose of curb extensions and Mr. Weber referred to the slide that extends to sidewalk for a shorter pedestrian path and encourages vehicles to take a slower methodical turning approach to not hit pedestrians and provides more space for ADA accessibility as well as providing more space for traffic signals and more decorative elements.

Councilor Hutchison talked about driving today on Main & Third and doesn't see how they can stay within their turning radius.

Councilor Rodriguez talked about it from a trucking experience and they are currently going up and over the curbs we have now, so are the horse trailers.

Mr. Smith talked about next slide and keeping turning radius the same. They are truly needed for the ADA and brought attention to the current candlesticks on Main and Third Street to keep cars from taking up turning space for the trucks.

Ben Austin, HHPR Principle Engineer talked about refinements made since hearing comments in the fall. Tight corners are a difficult thing and the point is not to make it worse than what it currently is.

Discussions continued regarding all that needs to go into the space that we have regarding pedestrians, trucks and make it better and not worse and it isn't going to be easy. We have to look at how do we incorporate all the transportation needs?

Mr. Forrester talked about assurances that the working team will not bind us into limiting options by asking council to move forward. Mr. Darling responded that this is not locking us into specific designs at this time.

Eric Klann, City Engineer talked about curb extensions always being a contention and asked to break out the curb extension to research further. This should be followed up with a technical memo on how they perform.

Discussions continued regarding designsapes and particular products for design to add to pedestrian experience; artistic bike rack programs for flair; recommended primary street trees; accent trees in larger planters and species which are low maintenance.

Councilor Rodrigues asked about maintenance of those trees and who is responsible and Mr. Smith explained this a city issue and not an ODOT issue and thinks that a city agreement for general landscaping maintenance should be done.

Councilor Papke made a motion to move forward with design. Motion seconded. No discussion on motion. All in favor, motion carried.

Public Appearances

Mayor Uffelman read a written comment received from Shawn Smith regarding nuisance properties on Harwood Street and NW Fifth Street.

Mayor Uffelman read a second written comment received from Jennifer M. Van Sambeek and James P. Hallman, also regarding the nuisance properties on Harwood Street and NW Fifth Street.

Mr. Reid explained the judicial remedies the city is seeking at this time and that they have been slowed with the COVID-19 restrictions which has caused the hearing to be extended.

Chief Cummins stated that we should allow current litigation play out and any charges associated with that. Could also look at removing the trash ourselves and that will have costs to the city for

that. Also the other condemned property he would like a couple of weeks to look into with Mr. Reid regarding possible solutions that can be taken.

No comments from council.

Mayor Uffelman stated he would get in touch with the people that submitted comments and provide an update to them.

Mayor Uffelman spoke about masks and that he received a message from Kathy Johnson. Mayor Uffelman said he will talk about this during the Mayor's Message this Friday and encouraged everyone to wear their masks when out in public.

Mayor Uffelman announced Council will be taking a break at about 8:30 P.M.

Council Business

6. Reading of a Proclamation – Older Americans Month – Mayor Uffelman

Mayor Uffelman read the proclamation into the record.

7. Sale of Real Property – Eric Klann

Mr. Klann presented the staff report and power point regarding sale of property and highlights of a pedestrian bridge project that could happen with the sale of this property.

Mayor read the public hearing process script into the record.

Mike Warren, Real Estate Agent of Record spoke to value of the property. Figures are where they should be. Last sale was about 70k per acre. Four other properties just let the sale expire at this time. Mr. Warren added that the value of \$150,000 is fair.

Mr. Klann continued with power point that detailed the Barnes Butte Recreation Area pedestrian bridge project.

Mayor Uffelman opened the public hearing portion of the meeting.

James Wilson, Public Safety IT Director stated no one is online waiting to testify. Lisa Morgan, City Recorder stated that no written testimony has been received.

Mayor Uffelman closed the public hearing portion of the meeting.

Councilor Hutchison asked question regarding contingency of sale with delayed improvements.

Mr. Reid explained the next steps and contingencies.

Discussions continued regarding an upcoming resolution regarding building of bridge; and this being a really good opportunity.

Mayor Uffelmann read a sample motion for approval of this.

Councilor Rodriguez made a motion to authorize staff to move forward with the sale of real property identified as Map No. 1515-12B, Tax Lot 001700, on SW Cessna Drive, Prineville, Oregon, to Marcum & Sons for \$150,000. Motion seconded. No discussion on motion. All in favor, motion carried.

Mayor Uffelmann called a recess of the meeting at 8:34 P.M. and will resume at 8:45 P.M.

Staff Reports and Requests:

8. COVID – 19 Local Business Assistance Grant – Steve Forrester

Mr. Forrester presented the staff report.

Bryan Iverson provided background information on the task force and the objective.

Liz Schuette, Finance Director added that with the decrease in training and meeting expenses that funds are available, however recommends that this comes from the Council contribution fund since there may need to be transfers from the other funds in the future.

Council agreed that it is a good idea.

Councilor Rodriguez asked if she should recuse herself if she might apply for these funds for her business. Mr. Reid responded yes.

Councilor Papke made a motion to approve a \$14,000 contribution to the COVID-19 Local Business Assistance Grant Program. Motion seconded. No discussion on motion. All in favor, motion carried.

9. Manager’s Report

Steve Forrester, City Manager reported: city projects move forward with social distance; working on steps to reopening with many committees meeting; continuing to report for manageable protocols for re-opening and keeping engaged; Mill Grain sold and is getting cleaned up for future business.

There were no questions.

Committee Reports

10. COVID – 19 Update / Discussion

No further comments from anyone.

Ordinances:

None.

Resolutions:

11. Resolution No. 1434 – Extending State of Emergency – Steve Forrester / Jered Reid

Mr. Reid provided background information and the importance for keeping this going.

No questions from council.

Councilor Hutchison made a motion to approve Resolution No. 1434. Motion seconded. No discussion on motion. All in favor, motion carried.

12. Resolution No. 1435 – Declaring Prineville Policies During COVID – 19 – Steve Forrester / Jered Reid

Mr. Reid provided background noting that this is only good as long as the emergency is in effect.

Councilor Rodriguez made a motion to approve Resolution No. 1435. Motion seconded. No discussion on motion. All in favor, motion carried.

13. Resolution No. 1436 – Approving Personal Services Agreement with Dowl – Eric Klann

Mr. Klann provided the staff report and power point presentation.

Councilor Hutchison asked about piping canal and Mr. Klann replied that OID would be participating.

Discussions continued regarding the design.

Councilor Jungmann made a motion to approve Resolution No. 1436. Motion seconded. No discussion on motion. All in favor, motion carried.

14. Resolution No. 1437 – Second Amendment to Easement Agreement with County – Eric Klann

Mr. Klann presented the staff report and a graphic illustrating the location of the wells.

There were no questions.

Councilor Merritt made a motion to approve Resolution No. 1437. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

There were no other written comments submitted to read into the record.

Adjourn

Mayor Uffelman read the executive session script into the record and explained that we are adjourning the regular Council meeting and will not come back into open session.

Councilor Rodriguez made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 9:30 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rodriguez	Uffelman
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	Y	Y
Move Forward with Streetscape Plan Design – Third Street	PASSED	Y	Y	Y	Y	Y	Y	Y
Authorize staff to move forward with the sale of real property identified as Map No. 1515-12B, Tax Lot 001700, on SW Cessna Drive, Prineville, Oregon, to Marcum & Sons for \$150,000.	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve a \$14,000 contribution to the COVID-19 Local Business Assistance Grant Program	PASSED	Y	Y	Y	Y	Y	-	Y
Resolution No. 1434 – Extending State of Emergency	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1435 – Declaring Prineville Policies During COVID – 19	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1436 – Approving Personal Services Agreement with Dowl	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1437 – Second Amendment to Easement Agreement with County	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full recording of this meeting is available at www.cityofprineville.com/meetings