



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
May 26, 2020

Council Members Present:

Gail Merritt
Janet Hutchison
Steve Uffelman

Patricia Jungmann
Jason Beebe

Council Members Absent

Jeff Papke
Teresa Rodriguez

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 5-12-2020
2. Pine Theater Liquor License
3. Prineville Market Liquor License

There were discussions regarding two questions not being answered on the Pine Theater application. Chief Cummins recommended pulling the application from the Consent Agenda.

Councilor Jungmann made a motion to approve the Consent Agenda as amended. Motion seconded. No discussion on motion, motion carried.

Visitors, Appearances and Requests:

Public Appearances

There were no written comments submitted for Public Appearances.

Caroline Ervin signed in as a Budget Committee Member for the Financial Report.

Council Business

4. Intent to Award 2020 Street Rehab Project – Scott Smith

Scott Smith presented staff report and called attention to the engineers estimate being incorrect. No questions from council.

Councilor Hutchison made motion to approve intent to award to Tri-County Paving for \$628,837.50. Motion seconded. No discussions on motion. All in favor, motion carried.

Staff Reports and Requests:

5. Manager’s Report

Steve Forrester, City Manager reported: Projects continue to move forward; the Finance Department successfully negotiated a new refunding rate at less than 2%; Brightwood at Rail Road has started back up; Meadow Lakes has had good golf activity over weekend and a request for bids for the irrigation project is coming out; city parking lot project uncovered an old Ochoco Hotel fuel tank; and the new Sgt. Todd Rich will be joining the Police Department team bringing it to full strength and 24 hour supervisor coverage.

6. Quarterly Financial Report – Liz Schuette / Lori Hooper

Liz Schutte, Finance Director started the power point presentation starting with all city funds and Mrs. Schuette took a few moments to explain the biennial budget, and what columns we will be focusing on for where we stand today.

Ms. Schuette continued with the power point that highlighted: the general fund is on target and went through each line item.

Eric Klann, City Engineer talked about next four slides regarding SDC funds; installing new aeration project at the Waste Water Treatment Plant; a Transportation SDC project and the Elm Street bridge project; and the ASR project is the biggest project going now.

Matt Wiederholt, Railroad manager provided a Railroad activity report on their new office which is being paid for with the Krahl lease; and the effects of COVID-19 and how will see a significant increase in storage fees.

Mr. Forrester gave an update on the Airport news; and the completion of forest service helibase project which improved city services for future expansion in that part of the airport.

Zach Lampert, Golf Pro and Facility Manager, explained things are looking good from remodel; rebounded pretty well in May; the irrigation project will be pushed out to next biennium.

Mrs. Schuette continued with the Finance Report for the Building Facility Fund starting with Public Safety building and the new refinancing which will save money on interest.

Chief Cummins talked about additional funds secured; how it will allow all phases of projects to be completed which would have taken a couple of years to be completed without it; and displayed some demolition photos of the building.

Councilor Merritt explained that she went on the facility tour Friday and went away knowing that we are doing the right thing for them.

There will be budget items the last meeting in June.

Committee Reports

7. COVID-19 Update / Discussion

There were no questions or updates at this time.

Ordinances:

8. Ordinance No. 1260 – Adding Chapter 156 to COP Code Housing Receivership (FIRST PRESENTATION) – Jered Reid

Jered Reid, City Attorney referred to code in the packet and the Ordinance itself distributed earlier, just adopts what is in packet. Mr. Reid provided background information on how this recommended code came about. Mr. Reid explained how the process of receivership, and that it would be a long process to be able to remedy.

Councilor Hutchison asked if it would ever come back to council prior to going to circuit court.

Mr. Reid replied yes, that would happen before it goes from the start and that Council would authorize to enter receivership. However before it even comes to council the property owner would have to not have tried to resolve and all other efforts has not been met successfully.

Councilor Beebe made motion to approve Ordinance No. 1260 for the first presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions:

9. Resolution No. 1440 – Providing City Authorization to Efficiently Minimize or Mitigate the Effects of the COVID-19 Pandemic – Jered Reid

Mr. Reid provided the staff report.

There were no questions.

Councilor Merritt made motion to approve Resolution No. 1440. Motion seconded. No discussions on motion. All in favor motion carried.

10. Resolution No. 1441 – Amending Prineville Policies During COVID - 19– Jered Reid

Mr. Reid presented the staff report that highlighted the couple of changes made consistent with Phase I of reopening.

Councilor Beebe made a motion to approve Resolution No. 1441. Motion seconded. No discussion on motion. All in favor, motion carried.

11. Resolution No. 1442 – Amendment Extending Crook County GIS Services IGA – James Wilson

James Wilson, Public Safety IT Manager presented the staff report.

There were no questions.

Councilor Hutchison made a motion to approve Resolution No. 1442. Motion seconded. No discussion on motion. All in favor, motion carried.

12. Resolution No. 1443 – Exempting from Competition a Contract for Construction & Installation of Barnes Butte Pedestrian Bridge – Eric Klann

Mr. Klann presented the staff report.

There were discussions regarding contract timeline; potential grant funding timing and using bridge as match.

There were no other questions.

Councilor Merritt made a motion to approve Resolution No. 1443. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

There were no written comments submitted for Public Appearances.

Adjourn

Councilor Hutchison made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:41 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rodriguez	Uffelman
Consent Agenda as Amended	PASSED	-	Y	Y	Y	-	-	Y
Approve Intent to Award to Tri-County Paving for \$628,837.50.	PASSED	Y	Y	Y	Y	-	-	Y
Ordinance No. 1260 – Adding Chapter 156 to COP Code Housing Receivership (FIRST PRESENTATION)	PASSED	Y	Y	Y	Y	-	-	Y
Resolution No. 1440 – Providing City Authorization to Efficiently Minimize or Mitigate the Effects of the COVID-19 Pandemic	PASSED	Y	Y	Y	Y	-	-	Y
Resolution No. 1441 – Amending Prineville Policies During COVID - 19	PASSED	Y	Y	Y	Y	-	-	Y
Resolution No. 1442 – Amendment Extending Crook County GIS Services IGA	PASSED	Y	Y	Y	Y	-	-	Y
Resolution No. 1443 – Exempting from Competition a Contract for Construction & Installation of Barnes Butte Pedestrian Bridge	PASSED	Y	Y	Y	Y	-	-	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	-	-	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full recording of this meeting is available at www.cityofprineville.com/meetings