



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
August 25th, 2020

Council Members Present:

Steve Uffelman
Jeff Papke
Teresa Rumble
Janet Hutchison

Patricia Jungmann
Jason Beebe
Gail Merritt

Council Members Absent

None.

Additions to the Agenda

None.

Consent Agenda

- 1. Regular Meeting Brief 8-11-2020**
- 2. Liquor License Annual Renewals**
- 3. ODOT Final Approval to Move Forward with Methodology**

Councilor Jungmann made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

- 4. Crook County Health Department COVID Update**

There was not an update, however materials from the Crook County Health Department were distributed with the latest information.

Public Appearances

None.

Council Business

5. Establishment of JEDI Advisory Committee – Steve Forrester / Jered Reid

Jered Reid, City Attorney provided the background information explaining that part of previous discussions was to create a committee. Staff is currently working on a Vision Statement for the committee as well as identifying members of the committee.

There were no questions.

6. Intent to Award Meadow Lakes Irrigation System Renovation – Zach Lampert

Zach Lampert, Head Golf Professional / Facility Manager, presented the staff report. Mr. Lampert explained that the irrigation system is beyond the 25 year life expectancy. Three companies responded to the request for bids. There was a base bid with 8 alternates that could be added on as funds permitted. Heritage Links was the low bid including alternates. There is \$750k budgeted for this project and the bid came in much higher. Liz Schuette, Finance Director looked at modeling to find best scenario for both sewer and Meadow Lakes funds and was able to identify where the additional funds could come from to complete the project.

There were discussions regarding how this project would affect play, and Mr. Lampert explained it will be one hole at a time with temporary concessions to make to an extra hole for the full 18 hole game.

Councilor Papke made motion for intent to award to Heritage Links with all alternatives in the amount of \$1,535,789.00. Motion seconded. Discussion on motion regarding at what point will it be contingency or loan; still working on all options; working with municipal advisor; could probably borrow from the sewer fund transfer and would really be the best alternative at this time. Zach explained how they looked at the options and additional cost of waiting. No further discussions. All in favor motion carried.

Staff Reports and Requests:

7. Manager's Report

Steve Forrester, City Manager reported: railroad is going to have a very strong month for August, the Railroad took position to support Brightwood and was successful, getting shipments from California and is Matt doing outstanding job and bringing in many jobs.

The airport continues to have a lot of interest for relocating and expansion at the airport, this has been years in the making for growth at the airport and Kelly Coffelt, Airport Manager has been laying the foundation for this and it is starting to show. The County has been a great partner for the airport to continue to grow; JEDI training is scheduled for Sept 16th; from 8:30 – 11:00 A.M.

Mrs. Schuette and finance team continues to look at opportunities for historically low interest rates for significant cost savings to the city.

Mrs. Schuette talked about working with advisors on potential savings on our current DEQ loan; currently has loan with 2.94 interest rate and it might be possible to get 1.5% rate with same term to be paid off in 2026.

Mr. Forrester talked about this is the direction staff is going and could save over \$100k in interest.

There were discussions on if the fees associated were considered, and that the dollar amount of savings is the true net cost savings.

No other questions to move forward.

There were no questions.

Committee Reports

Councilor Hutchison provided an Ochoco Forest Collaborative update that included upcoming projects and the restorative project will have a biomass component as well.

Mayor Uffelman provided a Deschutes Basin Water Collaborative update adding that there are significant concerns for irrigation districts.

Mr. Forrester provided an Ochoco Irrigation District (OID) Board update stating that they had to pull some water out to stretch the available water through at least September 15th and that Prineville Reservoir will be exceptionally low with hopes of a better winter.

Staff Reports and Requests (continued)

8. Quarterly Financial Report – Liz Schuette / Lori Hooper

Mrs. Schuette presented the quarterly report that highlighted any significant changes in each fund for year ending June 30, 2020.

There were no questions.

Ordinances:

None.

Resolutions:

9. Resolution No. 1455 – Authorization to Efficiently Minimize or Mitigate the Effects of COVID – Jered Reid

Mr. Reid explained this is the monthly resolution we have been doing since the pandemic. It is still a national, state, and local emergency.

There were no questions.

Councilor Beebe made motion to approve Resolution No. 1455. Motion seconded. No discussion on motion. All in favor motion carried.

10. Resolution No. 1456 – Budget Appropriation Adjustments to the BN 2020-2021 – Liz Schuette

Mrs. Schuette presented the staff report explaining that this is in regards to 9-1-1 update associated with COVID expenses and reimbursement.

There were no questions.

Councilor Rumble made a motion to approve Resolution No. 1456. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

Mayor Uffelmann stated that all comments submitted prior to 4:00 P.M. were posted to the city website.

Adjourn

Councilor Rumble made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:21 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rumble	Uffelman
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	-	Y
Intent to Award Meadow Lakes Irrigation System Renovation to Heritage Links with all alternatives in the amount of \$1,535,789.00.	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1455 – Authorization to Efficiently Minimize or Mitigate the Effects of COVID	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1456 – Budget Appropriation Adjustments to the BN 2020-2021	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full recording of this meeting is available at www.cityofprineville.com/meetings