



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
September 13, 2022

Council Members Present:

Steve Uffelman
Jason Beebe
Janet Hutchison
Patricia Jungmann
Gail Merritt
Ray Law

Council Members Absent

Jeff Papke

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 8-23-2022
2. Annual Liquor License Renewals
3. Dad's Place – Change in Ownership Liquor Application

Councilor Hutchison made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

There were no Council Presentations.

Council Business

There was no Council Business.

Staff Reports and Requests:**4. City Manager's Report– Steve Forrester**

Mr. Forrester went through his Manager's Report that highlighted activities for each department.

Casey Kaiser, Senior Planner/Public Works Director gave an update for an award from National Public Works Association (NPWA) that the city is receiving on the Aquifer Storage and Recovery (ASR) project. An email will follow with details of when the award ceremony will happen.

Matt Weiderholt, Railroad Manager came up to talk about the national railroad strike that may happen on Friday. Class I railroads are starting to store cars in secure areas. Railroad union negotiations have been going since 2019 and have been in a cooling off period. As of this afternoon 10 of the 12 unions have agreed verbally, the two largest are holding strong for the strike. Incoming traffic will slow down for our railroad. There could be an economic impact estimated at \$2B per day if the strike goes through. An embargo will be put on automobiles effective tomorrow.

Mr. Forrester provided an Ochoco Irrigation District (OID) update explaining that irrigation will begin shutting down for the season. They are predicting a polar vortex to hit us this winter which could help water levels, however they have been predicting that the last couple of years.

Mayor Beebe would like to see an educational outreach on water flows and levels because there is a lot of misconception out there.

5. Meadow Lakes Update – Zach Lampert

Zach Lampert, Golf Pro / Facility Manager went through a power point presentation. The presentation highlighted golf rounds over last 10 years and how rounds effect how all other areas perform at the golf course. Mr. Lampert went through trends for daily green fees, and merchandise sales explaining it is harder to order merchandise now. Total golf revenue sums up everything that isn't restaurant.

Mr. Lampert showed the national golf trend with blue representing states that are down in rounds and how well the city compared nationally.

Mr. Lampert had a graph for the fund balance since FY09 and its gradual increase since then. He explained Meadow Lakes is a thirty year old facility and some things have to be taken care of. The report continued regarding dollars spent on capital projects since FY 2014, capital improvement projects completed over last couple years, upcoming projects that are budgeted and on the radar projects. Ron's café is now fully staffed and will be open seven days a week and there have even been discussions about serving dinner.

Discussions continued with increase in revenues, irrigation project completed making golf course looking best it ever has, and parking lot improvements being very important.

6. Quarterly Financial Report – Lori Hooper

Lori Hooper, Finance Director presented a power point presentation that summarized all city funds combined. Major expenditures for the General Fund for FY 22. There were graphs that illustrated the General Fund beginning fund balance trends, current property tax collections which has come in higher than projected, electrical franchise fees, and transient lodging tax which is also up.

Ms. Hooper continued with the Transportation Fund, gas tax collection is up over the prior year. Material & services may need a budget adjustment and the beginning fund balance trends which is up this last year.

Railroad revenue is at 105%. Labor negotiations were completed and may need a budget adjustment. Profit & Loss statements showed a profit in all three months of the quarter.

In the Airport Fund airport charges for services are up.

In the Golf Course fund there was a budget adjustment done and referred to Mr. Lampert's update covering everything else.

Committee Reports

Councilor Uffelmann and Justin Severance, Street Supervisor both attended a COACT meeting. There are federal funds available for improvements provided that you have a traffic safety action plan and we as a city need to have an action plan. Mr. Severance will be meeting with Mr. Forester to get that plan initiated.

Councilor Uffelmann also attended the Community Renewable Energy Association (CREA) meeting and there is a legislative day coming up to take a tour with state representatives and those running for office to see renewable energy generation projects.

Ordinances:

None.

Resolutions

7. Resolution No. 1537– Approving Subgrant Agreement with Crook County for COVID State Fiscal Recovery Fund Grant Agreement - Jered Reid

Mr. Reid explained that this might look familiar because the city recently passed a resolution for this funding. It was determined that an agreement is needed with the County since these funds will be distributed to the county to distribute to the city.

There were no questions.

Councilor Merritt made a motion to approve Resolution No. 1537. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Hutchison made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:00 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Consent Agenda	PASSED	Y	Y	-	Y	Y	-	Y
Resolution No. 1537– Approving Subgrant Agreement with Crook County for COVID State Fiscal Recovery Fund Grant Agreement	PASSED	Y	Y	Y	Y	Y	-	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	-	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .