



CITY OF PRINEVILLE
Regular Meeting Brief
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Full Meeting Recordings Available at:
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City Council Meeting Brief
June 13, 2023

Council Members Present:

Jason Beebe
Shane Howard
Gail Merritt
Scott Smith
Steve Uffelman

Council Members Absent

Janet Hutchison

Additions to the Agenda

Flood plain discussion under Council Business as Item 9 B.

Consent Agenda

1. Regular Meeting Brief 5-23-2023
2. PD Property Conversion
3. Bluefish Fine Foods Liquor License Application

Councilor Merritt made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

4. **Ceremonial Swear In of Officer Mike Coffman** – Captain Robert Gray

Captain Gray provided some background information on Officer Coffman stating that he is a lifelong Prineville resident and the son of Officer Jeff Coffman.

Captain Gray administered the oath and Officer Coffman's badge was pinned on him.

5. **Ceremonial Swear In of Officer Kelson Stewart** – Captain Robert Gray

Captain Gray explained that Kelson is from Warm Springs and he actually started as a Reserve Officer for Prineville before going to Warm Springs.

Captain Gray administered the oath and Officer Stewart's badge was pinned on him.

6. Ceremonial Promotional Swear in of Sgt. Daniel Pelayo – Captain Robert Gray

Captain Gray explained that Sgt. Pelayo came to us from Idaho as a lateral officer several years ago and has been promoted to Sergeant.

Captain Gray administered the oath and Mrs. Pelayo pinned his badge on him.

7. Officer Jeff Coffman Retirement Recognition – Captain Gray

Mayor Beebe presented Officer Coffman with a crystal recognition award after reading the sentiments on the award.

Mayor Beebe thanked Officer Coffman and how he made a turning point difference in his life as a youth.

The recognition for Officer Coffman's thirty six (36 1/2) years of service continued with many memories shared and how Officer Coffman made enormous contributions to the community and schools throughout his law enforcement career here.

Council Presentations

None.

Council Business

8. Intent to Award 2023 Street Rehabilitation Project – Justin Severance

Justin Severance, Street Supervisor presented the staff report and went through the bid totals received.

Councilor Uffelman made a motion to approve the intent to award to 7 Peaks Paving in the amount of \$494,949.00. Motion seconded. No discussion on motion. All in favor, motion carried.

9. Planning Commission Recommendation of a Zone Change – Josh Smith

Josh Smith, Planning Director presented the staff report and went through the Planning Commission's process and recommendation.

Councilor Uffelman asked about multiple lots in the area and if the zone change is specific to just the one property.

Mr. Smith referred to the map explaining that it is all being changed in the area.

Councilor Uffelman made a motion to accept the Planning Commission's recommendation as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

9b. Flood Plain Discussion

Mr. Smith talked about the Flood Insurance Rate Map (FIRM) and the last revision FEMA did to the map was in 2012 and prior to that was 1989.

Councilor Uffelman talked about a history of flooding in that area and referred to all of the houses in the flood plain in the 100 year flood zone and the high cost of flood plain insurance. It prohibits re-development and can cause blight because it is too expensive to build in a flood plain.

Councilor Uffelman continued that we need to begin to investigate how to mitigate this. He wants to ask Council to change the budget to include \$100,000.

Councilor Howard asked about how the \$100,000 would be used and Councilor Uffelman explained he wasn't sure at this point but wants it available to get this process moving.

Mr. Smith explained that staff has talked about perhaps doing a feasibility study can be done in the past to determine where to go from there as well as everything the city has done so far over the years.

Discussions continued regarding water coming from up above us, wanting to get out in front of it, what is the end goal, reducing the flood plain significantly, if there has been a lot of complaints from the community and there has not, this being so much bigger than us, raising the flag to get it moving, how the map was updated last time with Lidar, going from one dimension modeling to 3-D modeling.

Mayor Beebe explained that he is supportive of this, but for this to happen on the night that we are supposed to adopt the budget makes him nervous.

Lori Hooper, Finance Director explained that everything that has been done up to this point would have to be re-done including all of the legal notices and meetings.

Steve Forrester, City Manager said he felt Council should direct staff to take some sort of action and recommends directing staff to get a plan together and the other agencies/parties that are involved and can do a budget adjustment. There is money in contingency and we should move forward with adoption of the budget as approved by the Budget Committee.

Councilor Merritt likes that plan because there are 7 other people on the Budget Committee to consider that were involved in approving the budget.

Jered Reid, City Attorney provided his legal opinion.

Councilor Uffelman wants to establish a plan, does not know what that would include to get that done. Wants to see a plan moving forward and would like the department to have necessary funds to move forward.

Councilor Smith said he would like to pass the budget as presented. Would like to develop a plan to move forward that identifies the in's and out's and then doing a budget adjustment.

Other agencies and entities need to participate since this is actually in their range of authority.

Councilor Uffelman moved to prioritize the mitigation of the floodplain as a city goal. Motion seconded. No discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

10. City Manager's Report– Steve Forrester

Steve Forrester, City Manager presented his report highlighting recent activities in all departments.

Mr. Forrester also invited Council to participate in the rodeo parade on Saturday, explaining there will be a float to be shared with the Fair Board, and County Court.

11. Quarterly Financial Report – Lori Hooper

Ms. Hooper presented the Third Quarter Financial Report that highlighted each of the city funds as of March 31, 2023.

Committee Reports

Councilor Merritt shared that she attended a COIC meeting which was all about budget and also attended the Senior Graduation Ceremony and saw Kevin Isley from Anderson Perry present a scholarship on behalf of the city.

There were no other reports.

Ordinances:

12. Ordinance No. 1284 – Adopting Changes to Prineville Municipal Code Chapter 131 – (SECOND PRESENTATION) – Jered Reid

Jered Reid, City Attorney stated that this is the second presentation to the first presentation a couple of weeks ago. It will go into effect on July 1st.

There were no questions.

Councilor Uffelman made a motion to approve Ordinance No. 1284 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

13. Ordinance No. 1285 – Adopting Changes to Prineville Municipal Code Chapter 93.59 (SECOND PRESENTATION) – Jered Reid

Mr. Reid explained there were no comments or changes since the first presentation.

There were no questions.

Councilor Merritt made a motion to approve Ordinance No. 1285 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

14. Resolution No. 1557 – Adopting Budget and Making Appropriations for BN 2024-2025 – Lori Hooper

Ms. Hooper provided the background.

There were no questions.

Councilor Smith made a motion to approve Resolution No. 1557. Motion seconded. No discussion on motion. All in favor, motion carried.

15. Resolution No. 1558 – Imposing and Categorizing Taxes for the 2023-2024 Fiscal Year of the Biennial 2025 Budget – Lori Hooper

There were no questions.

Councilor Uffelman made a motion to approve Resolution No. 1558. Motion seconded. No discussion on motion. All in favor, motion carried.

16. Resolution No. 1559 – Imposing and Categorizing Taxes for the 2024-2025 Fiscal Year of the Biennial 2025 Budget – Lori Hooper

Ms. Hooper explained this is the same as the last resolution, just for the second fiscal year.

There were no questions.

Councilor Merritt made a motion to approve Resolution No. 1559. Motion seconded. No discussion on motion. All in favor, motion carried.

17. Resolution No. 1560 – Declaring the City of Prineville’s Election to Receive State Revenue Sharing (PUBLIC HEARING) – Lori Hooper

Mayor Beebe opened the public hearing portion of the meeting.

Ms. Hooper provided the background information.

No one came forward and no written comments were received.

There were no questions.

Mayor Beebe closed the public hearing portion of the meeting.

Councilor Smith made a motion to approve Resolution No. 1560. Motion seconded. No discussion on motion. All in favor, motion carried.

18. Resolution No. 1561 – Establishing Fees and Charges for the City of Prineville Fiscal Year 2023-2024 (PUBLIC HEARING)– Lori Hooper

Mayor Beebe opened the public hearing portion of the meeting.

Ms. Hooper provided background explaining that the comparison rate schedule was distributed earlier to Council to see what changes were made in the fees and charges.

No one came forward and no written comments were received.

There were no questions.

Mayor Beebe closed the public hearing portion of the meeting.

Councilor Howard made a motion to approve Resolution No. 1561. Motion seconded. Councilor Uffelman asked regarding comparisons. Ms. Hooper talked about the percentage of increases and explained that we are less than other communities still. No further discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:53 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Vacant	Merritt	Smith	Uffelman
Consent Agenda	PASSED	Y	Y	-	-	Y	Y	Y
Intent to Award 2023 Street Rehabilitation Project to 7 Peaks Paving in the amount of \$494,949.00.	PASSED	Y	Y	-	-	Y	Y	Y
Planning Commission Recommendation of a Zone Change as presented.	PASSED	Y	Y	-	-	Y	Y	Y
Motion to prioritize the mitigation of the floodplain as a city goal.	PASSED	Y	Y	-	-	Y	Y	Y
Ordinance No. 1284 – Adopting Changes to Prineville Municipal Code Chapter 131 – (SECOND PRESENTATION)	PASSED	Y	Y	-	-	Y	Y	Y
Ordinance No. 1285 – Adopting Changes to Prineville Municipal Code Chapter 93.59 (SECOND PRESENTATION)	PASSED	Y	Y	-	-	Y	Y	Y
Resolution No. 1557 – Adopting Budget and Making Appropriations for BN 2024-2025	PASSED	Y	Y	-	-	Y	Y	Y
Resolution No. 1558 – Imposing and Categorizing Taxes for the 2023-2024 Fiscal Year of the Biennial 2025 Budget	PASSED	Y	Y	-	-	Y	Y	Y
Resolution No. 1559 – Imposing and Categorizing Taxes for the 2024-2025 Fiscal Year of the Biennial 2025 Budget	PASSED	Y	Y	-	-	Y	Y	Y
Resolution No. 1560 – Declaring the City of Prineville’s Election to Receive State Revenue Sharing (PUBLIC HEARING)	PASSED	Y	Y	-	-	Y	Y	Y
Resolution No. 1561 – Establishing Fees and Charges for the City of Prineville Fiscal Year 2023-2024 (PUBLIC HEARING)	PASSED	Y	Y	-	-	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	-	-	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .