



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
June 25, 2024

Council Members Present:

Marv Sumner
Gail Merritt
Shane Howard
Janet Hutchison

Jason Beebe
Steve Uffelman

Council Members Absent

Scott Smith

Additions to the Agenda

Items 4, 5 & 6 on the agenda will have a combined public hearing since all items are related.

Consent Agenda

1. Regular Meeting Brief 6-11-2024
2. Bonito Feast New Liquor License Application

Councilor Sumner made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

None.

Council Business

3. Republic Disposal Rate Increase Request (PUBLIC HEARING)

Mayor Beebe opened the public hearing portion of the meeting.

Steve Forrester, City Manager provided the background on the process for reviewing requests for rate increases. A request was received for a 14% increase and the Solid Waste Committee counter offered at 10%, which Republic accepted. They are currently under 8 % profit margin and the city considers a 8-12% profit margin acceptable. Part of the franchise agreement allows the city to request financials at any time.

Mayor Beebe talked about how Republic responded to the city and county requesting to have the Prineville office staffed.

Discussions continued regarding rate of return (profit margin).

No one came forward. No written comments were received, and no comments were received over the phone.

Mayor Beebe closed the public hearing portion of the meeting.

4. **Adopting Updated Wastewater Master Plan** – Josh Smith / Casey Kaiser
5. **Adopting Update Water Master Plan** – Josh Smith / Casey Kaiser
6. **Chapter 8 Amendment to the City’s Comprehensive Plan (City Facilities)** Josh Smith / Casey Kaiser

Mayor Beebe opened the public hearing portion of the meeting.

Josh Smith, Planning Director explained that it made sense to combine the public hearing for all of these since they are related.

Mr. Smith went through a power point presentation for the Chapter 8 amendments and how this chapter pertains to city facilities. With the updating of the Wastewater & Water Master Plans, this was a good time to update this chapter at the same time. This went through a public hearing with the Planning Commission. The Planning Commission recommended approval as written.

Mr. Smith added that we are not adopting tonight, this is just the required public hearing portion of the updates and ordinances will come back to Council at the next meeting.

There were questions regarding the Willowdale / Melrose area getting on city water and sewer, that area is in the master plan, DEQ requirements and the property owner paying for the connection. Central Oregon Intergovernmental Council (COIC) does have programs to help property owners with connections, especially if septic or wells fail.

Mr. Forrester explained that the city has always looked ahead to make such connections possible for example when St. Charles was built, larger pipes were installed with major upgrades and infrastructure placed for future expansion of service, development and enlarging capacity.

Casey Kaiser, Public Works Director took over the power point presentation regarding the Wastewater and Water Master Plans and explained the purpose of updates. The updates look out to the next 20 years' worth of planning for future growth and needs.

Mr. Kaiser went over the difference between Capital Improvement Projects (CIP's) and System Development Charges (SDC's) and the existing conditions and capacities for each of the facilities.

Mr. Kaiser went through the three main categories for CIP's.

There were discussions regarding rags and other materials that make their way into the wastewater treatment plant affecting filtration of water. Upgrading the chlorine treatment of the wastewater process will have no change in effectiveness of treatment.

There were no further discussions or presentations.

There were no written comments received and the person on the phone did not respond. No one came forward.

Mayor Beebe closed the public hearing portion of the meeting.

7. Consideration of a Proclamation – July Parks & Recreation Month – Sponsor Sumner

Councilor Sumner agreed to sponsor the request for this proclamation and went through the wording of the proclamation.

Councilor Uffelman made a motion to support the official reading of the proclamation at the next meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

8. City Manager's Report– Steve Forrester

Steve Forrester, City Manager thanked Alan Alderman who was in the audience for his participation in the first round of Chief candidates interview process.

Mr. Forrester then presented his Managers report highlighting activity in each department.

Councilor Hutchison asked who won the chili cookoff during the rodeo activities and it was the Sherriff's Department again this year.

There were no further discussions.

Committee Reports

Mayor Beebe gave an update regarding the Fallen Hero Dedication ceremony at Ochoco Creek Park. Mayor Beebe added that Corporal Norvin Dale Brockett's remains were recovered 70 years later and returned home to the US and are resting in Arlington National Cemetery. He went to school in Crook County and went into the Army at 18 years old.

There were no other reports.

Ordinances:

9. **Ordinance No. 1291 – Amending the Prineville Zoning Map and the Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps and Existing Land Use (SECOND PRESENTATION) – Josh Smith**

Josh Smith, Planning Director stated that the ordinance has not changed since the first presentation and they haven't received any questions or comments.

There were no questions.

Councilor Howard made a motion to approve the second presentation of Ordinance No. 1291. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

10. **Resolution No. 1597 – Declaring the City of Prineville's Election to Receive State Revenue Sharing (PUBLIC HEARING) – Lori Hooper Antram**

Mayor Beebe opened the public hearing portion of the meeting.

Lori Hooper Antram, Finance Director presented the staff report adding that the last public hearing was on June 5th during the Budget Committee Meeting and was passed by the Budget Committee.

No one came forward, no written comments were received, and no one responded on the phone.

Mayor Beebe closed the public hearing portion of the meeting.

Councilor Merritt made a motion to approve Resolution No. 1597. Motion seconded. No discussion on motion. All in favor, motion carried.

11. **Resolution No. 1598 – Establishing Fees and Charges for the City of Prineville for FY 2024-2025 (PUBLIC HEARING) – Lori Hooper Antram**

Mayor Beebe opened the public hearing portion of the meeting.

Lori Hooper Antram stated that a public hearing has to be held prior to voting on the resolution.

There were no questions.

No one came forward, no written comments were received, and no one responded on the phone.

Mayor Beebe closed the public hearing portion of the meeting.

Councilor Uffelman made a motion to approve Resolution No. 1598. Motion seconded. No discussion on motion. All in favor, motion carried.

12. Resolution No. 1599 – Approving a Rate Increase for Solid Waste Franchisee Services – Mayor Beebe

Mr. Kaiser said that he received word from Courtney Voss of Republic that they did hire someone full time for the Prineville office that will begin July 1st five days a week.

Mayor Beebe who serves as Chair for the Solid Waste Advisory Committee said that the committee said the committee agreed to a 10% increase.

There were discussions why the County passed an 8% increase and why is the city's request 10%. Mr. Forrester stated that the operations between the County and City are very different.

Discussions continued regarding tipping fees and new equipment, whether or not there are any other companies that could service us, and other service concerns previously brought up.

Councilor Hutchison added that until we see how the changes in service requested works out and sees how it could go with a person in the Prineville office, she cannot support a request for an increase. When they (Republic) first took over, they said they wouldn't change how things were operating and it didn't take anytime at all to change everything.

Councilor Uffelman made a motion to approve Resolution No. 1599. A second was not made. Motion failed.

There will be a workshop scheduled in August to discuss this further and what our options are.

13. Resolution No. 1600 – Approving Personal Services Agreement with Divergent Engineering Regarding Prineville Water Treatment Plant Operations – Casey Kaiser

Mr. Kaiser presented the staff report.

There were discussions regarding educational opportunities, having a technical person in house probably being a couple of years out, and the Aquifer Storage and Recovery (ASR) is a critical component to our water delivery, especially if we had another hot summer.

Councilor Sumner made a motion to approve Resolution No. 1600. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

Alan Alderman lives in the county but is here representing the Veterans of Foreign Wars (VFW) and just wanted to show a presence for Veteran's. Mr. Alderman wanted to thank everyone for their recognition of our Veteran's.

Mayor Beebe thanked Mr. Alderman for sitting in on our committees.

No one else came forward.

Adjourn

Councilor Hutchison made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:28 P.M.

Motions and Outcomes:

| Motion: | Outcome | Beebe | Howard | Hutchison | Merritt | Smith | Sumner | Uffelman |
|---|---------|-------|--------|-----------|---------|-------|--------|----------|
| Consent Agenda as Presented | PASSED | Y | Y | Y | Y | - | Y | - |
| Consideration of a Proclamation – July Parks & Recreation Month | PASSED | Y | Y | Y | Y | - | Y | Y |
| Ordinance No. 1291 – Amending the Prineville Zoning Map and the Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps and Existing Land Use (SECOND PRESENTATION) | PASSED | Y | Y | Y | Y | - | Y | Y |
| Resolution No. 1597 – Declaring the City of Prineville’s Election to Receive State Revenue Sharing (PUBLIC HEARING) | PASSED | Y | Y | Y | Y | - | Y | Y |
| Resolution No. 1598 – Establishing Fees and Charges for the City of Prineville for FY 2024-2025 (PUBLIC HEARING) | PASSED | Y | Y | Y | Y | - | Y | Y |
| Resolution No. 1599 – Approving a Rate Increase for Solid Waste Franchisee Services | FAILED | - | - | - | - | - | - | Y |
| Resolution No. 1600 – Approving Personal Services Agreement with Divergent Engineering Regarding Prineville Water Treatment Plant Operations | PASSED | Y | Y | Y | Y | - | Y | Y |
| Adjourn Meeting | PASSED | Y | Y | Y | Y | - | Y | Y |

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .