



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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**City Council Meeting Brief**  
**September 24, 2024**

**Council Members Present:**

Jason Beebe  
Gail Merritt  
Shane Howard

Steve Uffelman  
Scott Smith  
Marv Sumner

**Council Members Absent**

Janet Hutchison

**Additions to the Agenda**

City Manager's Report as Item 4b under Staff Reports and Requests.

**Consent Agenda**

1. Regular Meeting Brief 9-10-2024
2. Annual Liquor License Renewals

**Councilor Merritt made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests**

No one came forward.

**Council Presentations**

None.

**Council Business**

3. **High Desert Christian Academy Presentation** – Mandi Pucket – Maggie Hales

Ms. Pucket and Ms. Hales introduced themselves and explained that they want to develop an educational campus for Crook County.

Steve Forrester, City Manager explained that this could include trade skills training such as welding, computer science and that this proposal fits into our vision with what we have tried to do in the past with BTI and Doug Dalton. This would also help older people that want to make a career change.

Ms. Pucket and Ms. Hales continued through the power point presentation that highlighted that trades are surpassing a college education, what does an educational hub look like and what the needs are that they have heard back from the community.

Ms. Hales said they are remodeling three rooms for early education for ages starting at 8 weeks old as well as childcare and HDCA afterschool care.

Ms. Pucket explained that she has been working with Steve Waring, Crook County Parks & Recreation Director to partner with him and others to collaborate on various uses for the facility and continued through the power point.

They went through conceptual uses for various locations on the property, with hopes of using the old helicopter pad for a playground.

There were discussions regarding parking space to the north, the wall of donors in the old hospital entrance and possibly adding the word “vocational” to trade, and BTI looking at indoor trades space.

Ms. Pucket explained that they are looking for a support letter from Council as part of the community support which all grant applications ask for.

Council agreed that they would like staff to draft a letter of support and bring to the next meeting to consider.

#### **4. League of Oregon Cities (LOC) 2025 Legislative Priorities – Mayor Beebe**

Mayor Beebe went through the staff report that identified the city’s top four choices and that there is a tie for the fifth, which Council is being asked to decide.

Discussions regarding Community Safety and Gas Tax and the importance of finding other funding sources for highway maintenance since the gas tax is not sustainable any longer due to efficiency of newer hybrid and electric cars.

Councilor Sumner voted for Community Safety. Councilor Scott Smith voted for Gas Tax. Councilor Shane Howard voted for Community Safety. Councilor Merritt voted for Community Safety. Councilor Uffelman voted for Gas Tax and Councilor Beebe voted Gas Tax. This resulted in another tie for the fifth priority and it was agreed to submit the top four priorities to LOC.

**Staff Reports and Requests:**

**4b. City Manager’s Report – Steve Forrester**

Mr. Forrester went through his report for each department.

Matt Weiderholt, Railroad Manager added that the new locomotive is out today and exceed expectations during Mr. Forrester’s Railroad update.

Mr. Forrester added that the Finance Department received notice today that the GFOA’s Certificate of Achievement for Excellence award for FY 2023 was awarded to the city for the eighth consecutive year.

There were no questions.

**5. FEMA Pre-Implementation Discussion – Josh Smith / Jered Reid**

Jered Reid, City Attorney provided some legislative background information.

Josh Smith, Planning Director went through a power point presentation that highlighted the process which brought us to this discussion and handed out FEMA’s model Floodplain Management Ordinance for Council to look at.

Mr. Smith talked about the proposed environment analysis rules of developing in a floodplain and how it is not practical. FEMA pretty much handed this over to EPA to develop and if this is to go through it would affect our community and is already affecting the multi-family development on Ochoco Highway, but they are working through it. The coastal communities are severely affected by this and are fighting pretty hard. Mr. Smith and Mr. Reid could work on a council letter to Congressman Bentz since a lot of representatives at the top are totally unaware this is even happening.

Council agreed to have staff draft a letter to Congressman Bentz and bring back to Council for consideration.

**6. Barnes Butte Recreation Area Update – Casey Kaiser**

Casey Kaiser, Public Works Director / Asst. City Manager provided an update on Barnes Butte Recreation Area and summarized the background on the community process they went through from 2017 – 2020. Mr. Kaiser covered the resulted concept plan key points.

Mr. Kaiser thought it was time to swing back around and review the potential layout of the future recreational development and talked about aquatic center and sports facilities.

Mr. Kaiser went through the progress made out there since acquiring such as the pedestrian bridge, the 5k paved path, the canal piping and pond.

**Council Reports**

There were no Council reports.

**Ordinances:**

**7. Ordinance No 1296 – Amending Chapter 73 of the Prineville Municipal Code (FIRST PRESENTATION) – Jered Reid**

Mr. Reid talked about the amendment to the chapter to add powered scooters, skateboards and bicycles and the code currently calls for the bicycle registration requirement and being inspected by the Chief of Police.

Mr. Reid stated that he did work with Interim Chief Shane Wilson who is in support of this amendment.

There were discussions regarding signage being considered and if operators need a license to operate motorized scooters, skateboards and bicycles and there not being a requirement to have a license.

**Councilor Howard made a motion to approve the first presentation of Ordinance No. 1296. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Resolutions:**

**8. Resolution No. 1604 – Approving Appropriation Adjustments to the BN 23-25 Budget for the First Quarter of the Second Fiscal Year – Lori Hooper Antram**

Lori Hooper Antram, Finance Director explained that all of this adjustments have been discussed during her Quarterly Finance Reports with Council previously.

There were no questions.

**Councilor Uffelman made a motion to approve Resolution No. 1604. Motion seconded. No discussion on motion. All in favor, motion carried.**

**9. Resolution No. 1605 – Adopting a Supplemental Budget & Making Budget Appropriations for BN 2023-2025 (PUBLIC HEARING) – Lori Hooper Antram**

**Mayor Beebe opened the public hearing portion of the meeting.**

Mrs. Hooper Antram explained this is adopting a supplement budget for the various funds that were reported on being needed during her Quarterly Finance Reports to Council previously.

No one came forward. There were no written comments received and there was no one on the phone line.

Councilor Uffelman added that he appreciates Lori keeping Council well informed.

There were no other comments.

**Mayor Beebe closed the public hearing portion of the meeting.**

**Councilor Smith made a motion to approve Resolution No. 1605. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

No one came forward.

**Adjourn**

**Councilor Sumner made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:46 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelman
Consent Agenda as Presented	PASSED	Y	Y	-	Y	Y	Y	Y
Ordinance No 1296 – Amending Chapter 73 of the Prineville Municipal Code ( <b>FIRST PRESENTATION</b> )	PASSED	Y	Y	-	Y	Y	Y	Y
Resolution No. 1604 – Approving Appropriation Adjustments to the BN 23-25 Budget for the First Quarter of the Second Fiscal Year	PASSED	Y	Y	-	Y	Y	Y	Y
Resolution No. 1605 – Adopting a Supplemental Budget & Making Budget Appropriations for BN 2023-2025 ( <b>PUBLIC HEARING</b> )	PASSED	Y	Y	-	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	-	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .