



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
387 NE Third Street – Prineville, OR 97754  
541.447.5627 ph 541-447-5628 fax

---

---

Full Meeting Recordings Available at:  
<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**May 14, 2024**

**Council Members Present:**

Marv Sumner  
Jason Beebe

Shane Howard  
Steve Uffelman  
Janet Hutchison

**Council Members Absent**

Scott Smith  
Gail Merritt

**Additions to the Agenda**

Add Crook County Historical Society request under Council Business as 4b.

**Consent Agenda**

1. Regular Meeting Brief 4-23-2024
2. Neat Repeat Second Hand License Annual Renewal

**Councilor Hutchison made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

**Visitors, Appearances and Requests**

No one came forward.

**Council Presentations**

None.

**Council Business**

3. **Reading of a Proclamation – May Foster Care Month – Mayor Beebe**

Mayor Beebe read the proclamation into the record and presented the proclamation to Lena Felt of CASA.

**4. Consideration of a Proclamation – May Stroke Awareness Month – Sponsor  
Councilor Uffelman**

Councilor Uffelman stated that he is sponsoring this request for a proclamation and appreciates Ms. Stiles bringing this to our attention since this is an important issue.

**Councilor Uffelman made a motion to approve the reading of the proclamation at the next Council meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

**4b. Consideration of Crook County Historical Society Request**

Lori Hooper Antram, Finance Director provided the background information regarding this request for funding, explaining that there is a line item that this can be used to support this request. This fund has been used in the past for project support such as the splash pad and there is currently \$18,000 in this line for the remainder of the biennium.

There were discussions regarding the landscaping project at the Belknap Exhibit Center was sponsored by some Prineville families and have their names attached to the project, the Bowman Museum isn't maintained by the Bowman family, and that the sponsor families of the landscape project was for the construction and cost of putting the garden project together.

Mrs. Hooper Antram clarified that this funding would also include maintaining the caboose and gazebo area.

Discussions continued about the Belknap Exhibit Center being a good presentation on behalf of the community as a whole.

**Councilor Uffelman made a motion to commit to the funding of \$4,500 annually to the Crook County Historical Society for maintenance of the garden and caboose area for five years. Motion seconded. Mayor Beebe stated that with the clarification he can support that. No further discussions. All in favor, motion carried.**

**Staff Reports and Requests:**

**5. City Manager's Report– Steve Forrester**

Steve Forrester, City Manager presented his Managers report highlighting activity in each department.

Josh Smith, Planning Director provided an update on the Transportation System Plan Update open house, explaining that it went well and the event went as planned.

There were no questions or comments.

**6. Quarterly Financial Report – Lori Hooper Antram**

Mrs. Hooper Antram went through a power point presentation for the third quarter and covered all changes and activity through each fund.

There were no questions. There were discussions regarding all of the pictures in the finance report.

### **Committee Reports**

Councilor Uffelman provided an observatory report and said that staff at the Sunriver Observatory are willing to come put events on for us. Councilor Uffelman provided an update on the donated telescope and how it is limited as to who can utilize it. There have been discussions with staff about possibly getting a smaller telescope that the community as a whole can use. We need to make the telescopes accessible to the whole community for disabled and children.

He would like to see moving forward, to expand that facility with equipment so it can be utilized by all of the community. Casey Kaiser, Public Works Director will be coming to Council with options. Discussions continued regarding possible astronomy classes being taught at the campus.

Mr. Kaiser added that the Barnes Butte Recreation Area has been a wonderful opportunity for the community to use for education and youth. There has been a lot of opportunities identified for that natural area and one of the possible uses that was highlighted for that area is astronomy and star gazing. We do dedicate some funds for the development of that area during budgeting.

Discussions continued regarding grant opportunities, all of the work that has been done up there over the last couple of years. The progress is just amazing. There are some ADA parking spots and developing that area has been an incredible experience. There has been quite a bit of grant money already received for some of the projects that have been completed.

There were no other reports.

### **Ordinances:**

#### **7. Ordinance No 1290 – Establishing Chapter 92.60 of the Prineville Municipal Code Limiting Liability for Use of Certain Recreational Property and Declaring an Emergency– Jered Reid**

Jered Reid, City Attorney stated that if this ordinance is approved tonight it will go into effect immediately. This ordinance extends our recreational immunity to our properties. The recreational immunity under Oregon law extends automatically to cities with a population of 500,000 or more, so cities smaller than that have to opt into the recreational immunity.

There were discussions regarding this protecting cities, city representatives from potential law suits if someone were to injure themselves while recreating on city owned property.

**Councilor Uffelman made a motion to approve Ordinance No 1290 and declaring an emergency. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Resolutions**

**8. Resolution No 1594 – Adopting a Title VI Plan for the City of Prineville – Jered Reid**

Mr. Reid provided the background information explaining that this updates the plan we adopted back in 2021 and that it is updated every three years.

There were no questions.

**Councilor Hutchison made a motion to approve Resolution No 1594. Motion seconded. All in favor. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

No one came forward.

Mr. Reid stated we need a motion to adjourn our regular meeting and then go into executive session. We do not need to come back into open session to make any decisions.

**Adjourn**

**Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 6:50 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelmann
Consent Agenda as Presented	PASSED	Y	Y	Y	-	-	Y	Y
Consideration of a Proclamation – May Stroke Awareness Month	PASSED	Y	Y	Y	-	-	Y	Y
Motion to commit to the funding of \$4,500 annually to the Crook County Historical Society for maintenance of the garden and caboose area for five years	PASSED	Y	Y	Y	-	-	Y	Y
Ordinance No 1290 – Establishing Chapter 92.60 of the Prineville Municipal Code Limiting Liability for Use of Certain Recreational Property and Declaring an Emergency	PASSED	Y	Y	Y	-	-	Y	Y
Resolution No 1594 – Adopting a Title VI Plan for the City of Prineville	PASSED	Y	Y	Y	-	-	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	-	-	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .