



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**November 12, 2024**

**Council Members Present:**

Jason Beebe  
Gail Merritt  
Janet Hutchison  
Marv Sumner

Shane Howard  
Scott Smith  
Steve Uffelman

**Council Members Absent**

None.

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 10-22-2024

**Councilor Hutchison made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

**Visitors, Appearances and Requests**

No one came forward.

2. **Ceremonial Promotional Swear In of Sergeant's Tyler Takagi & Jordan Zamora & Acting Sergeant Jon Dragoon – Interim Chief Shane Wilson**

Interim Chief Wilson provided background information on the requirements for Sergeant's positions and then provided career background information on each of the Sergeant's.

Interim Chief Wilson administered the oath to all three Sergeant's and family members pinned on each of their badges.

Interim Chief Wilson thanked the entire team for all of their support while he acted as the Interim Chief over the last year.

### 3. Ceremonial Swear In of Police Chief Jeff Profio

Interim Chief Wilson provided the career background information on Jeff Profio and then invited Jeff Profio, Police Chief and Steve Forrester, City Manager up.

Mr. Forrester thanked Shane and talked about all of Interim Chief Wilson's and the entire team's accomplishments during these changes and processes.

Mr. Forrester administered the oath of office to Chief Profio.

### Council Presentations

#### 4. Crook County Kids Club Presentation – Ashley Thrasher

Ashley Thrasher, Executive Director went through a power point presentation that highlighted the operations and locations of the Kids Club and who they serve. They also have a summer program they provide for seven weeks during the summer.

Ms. Thrasher explained that they help over 600 households in some capacity during the year and that investing in Kids Club is investing in the health of working families.

Ms. Thrasher went over accomplishments of the Kids Club, their goals for the future, the significant cost savings to families for childcare when enrolling in Kids Club, and where they get their income and operations expenses.

Ms. Thrasher thanked Council for their past contributions and asked that the Council consider supporting the Kids Club in the future as a regular line item in the city's budget process.

Discussions continued regarding the 35 children currently on the waiting list, and Council agreed on the benefits the Kids Club offers to our businesses here in town making it possible for people to be working here.

Wayne Looney- Kiwanis, came forward and talked about the great collaboration they have had with the Kids Club and how it was a no brainer for Kiwanis to support this organization over the years.

### Council Business

#### 5. Consideration of Cancelling Second Council Meeting in November – Steve Forrester

Steve Forrester, City Manager explained that Council has historically cancelled the second meetings in November and December due to the holidays.

**Councilor Howard made a motion to cancel the second regular meeting in November. Motion seconded. All in favor, motion carried.**

**6. Approval of City Hall Carpet Purchase – James Wilson**

James Wilson, Public Safety IT Director presented the staff report.

There were discussions regarding the tag on bidding process and how hard floor surfaces would not work for several reasons such as acoustics. This carpet is very durable and has performed well in the Police Department.

**Councilor Sumner made a motion to approve the purchase of city hall carpet. Motion seconded. There were discussions on the process of the motion. All in favor, motion carried.**

**Staff Reports and Requests:**

**7. City Manager’s Report – Steve Forrester**

Mr. Forrester went through his City Manager report that highlighted recent activity in each of the departments, and invited Matt Wiederholt, Railroad Manager up for a railroad update.

Mr. Wiederholt announced that they recently went to bid on the bridge repair and that there were nine potential bidders with only a couple that were qualified.

Mr. Wiederholt explained that they recently were awarded a grant that Caroline Ervin applied for, of \$1.6M that will go towards railroad ties. This grant will also allow for purchase of equipment to maintain the railroad line.

There were discussions regarding railroad tie species and which kind of wood has the longest life.

There were no further discussions.

**8. Quarterly Financial Report – Lori Hooper Antram**

Lori Hooper Antram, Finance Director presented her quarterly financial report and went through a power point presentation that provided fund balances for each fund and how they are tracking with the budget.

There were no questions.

**Council Reports**

Councilor Hutchison provided an Ochoco Forest Collaborative Committee update talking about a piece of property that has been on the market awhile and then provided a wildfire end of season update.

**Ordinances:**

None.

**Resolutions:**

**9. Resolution No. 1606 – Authorizing an Easement Agreement with Ochoco Irrigation District – Casey Kaiser**

Casey Kaiser, Asst. City Manager/Public Works Director presented that staff report and went through a power point presentation.

Jered Reid, City Attorney explained that the process was slowed down some with the Bureau of Reclamation (BOR) property transfer.

There were no questions.

**Councilor Uffelman made a motion to approve Resolution No. 1606. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

No one came forward.

**Adjourn**

**Councilor Howard made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:15 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelmann
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	Y	Y
Cancelling Second Council Meeting in November	PASSED	Y	Y	Y	Y	Y	Y	Y
Approval of City Hall Carpet Purchase	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1606 – Authorizing an Easement Agreement with Ochoco Irrigation District	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .