



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief April 11th, 2017

Council Members Present:

Jeff Papke
Jason Beebe
Betty Roppe

Gail Merritt
Teresa Rodriguez
Jack Seley

Council Members Absent

Steve Uffelman

Additions to the Agenda

OSU Presentation as Item "B" under Visitors, Appearances and Requests, with EDCO Quarterly Report being moved to Item "C".

Consent Agenda

A. Regular Meeting Brief 3-28-17

Councilor Seley made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

B. OSU Cascades Presentation –

Kelly Sparks, Amy Tykeson, Janie Teeter and Laura Craska Cooper went through a power point presentation that highlighted: economic impact to the region; number of employees; guiding principles to selecting Bend for campus location; future expansion location and why; campus layout; low tuition; parking; access to outlying areas; and working with COCC for transitioning from two year to four year college.

C. EDCO Quarterly Update – Caroline Ervin

Caroline Ervin, Prineville Economic Development Director had a power point presentation that highlighted activity for the last quarter. This included: new leads, progress being made on pending projects; one site visit that left impressed with staff; enterprise zone exemption reports were due April 1st; the 2017 Prineville Profile is underway with a new design that is less text heavy; the Central Oregon Realtors meeting where staff made a presentation; the Governor's visit; and the annual Prineville EDCO luncheon is June 7th.

Council Business

A. Community Contribution Fund – Councilor Papke

Councilor Papke, Committee Chair provided the background information for the review of the two applications received for FY 2016/2017.

Councilor Papke stated the committee recommends that the Soroptomist be awarded \$5,000, and \$4,000 to the Crook County Kids Club contingent upon \$2,500 being used specifically for scholarships making the Kids Club available to more children.

Councilor Papke made a motion to approve the Community Fund Committee Recommendation Awarding \$5,000 to Soroptomist and \$4,000 to the Crook County Kids Club. Motion seconded. No discussion on motion. All in favor, motion carried.

B. DSP Grant Funding – Phil Stenbeck

Phil Stenbeck, Planning Director presented the staff report explaining that this has already been budgeted and the project approved. The property owner has completed the work and is asking for reimbursement of \$2,500.00.

Councilor Beebe made a motion to approve the grant payout to Iverson Ramsey in the amount of \$2,500.00. Motion Seconded. No discussion on motion. All in favor, motion carried.

C. Approve Contract with GSG Capital – James Wilson

James Wilson, Public Safety IT Manager provided the back ground information explaining that this is two part, and the details for this is included in the staff report for Resolution No. 1314.

Mr. Wilson stated that this has been on the Capital Improvements Plan (CIP) for several years and has been moved up because the existing system has become unreliable.

Councilor Merritt made a motion to approve the contract with GSG Capital in the amount of \$181,968.75. Motion seconded. Discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

A. Manager's Report – Steve Forrester

Mr. Forester reported: Captain Seymour is at FBI training and placed second in the one mile run, missing first place by one second; Phil Stenbeck will be attending FEMA training in Maryland; Human Resources is busy with hiring season and continues searching for qualified dispatchers; budget is going well with year-end figures and will review with the Finance Committee; there is a VTEL meeting this Thursday; Greg Walden will be here at 8:30 AM Thursday; Wayne Kinney is retiring from U.S. Senator Wyden's office next Monday; and the Wetland grand opening is April 21st.

Councilor Papke asked about the council emergency management training. Chief Cummins explained that there is one class that can be taken online that will get set up, and the other class will not likely happen right away because we have to wait for them to come to town after the eclipse.

Mr. Forrester added that there will be a workshop on the eclipse for the council as we get closer to the event.

B. Committee Reports

Councilor Rodriguez announced that NeighborImpact is hiring for a bilingual employee for the Prineville office.

There were no further committee reports.

Ordinances:

None.

Resolutions:

A. Resolution No. 1312 – Annexation of Certain City Owned Property Into the City (PUBLIC HEARING) – Josh Smith

Josh Smith, Senior Planner presented the staff report explaining that there are two annexations this evening, this one being city property that council previously directed staff to move forward with. This will be zoned as park reserve.

There were no questions.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Councilor Papke made a motion to approve Resolution No. 1312. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Resolution No. 1313 – Annexation of Certain Property Into the City (PUBLIC HEARING) – Josh Smith

Mr. Smith presented the staff report explaining this is a routine annexation located off of Combs Flat Road, and is zoned residential in the county and will be zoned R-2 in the city.

There was a question regarding the number of lots vs. parcel size, and Mr. Smith explained that they are larger than the minimum the code allows.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Councilor Merritt made a motion to approve Resolution No. 1313. Motion seconded. No discussion on motion. All in favor, motion carried.

C. Resolution No. 1314 - Authorizing City to Enter Into Contract With Noble 9-1-1 for the Purchase, Installation and Maintenance of a 9-1-1 Telephone System – James Wilson

Mr. Wilson presented the staff report explaining that this is to replace the 9-1-1 system which has reached the end of its life. Mr. Wilson stated the city has been in negotiations with Noble and this is a not to exceed amount.

There were discussions regarding life expectancy which is usually about five (5) years, and the cost of the equipment is covered 100% by 9-1-1 phone taxes collected by the state.

Councilor Rodriguez made a motion to approve Resolution No. 1314. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

No one came forward.

Meeting adjourned at 7:59 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Seley	Roppe	Papke
Consent Agenda	PASSED	-	Y	Y	Y	Y	Y	Y
Approve the Community Fund Committee Recommendation Awarding \$5,000 to Soroptomist and \$4,000 to the Crook County Kids Club.	PASSED	-	Y	Y	Y	Y	Y	Y
Approve the Grant Payout to Iverson Ramsey in the Amount of \$2,500.00.	PASSED	-	Y	Y	Y	Y	Y	Y
Approve the Contract with GSG Capital in the Amount of \$181,968.75.	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1312 – Annexation of Certain City Owned Property Into the City (PUBLIC HEARING)	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1313 – Annexation of Certain Property Into the City (PUBLIC HEARING)	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1314 - Authorizing City to Enter Into Contract With Noble 9-1-1 for the Purchase, Installation and Maintenance of a 9-1-1 Telephone System	PASSED	-	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings