



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief June 27th, 2017

Council Members Present:

Gail Merritt

Jason Beebe

Steve Uffelman

Jeff Papke

Betty Roppe

Teresa Rodriguez

Jack Seley

Council Members Absent

None.

Additions to the Agenda

None.

Consent Agenda

A. Regular Meeting Brief 6-13-17

Councilor Merritt made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Councilor Rodriguez abstained. Motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

Council Business

A. Chand Motel on Third St. – DSP Grant Payment – Phil Stenbeck

Phil Stenbeck, Community Development Director presented the staff report, explaining that this completes the DSP grant reimbursements for this year.

Councilor Rodriguez made a motion to approve the DSP grant reimbursement to the Chand Motel. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Intent to Award 2017 Paving Project – Scott Smith

Scott Smith, Street Supervisor went over the staff report which outlined the bid results.

Councilor Uffelman made a motion to approve the intent to award the 2017 paving project to High Desert Aggregate in the amount of \$411,158.00. Motion seconded. All in favor, motion carried.

C. Intent to award RFQ – Airport Engineer – Kelly Coffelt

Kelly Coffelt, Airport Manager presented the staff report and explained that this is for a five year contract that will cover FAA and non-FAA projects. Mr. Coffelt went over the selection and rating process to arrive at this recommendation, and explained that there was a county representative on the review panel.

Councilor Uffelman made a motion to approve the intent to award to Precision Approach Engineering. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Barnes Butte Property Policy & Principle Discussion – Eric Klann

Eric Klann, Public Works Director stated that the city has received a No Further Action letter from DEQ on the property, and the city is working with DEQ for an easement on the small area where residences cannot be built.

Mr. Klann reported that Mr. Smith has been busy up there, and a lot of good things has been done. We have scheduled a workshop for July 25th for the Barnes Butte Property.

Mr. Klann asked council to think about basic principles and about what can be permitted up there such horseback riding, cross county meets, hunting, etc. This way if the staff is asked, we know how to respond to those requests.

Staff Reports and Requests:**A. Manager's Report – Steve Forrester**

Mr. Forester reported: The Round Up was a record breaking event this year with some of the biggest names in the industry; three dispatchers have been sworn in; staff has met with county and DEQ regarding coordination of RV dumping during the solar eclipse; the Finance Department received our first CAFR award; and staff is meeting with the landfill, Prineville Disposal and DEQ for a backup plan with city if needed, regarding disposal during the solar eclipse.

B. Committee Reports

Councilor Beebe who is on the Crooked River Watershed Council explained the McKay Creek has been back filled in and restored. There is a field trip to the conservancy coming up in July.

Ordinances:

None.

Resolutions:

A. Resolution No. 1318 – Making Appropriations Adjustment to the Fiscal Year 2016/2017 – Liz Schuette

Liz Schuette, Finance Director referred to the amended resolution handed out and explained the need for the appropriation adjustments.

Councilor Beebe made a motion to approve Resolution No. 1318. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Resolution No. 1319 – Adopting Supplemental Budget for Fiscal year 2016/2017 – Lis Schuette

Mrs. Schuette stated that this is due to revenue coming in much higher than expected for the railroad and they were able to complete some capital improvement projects this year because of that.

Councilor Merritt made a motion to approve Resolution No. 1319. Motion seconded. No discussion on motion. All in favor, motion carried.

C. Resolution No. 1320 – Adopting Budget and Making Budget Appropriations for Fiscal Year 2017/2018 – Liz Schuette

Mrs. Schuette explained that this includes appropriations that were laid out in the budget during the Budget Committee meetings.

Councilor Papke made a motion to approve Resolution No. 1320. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Resolution No. 1321 – Imposing and Categorizing Taxes for Fiscal Year 2017/2018 – Liz Schuette

Mrs. Schuette added that this was approved by the Budget Committee.

Councilor Seley made a motion to approve Resolution No. 1322. Motion seconded. No discussion on motion. All in favor, motion carried.

E. Resolution No. 1322 – Declaring the City of Prineville’s Election to Receive State Revenue Sharing (PUBLIC HEARING) – Liz Schuette

Mrs. Schuette explained that this is the second public hearing and that the first was held during the Budget Committee meeting.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Councilor Merritt made a motion to approve Resolution No. 1322. Motion seconded. No discussion on motion. All in favor, motion carried.

F. Resolution No. 1323 – Establishing Fees and Charges for the City of Prineville for Fiscal Year 2017/2018 (PUBLIC HEARING) – Liz Schuette

Mrs. Schuette said that these are the same as what was distributed to council a couple of weeks ago for review prior to adoption.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Councilor Uffelman made a motion to approve Resolution No. 1323. Motion seconded. No discussion on motion. All in favor, motion carried.

G. Resolution No. 1324 – Authorizing IGA with County Regarding Cinder – Scott Smith

Mr. Smith provided the background information for this agreement and referred to the extra purchase of cinder last year due to all of the snow.

Councilor Beebe made a motion to approve Resolution No. 1324. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

No one came forward.

Meeting adjourned at 7:17 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Seley	Roppe	Papke
Consent Agenda	PASSED	Y	-	Y	Y	Y	Y	Y
Chand Motel on Third St. – DSP Grant Payment	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve the Intent to Award the 2017 Paving Project to High Desert Aggregate in the Amount of \$411,158.00.	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve the Intent to Award to Precision Approach Engineering.	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1318 – Making Appropriations Adjustment to the Fiscal Year 2016/2017	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1319 – Adopting Supplemental Budget for Fiscal year 2016/2017	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1320 – Adopting Budget and Making Budget Appropriations for Fiscal Year 2017/2018	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1321 – Imposing and Categorizing Taxes for Fiscal Year 2017/2018	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1322 – Declaring the City of Prineville’s Election to Receive State Revenue Sharing (PUBLIC HEARING)	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1323 – Establishing Fees and Charges for the City of Prineville for Fiscal Year 2017/2018 (PUBLIC HEARING)	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1324 – Authorizing IGA with County Regarding Cinder	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings