



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

Full Annotated Recordings Available at:  
<http://cityofprineville.com/meetings/>

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### City Council Meeting Brief May 22<sup>nd</sup>, 2018

#### **Council Members Present:**

Betty Roppe

Teresa Rodriguez

Jason Beebe

Gail Merritt

Jeff Papke

Steve Uffelman

Dean Noyes

#### **Council Members Absent**

#### **Additions to the Agenda**

Resolution No. 1348 is postponed; add city branding and video preview under Council Business; and we will start the meeting with the Quarterly Financial Report right after the consent agenda so the Budget Committee can see the report.

#### **Consent Agenda**

##### **A. Regular Meeting Brief 5-8-18**

**Councilor Merritt made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

#### **Staff Reports and Requests:**

##### **A. Quarterly Financial Report – Liz Schuette / Lori Hooper**

Liz Schuette, Finance Director and Lori Hooper, Finance Manager presented the Quarterly Financial Report. They went through a power point presentation that highlighted each of the city funds and enterprise funds; grant fund timing; franchise fees; property taxes; fund balance trends; and projected fund adjustments.

#### **Visitors, Appearances and Requests:**

##### **A. Public Appearances**

No one came forward.

**Council Business**

**A. City Branding – ShanRae Hawkins**

ShanRae Hawkins, Principal of String Ray Communications referred to the workshop held regarding city branding, and handed out an updated power point asking if the council had any more feedback or if they are ready to think about deciding on a tagline.

Council agreed to move forward with the city branding.

There were discussions regarding each councilor’s favorite tagline.

**Councilor Papke made a motion to approve the city tagline “Where the Future meets the Frontier”. Motion seconded. No discussion on motion. Motion carried.**

**Staff Reports and Requests:**

**A. Manager’s Report – Steve Forrester**

Mr. Forrester reported: Everything had been reported during the budget distribution presentation and has nothing more to add.

Lisa Morgan, City Recorder announced that the council election packets will be available on May 30<sup>th</sup> for anyone who would like to pick one up.

**B. Committee Reports**

Nothing to report.

**Ordinances:**

**A. Ordinance No. 1238– An Ordinance Amending the City Zoning Map and Comprehensive Plan Map to Match the Adopted 2017 Airport Master Plan (SECOND PRESENTATION) – Josh Smith**

Josh Smith, Planning Director explained this is the second presentation.

There were no questions.

**Councilor Noyes made a motion to approve the second presentation of Ordinance No. 1238. Motion seconded. No discussion on motion. All in favor, motion carried.**

**B. Ordinance No. 1239– Adopting an Update to the City Wastewater Master Plan (SECOND PRESENTATION) – Eric Klann / Josh Smith**

Mr. Smith stated this is the second presentation and can answer any questions if any.

There were no questions.

**Councilor Beebe made a motion to approve Ordinance No. 1239 for the second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.**

**C. Ordinance No. 1240 – An Ordinance Adding Chapters 53.10 – 53.70 to the Prineville City Code (FIRST PRESENTATION) – Mike Kasberger**

Mike Kasberger, Assistant City Engineer presented the staff report stating that this ordinance will give the city the authority to enforce certain DEQ wastewater requirements for users over 25,000 gallons per day and certain categorized wastewater.

There were no questions.

**Councilor Papke made a motion to approve Ordinance No. 1240 for the first presentation. Motion seconded. No discussion on motion. All in favor motion carried.**

**Resolutions:**

**A. Resolution No. 1346 – Approving a Real Estate Purchase & Sale Agreement– Josh Smith**

Mr. Smith presented the staff report and power point presentation stating that this property's primary purpose will be for the future realignment of Ninth Street.

**Councilor Beebe made a motion to approve Resolution No. 1343. Motion seconded. No discussion on motion. All in favor, motion carried.**

**B. Resolution No. 1347 – Approving Prineville Rails to Trails Project Agreement with ODOT– Scott Smith**

Scott Smith, Street Supervisor presented the staff report explaining that the project is moving forward with the design phase, and that he has a verbal commitment from the ARTS program for \$95,000 towards the project.

There were discussions regarding who will maintain; the paved path being wide enough to get equipment down it for maintenance; and ODOT being responsible for overseeing the project.

**Councilor Papke made a motion to approve Resolution No. 1347. Motion seconded. No discussion on motion. All in favor, motion seconded.**

**C. Resolution No. 1348 – Approving Amendment 2 to the IGA for Management of the Crook County / Prineville Airport – Steve Forrester / Kelly Coffelt**

This resolution is postponed.

**D. Resolution No. 1349 – Authorizing the City to Enter Into an IGA with Crook County for GIS Support – James Wilson**

James Wilson, Public Safety IT Manager presented the staff report adding that there has been a technical change with OEM in funding for mapping of 9-1-1 centers.

There were no questions.

**Councilor Noyes made a motion to approve Resolution No. 1345. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors Appearances and Requests:**

No one came forward.

Councilor Merritt talked about all of our city facilities (Meadow Lakes, Barnes Butte and the Wetlands) and the amenities we provide to the community; the 7<sup>th</sup> grade will have a barbeque at the wetlands and Thursday there will be a butterfly release.

Meeting adjourned at 7:22 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Noyes	Papke	Roppe
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	-	Y
Approve the city tagline “Where the Future meets the Frontier”	PASSED	Y	Y	N	Y	Y	Y	Y
Ordinance No. 1238– An Ordinance Amending the City Zoning Map and Comprehensive Plan Map to Match the Adopted 2017 Airport Master Plan <b>(SECOND PRESENTATION)</b>	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1239– Adopting an Update to the City Wastewater Master Plan <b>(SECOND PRESENTATION)</b>	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1240 – An Ordinance Adding Chapters 53.10 – 53.70 to the Prineville City Code <b>(FIRST PRESENTATION)</b>	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1346 – Approving a Real Estate Purchase & Sale Agreement	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1347 – Approving Prineville Rails to Trails Project Agreement with ODOT	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1348 – Approving Amendment 2 to the IGA for Management of the Crook County / Prineville Airport	POSTPONED	-	-	-	-	-	-	-
Resolution No. 1349 – Authorizing the City to Enter Into an IGA with Crook County for GIS Support	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)