



# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## REGULAR MEETING BRIEF

Full Annotated Recordings Available at:  
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### City Council Meeting Brief August 14<sup>th</sup>, 2018

#### **Council Members Present:**

Betty Roppe  
Teresa Rodriguez  
Steve Uffelman  
Jason Beebe

Jeff Papke  
Dean Noyes

#### **Council Members Absent**

Gail Merritt

#### **Additions to the Agenda**

Remove Resolution No. 1366 – It is no longer needed.

#### **Consent Agenda**

- A. Regular Meeting Brief 7-24-18
- B. City-County Joint Meeting Brief 8-7-18
- C. Special Council Meeting Brief 8-7-18
- D. Liquor License Renewals
- E. PD Property Conversion

**Councilor Uffelman made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

#### **Visitors, Appearances and Requests:**

##### **A. Caleb Smith – Eagle Scout Wetland Project**

Caleb Smith went through a power point presentation that highlighted his Eagle Scout project at the wetlands. He explained the golf cart barn took about 200 hours, with 10 volunteers over six days to construct. Mr. Smith also brought attention to some famous people over the years who have earned an Eagle Scout honor.

## **B. Public Appearances**

Gayle Hunt of Central Oregon Wild Horse Coalition submitted a letter for the record regarding wild horse management and veterans, and would like the city to be part of the solution.

### **Council Business**

#### **A. Used Grader Purchase – Scott Smith**

Scott Smith, Street Supervisor presented the staff report explaining the need for a newer grader and how the older one would get transferred out to the wetlands and also be used at other city facilities. Mr. Smith stated that this purchase was budgeted for in the capital outlay fund.

**Councilor Papke made a motion to approve the purchase of a 2012 John Deere grader. Motion seconded. No discussion on motion. All in favor, motion carried.**

### **Staff Reports and Requests:**

#### **A. Manager's Report – Steve Forrester**

Mr. Forrester reported: the League of Oregon Cities annual conference is coming up and wanted to remind everyone; the Finance Department is working on the annual audit; all police officers have been hired and one new dispatcher; and Meadow Lakes Drive is getting paved due to other paving project bids coming in lower than anticipated and how McCall Oil being located here now contributed to those lower paving costs.

#### **B. Abatement Update**

Jered Reid, City Attorney explained they looked into this after a citizen came to council and addressed weeds, fire hazards and concerns about our abatement process. Mr. Reid stated that this is just to follow up with council and alert them to our abatement process. Mr. Reid continued to explain about the noxious weeds ordinance and how property owners are responsible for them and went through the rest of the process.

Josh Smith, Planning Director added that the property that the citizen was concerned about is in the county.

#### **C. Quarterly Financial Report – Liz Schutte / Lori Hooper**

Liz Schutte, Finance Director and Lori Hooper, Accounting Manager presented a power point presentation that highlighted beginning and end balances of each of the funds; trending charts and profit and loss for the enterprise funds.

There were discussions regarding the airport fund and the need for identifying long term additional revenue sources.

## D. Committee Reports

Councilor Uffelman provided an update regarding the CREA board that he serves on and that they updated their mission statement and format for membership. Councilor Uffelman explained that they are politically focused and are moving in the direction of looking at all renewable energy.

### Ordinances:

#### A. Ordinance No. 1244 – Zayo Group Telecommunications Franchise (FIRST PRESENTATION) – James Wilson

James Wilson, Public Safety IT Manager provided the background information regarding the ordinance and explained that this group is basically the interstate of internet.

There were discussions regarding the method used for franchise fees; and whether or not they would provide residential or just commercial.

Mr. Wilson explained that they would be providing service to big users and not residential.

**Councilor Uffelman made a motion to approve the first presentation of Ordinance No. 1244. Motion seconded. No discussion on motion. All in favor, motion carried.**

### Resolutions:

#### A. Resolution No. 1365 – Approving an Agreement Between the City of Prineville and Apple – Eric Klann

Eric Klann, Public Works Director provided background information stating that Apple would like to have the sewer line going in with the airport utility project installed at a deeper depth which will help all future industrial development up there. This agreement outlines the responsibilities of the city and Apple.

**Councilor Rodriguez made a motion to approve Resolution No. 1365. Motion seconded. No discussion on motion. All in favor, motion carried.**

### Visitors Appearances and Requests:

Councilor Papke announced that an interim FFA position was funded, and provided a fair update that 218 lots of farm animals were sold.

**Meeting adjourned to Executive Session at 7:22 P.M pursuant to ORS 192.660 (2)(e) – Real Property.**

**Meeting reconvened to Open Session at 8:12 P.M.**



**Councilor Papke made a motion to negotiate and approve a boundary line adjustment with Doug Frazier regarding property adjacent to city property. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Councilor Uffelman made a motion to negotiate and approve a sale agreement regarding certain real property within the City of Prineville for a possible location for a utility well and authorize the city manager to enter into an addendum to that agreement to allow the city to drill a test well. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Councilor Rodriguez made a motion to negotiate and approve a sale agreement regarding certain real property within the City of Prineville for a new site for the City of Prineville Police Department and authorize the city manager to enter into such agreement to proceed with due diligence tasks. Motion seconded. No discussion on motion. All in favor, motion carried.**

There being no further business, meeting adjourned at 8:15 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Noyes	Papke	Roppe
Consent Agenda as Presented	PASSED	Y	Y	Y	-	-	-	Y
Ordinance No. 1244 – Zayo Group Telecommunications Franchise ( <b>FIRST PRESENTATION</b> )	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1365 – Approving an Agreement Between the City of Prineville and Apple	PASSED	Y	Y	Y	-	Y	Y	Y
Negotiate and Approve a Boundary Line Adjustment with Doug Frazier Regarding Property Adjacent to City Property	PASSED	Y	Y	Y	-	Y	Y	Y
Negotiate and Approve a Sale Agreement Regarding Certain Real Property Within the City of Prineville for a Possible Location for a Utility Well and Authorize the City Manager to Enter Into an Addendum to That Agreement to Allow the City to Drill a Test Well	PASSED	Y	Y	Y	-	Y	Y	Y
Negotiate and Approve a Sale Agreement Regarding Certain Real Property Within the City of Prineville for a New Site for the City of Prineville Police Department and Authorize the City Manager to Enter into Such Agreement to Proceed with Due Diligence Tasks	PASSED	Y	Y	Y	-	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full annotated voice recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)