



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

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<http://cityofprineville.com/meetings/>

City Council Meeting Brief August 28th, 2018

Council Members Present:

Betty Roppe
Teresa Rodriguez
Steve Uffelman
Jason Beebe

Jeff Papke
Dean Noyes
Gail Merritt

Council Members Absent

None.

Additions to the Agenda

Ignore the map on page 21, the map on page 22 is correct and add Item "B" to Council Business regarding DEQ.

Consent Agenda

- A. Regular Meeting Brief 8-14-18
- B. 7-Eleven Change in Ownership Liquor License
- C. Liquor License Renewals

Councilor Beebe recused himself from voting on Resolution No. 1365.

Councilor Uffelman made a motion to approve the Consent Agenda as corrected. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

- A. Public Appearances

No one came forward.

Council Business

- A. DSP Grant Reimbursement Request – Dad’s Place – Josh Smith

Josh Smith, Planning Director presented the staff report explaining that this grant was carried forward to this year and the electrical work has finally been completed. Mr. Smith added that in the future the original grant requests will come to council once identified by the DSP committee, after that each reimbursement request will likely not come back to council in order to help speed up the reimbursements process.

Councilor Rodriguez made a motion to approve the grant reimbursement to Dad's Place. Motion seconded. No discussion on motion. All in favor, motion carried.

Mr. Smith said this year's grant program will roll out in September.

B. DEQ Smoke Management – Mayor Roppe

Mayor Roppe handed out support letters written by other entities in regards to smoke in the air and talked regarding the one hour burn threshold for prescribed burns. Mayor Roppe asked council to consider if they would do a support letter and it will be brought back to council.

Steve Forrester, City Manager stated the he and Lisa Morgan will work on a draft letter from the city for council to consider.

Mayor Roppe announced that Rip City from the Trail Blazers will be here on September 12th and that they would like to have as many councilors as possible at the flag ceremony beginning at 4:00 P.M.

Staff Reports and Requests:

A. Manager's Report – Steve Forrester

Mr. Forrester reported: the Finance Department is working on the annual audit; Detective Bottoms received recognition for Lutheran Community Services; we have received enough applications for all council positions; the airport projects are moving forward and hope to have request for bids out by end of September; thank you to Darla Rhoden, Human Resource Director for arranging the employee barbeque and golf tournament; all of the city and railroad anniversary activities were a success and the speeder cars were out at the railroad.

Matt Wiederholt, Railroad Manager provided an update of the events stating they offered about 3800 rides this summer, the speeder car run was sold out and they donated an additional \$200 themselves with proceeds being donated to the Crook County Foundation.

Mr. Forrester thanked the railroad team for all of the time and effort they put into this celebration.

B. Committee Reports

None.

Ordinances:

A. Ordinance No. 1244 – Zayo Group Telecommunications Franchise (SECOND PRESENTATION) – James Wilson

Director of Operations of the Zayo Group addressed the council explaining that they have the newest fiber optic technology coming out this way and intend to have large users. They have acquired 42 providers so far and Zayo provides fiber assets.

Councilor Merritt made a motion to approve the second presentation of Ordinance No. 1244. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Ordinance No. 1245 – Naming Two Private Roads within the Prineville / Crook County Airport, SW Airway Road and SW Fireline Road. (FIRST PRESENTATION) – Josh Smith

Mr. Smith presented the staff report and explained that this is a public hearing as well.

There were questions regarding addressing and whether they would come up for GPS'ing.

Mr. Smith said it will appear in map searches.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Councilor Uffelman made a motion to approve the first presentation of Ordinance No. 1245. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions:

A. Resolution No. 1366 – Approving an Agreement Between the City of Prineville and Apple Inc. Regarding the ASR Project – Eric Klann

Eric Klann, Public Works Director provided the staff report which highlighted the Aquifer Storage and Recovery project and how it would work and when water would be pumped in and out.

Councilor Papke made a motion to approve Resolution No. 1366. Motion seconded. No discussion on motion. Motion carried.

B. Resolution No. 1367 – Adopting a Title VI Plan for the City of Prineville – Jered Reid

Jered Reid, City Attorney explained that this is an update to the plan that was adopted in 2015 and that there is a requirement that it has to be updated every three (3) years.

There were no questions.

Councilor Merritt made a motion to approve Resolution No. 1367. Motion seconded. No discussion on motion. All in favor, motion carried.

C. Resolution No. 1368 – Authorizing the City Manager to Execute a Municipal Lease Agreement with US Bank Equipment to Fund a Self-Propelled Boom and Trailer

Mr. Forrester provided examples of how we have had to go to Bend to rent this equipment to do maintenance and how the expense and frequency has surpassed the cost to purchase the equipment and that the purchase is included in the budget.

There were discussions regarding lease terms and that the complete set up is actually with two different vendors.

Councilor Noyes made a motion to approve Resolution No. 1368. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Resolution No. 1369 – Annexing Certain Property Into the City of Prineville – Josh Smith

Mr. Smith explained that this is a city initiated application and that we would annex it in as Park Reserve. Mr. Smith referred to the map in his power point that showed the relationship of the property to Barnes Butte. There are also two other city owned parcels adjacent to this property that is outside the Urban Growth Boundary (UGB). These will eventually be annexed in as well, however the UGB will have to be expanded prior to annexing them in.

Mayor Roppe opened the public hearing portion of the meeting.

No one came forward.

Mayor Roppe closed the public hearing portion of the meeting.

Mr. Smith added that this will be approximately 620 acres total.

Councilor Noyes made a motion to approve Resolution No. 1369. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

Zach Lampert, Meadow Lakes Golf Pro announced that there will be a Meadow Lakes neighborhood meeting on September 6, 2018. Council agreed to notice the neighborhood meeting so that as many councilors could attend if they wanted to.

Councilor Merritt congratulated Mike Kasberger for being awarded the Crook County Fair Board Volunteer of the Year.

There being no further business, meeting adjourned at 7:11 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Rodriguez	Beebe	Merritt	Noyes	Papke	Roppe
Consent Agenda as Corrected	PASSED	Y	Y	Y	-	Y	Y	Y
Ordinance No. 1244 – Zayo Group Telecommunications Franchise (SECOND PRESENTATION)	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1245 – Naming Two Private Roads within the Prineville / Crook County Airport, SW Airway Road and SW Fireline Road (FIRST PRESENTATION)	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1366 – Approving an Agreement Between the City of Prineville and Apple Inc. Regarding the ASR Project	PASSED	Y	Y	-	Y	Y	Y	Y
Resolution No. 1367 – Adopting a Title VI Plan for the City of Prineville	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1368 – Authorizing the City Manager to Execute a Municipal Lease Agreement with US Bank Equipment to Fund a Self-Propelled Boom and Trailer	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1369 – Annexing Certain Property Into the City of Prineville	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings