



City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

REGULAR MEETING BRIEF

Full Annotated Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief June 14th, 2016

Council Members Present:

Betty Roppe
Jack Seley
Steve Uffelman
Jason Carr

Gail Merritt
Jeff Papke
Jason Beebe

Council Members Absent

Additions to the Agenda

Add Item "G" to Council Business regarding emergency housing.

Consent Agenda

- A. Regular Meeting Brief 5-24-16
- B. Barney Prines Change in Ownership Liquor License

Councilor Uffelman made a motion to approve Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

A. Public Appearances

No one came forward.

B. Erickson Air Crane Update

Kelly Coffelt, Airport Manager introduced Susan Bladholm and Captain Bob Hawthorne.

Ms. Bladholm provided a macro overview of aviation today, explaining that there are approximately 90,000 flights in any given day, with over 75,000 aircraft, which 30,000 are helicopters.

Ms. Bladholm and Captain Hawthorne highlighted the various projects that Erickson Air Crane performs in several countries around the world, usually in remote areas; and that when they train at the Prineville Airport, they estimate it makes \$100,000 impact to the local economy.

Council Business

A. Intent to award East Exploratory Well Project – Eric Klann

Eric Klann, Public Works Director presented the staff report, explaining it will be out by the Forest Service as a test well.

Councilor Beebe made a motion to approve intent to award East Exploratory Well Project to Western Water Development in the amount of \$110,265.00. Motion seconded. No discussion on motion. All in favor, motion carried.

B. Intent to Award Purchase of Tractor – Eric Klann

Mr. Klann presented the staff report stating that this was identified in the wetland project and that ½ of the purchase price will be paid for with grant funds and the other ½ with IFA funds.

There were discussions regarding the make of the tractor.

Councilor Carr made a motion to approve intent to award purchase of tractor to Pape Machinery in the amount of \$63,000. Motion seconded. No discussion on motion. All in favor, motion carried.

C. Intent to Award Purchase of Vector Truck – Eric Klann

Mr. Klann explained that this is not an intent to purchase, it would be a purchase and then presented the staff report. This purchase would be part of the collective bargaining agreement with provides a better purchase price. The last one was purchased in 2004 and the funds to purchase will be ½ from a grant and the other ½ from a low interest loan.

There were discussions regarding the life span of the vector truck, and whether or not the existing one will still be used.

Councilor Beebe made a motion to approve award of purchase for a 2100 Plus Vector Sewer Cleaner truck to Owen Equipment Company for \$391,399.00. Motion seconded. No discussion on motion. All in favor, motion carried.

D. Senior Center Community Development Block Grant (CDBG) – COIC

Andrew Spreadborough, COIC Executive Director pointed out the guests in the audience from the Senior Center.

Mr. Spreadborough explained that he wanted to inform council of the repairs needed to the Senior Center and that there is an opportunity to apply for a CDBG for renovation. COIC and the Senior Center has been working with a group for about a month to determine the necessary

renovations and to provide a cost estimate for the grant application and it is still early in the process.

Mr. Spreadborough described what role the city would have to take, as well as the role of COIC; what CDBG can fund; how much could be available to fund; that it does not require a match however ranks higher with a match for community buy in; how these grants are not available to non -profits and that the city would have to be the applicant; it would be more responsibility for the city than a fund pass through role; COIC would write the grant and administer including the contract and bid process; it is prevailing wage since it is federally funded and there are a lot of requirements to be met.

There were discussions regarding if Steve Forrester, City Manager had met with Mr. Spreadborough regarding this and if the city had the staff to take this on; how this will work knowing that Mr. Spreadborough is leaving COIC; how competitive these grants are and how a match could help it score higher; that the Senior Center is a rehabilitation project not expansion; and Steele & Associates doing the estimates so far at no cost.

Mr. Forrester asked council for approval to move forward.

Council agreed unanimously for the city to move forward with this request.

Councilor Carr added that Mr. Spreadborough's last day will be June 30th and that it has been a pleasure to work with him.

E. Review Fiscal Policy – Liz Schuette

Liz Schuette, Finance Director provided background information on emailing the policy out to council and having the Finance Committee meet to review the existing policy and make recommended changes.

Mrs. Schuette went through a power point presentation that highlighted the recommended language changes and went through the detail of the Section 9 reserve policy changes and provided examples of how the general fund would look with the changes. Section 9.1.5 was added to include rail and a reserve of \$351,000.

Mr. Forrester added that by making these recommended changes it allow the city to continue to challenge itself.

Mrs. Schuette asked council to get any comments or changes to her before the next council meeting since the fiscal policy will be part of approving the budget on June 28th.

F. Marijuana Ordinance Options – Phil Stenbeck

Phil Stenbeck, Planning Director provided a recap of discussions from the last city council meeting. Mr. Stenbeck went over the two options on how Ordinance No. 1215 could be amended.

There were discussions regarding making it legal in our community recreationally; there being too many unknowns still regarding marijuana; and how to manage it for our community.

Council agreed to support option number 2 as outlined in the staff report for an amendment.

G. Emergency Housing – Phil Stenbeck

Mr. Stenbeck explained how the improving economy has presented many opportunities. Fortis Construction recently approached city regarding housing market. There are approximately 100 electrical construction workers on their way here and there is no place to house them. A temporary housing project is needed up on the hill.

There were discussions regarding where it could go if not on the data center property; zoning; how workers are working ten (10) hour days then having to go as far as LaPine and Madras for housing; keeping the money in the community; and other possibilities that other parties are looking at for RV parking.

Council agreed to pursue options for temporary emergency housing.

Staff Reports and Requests:

A. Manager’s Report – Steve Forrester

Steve Forrester reported: the Airport is in solid shape for the Connect Oregon VI grant and an award recommendation decision will be made on July 21st, with adopting the recommendation in August; the lower cell of the wetland project has piping being installed and on schedule; the Finance Department needs the audit questionnaire completed and returned; there is a LOC Board meeting this Friday in Salem; EDCO annual luncheon is next Wednesday and there is a DEQ wood smoke meeting on June 21st.

Ordinances:

None.

Resolutions:

None.

Visitors Appearances and Requests:

No one came forward.

The meeting adjourned to Executive Session pursuant to ORS 192.660 (2)(e) - Real Property at 8:21 P.M.

The meeting reconvened to open session at 8:39 P.M.

Councilor Papke made a motion authorizing the city manager to negotiate real property up to the amount discussed in executive session. Motion seconded. No discussion on motion. All in favor, motion carried.

The meeting adjourned at 8:40 P.M.

Motions and Outcomes:

Motion:	Outcome	Uffelman	Carr	Beebe	Merritt	Seley	Roppe	Papke
Approve Consent Agenda as Presented	PASSED	Y	-	Y	Y	Y	Y	Y
Motion to Approve Intent to Award East Exploratory Well Project to Western Water Development in the Amount of \$110,265.00	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to Approve Intent to Award Purchase of Tractor to Pape Machinery in the Amount of \$63,000	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to Approve Award of Purchase For a 2100 Plus Vactor Sewer Cleaner Truck to Owen Equipment Company for \$391,399.00	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion Authorizing the City Manager to Negotiate Real Property Up to the Amount Discussed in Executive Session	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. www.cityofprineville.com. An electronic copy of the meeting packet is available for download at www.cityofprineville.com/packets. A full annotated voice recording of this meeting is available at www.cityofprineville.com/meetings