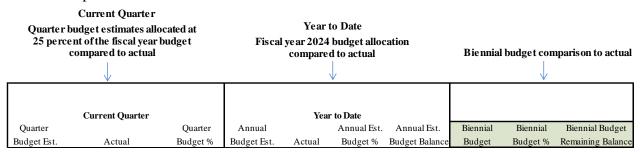


## **Executive Summary**

The City of Prineville moved to a biennial budget in FY 20 resulting in some changes being made to the presentation of the quarterly financial report. The report includes a city-wide summary of beginning fund balances, current period resources and expenditures, and the ending fund balances for all funds. Included in the fund summaries, starting on page six, are comparisons of actual to budgeted amounts, and narrative explaining results and highlights for the quarter. The biennial budget comparison to actual is highlighted in light green in each of the funds. Annual budget estimates for FY 24 reflect the estimated budget allocation for the fiscal year. The quarter budget estimates have been allocated proportionally of the fiscal year budget (25 percent). The financial information presented is unaudited.



During the third quarter ending March 31, 2024, the City's financial condition increased by approximately \$3.3 million. Funds with significant increases in fund balance include the General Fund, Transportation SDC, Wastewater SDC, and the Building Facilities Fund. Funds with a significant negative impact to fund balance include the Railroad Fund, Airport, Water Fund, the Administrative and Financial Services Fund and the Public Works Support Service Fund. Tax collections and grant reimbursements largely contributed to the increase in the City's financial condition.

Through the third quarter, General Fund revenues came in at roughly 108 percent of the annual budget or \$9.59 million. Property tax revenue is roughly 100 percent of the annual budget at quarter end. Transient lodging taxes are down approximately -10 percent in comparison to the prior year. Franchise fees are at roughly 112 percent of the annual budget with overall collection up approximately \$1.69 million over prior year. Electrical franchise fees are up in comparison to the prior year at quarter end roughly \$1.7 million largely due to the recent build out of the data centers. Overall, the General Fund realized an increase in fund balance of roughly \$2.3 million or 73 percent through the third quarter.

The Transportation's fund balance decreased roughly \$26,000 or -4 percent at quarter end due to capital projects and the timing of when revenues are received. Third quarter state gas tax collection came in at roughly \$685,000 and is up approximately \$34,000 over the prior year quarter end. Capital improvements during the third quarter are largely associated with the grant funded EV charging station project which was completed in February 2024.

In Emergency Dispatch, fund balance increased approximately \$311,000 or 22 percent at quarter end. There were 4 open positions still looking to be filled at quarter end with 1 position being filled during the third quarter. Fund balance is anticipated to be at \$1.62 million by fiscal yearend

due to continuing 911 phone upgrades, which is a decrease from its quarter three balance of \$1.71 million.

In the SDC funds, capital projects continued. Transportation SDC capital projects taking place during the third quarter were the Peters Road / Combs Flat extension project and the Peters and Main Street intersection safety improvement project. In the Water SDC Fund, the water resiliency project, ASR well upgrades and the water master plan update continued. In the Wastewater SDC Fund, capital projects were largely associated with the master plan update and the water reuse project. SDC collection during the third quarter slowed dramatically with 1 SDC collected during the quarter for a residential start.

In the Railroad Fund, revenue comparisons to the prior year show overall revenues are up roughly 14 percent. The significant increased are in freight and freight depot charges. Freight depot charges for services are up due to increased lease revenue from Heniff Transportation and Ed Staub and Sons and an increase in lumber customers utilizing the facility for storage. Freight cars are up over the prior year at quarter end by 95 cars. Materials and services are at roughly 82 percent of the annual budget or \$277,000, which includes approximately \$123,000 in liability insurance. Overall operating expenditures are up 3 percent in comparison to the prior year with increases in personnel services. Capital outlay expenditures during the third quarter totaling roughly \$208,000 were largely for the acquisition of a locomotive. Fund balance decreased roughly \$309,000 or -25 percent at quarter end.

Meadow Lakes Golf shows a decrease in fund balance at quarter end of approximately \$28,000 or -3 percent. This is largely due to January 2024 being closed 19 days because of weather and capital projects started during the third quarter. Operating revenue for the golf course is up in comparison to the prior year at quarter end roughly 19 percent with rounds of golf up by approximately 3,480 rounds. Golf course operating expenditures are up approximately 11 percent and maintenance expenditures are up roughly 28 percent over the prior year quarter end. These increases can be attributed to increased activity and increases in personnel costs, insurance, utilities and course maintenance supplies.

In the Administration and Financial Support Services the fund balance decreased roughly -71 percent with Information Technology coming in at roughly 99 percent of the annual budget. This is largely due to significant price increases and upgrades to 911 infrastructure and 911 user equipment that continued through the third quarter totaling roughly \$356,000. A good portion of these upgrades will be reimbursed by the 911 users. Expenditures are tracking at or below budget in the other departments in the Administration Fund.

Through the third quarter the Building Facilities Fund balance increased roughly \$469,000 or 70 percent. All departments are running below budget at quarter end with the exception of the Public Works Department due to needed repair and maintenance work completed for a new garage door on the sander shed, air piping for the Public Works shop and new windows for the wastewater treatment lab. Projections for yearend show the fund balance decreasing to \$759,000 from \$1.13 million at quarter three, with a new roof that was put on the Police Department and HVAC upgrades taking place at City Hall.

In the Public Works Support Service Fund, a budget adjustment may be needed during the biennium for the Fleets and Vehicles Department, due to a dump truck that was budgeted and ordered in the prior year being delivered in this fiscal year. The timing in which the budgeted capital equipment for next fiscal year is delivered, will determine the need for a budget adjustment. Fund balance decreased roughly -65 percent through the third quarter.

Other funds are as anticipated at quarter end. A summary is presented in each fund to provide an explanation of financial performance and operating issues. We appreciate comments on how we may be able to improve this report to enhance your understanding of the City's finances.

Sincerely,

Steve Forrester City Manager Lori Hooper Antram, Finance Director



View of Prineville from the 66 Trail System in early 2024

All City Funds										]	Perce	entage	•			
	В	udgeted	Act	tual Audited		Current		Current	Ending	Change	Ch	ange	I	Projected	F	Projected YE
	В	eginning	E	Beginning		Year		Year	Fund	in Fund	in I	und	7	Year-End	to	Q3 Variance
Fund	Fur	nd Balance	Fu	nd Balance	R	Resources	Ex	penditures	Balance	Balance	Bal	ance		Estimate	Ov	er / (Under)
General	\$	2,610,081	\$	3,231,995	\$	9,585,189	\$	7,238,422	\$ 5,578,762	\$ 2,346,767	7:	3%	\$	4,968,095	\$	(610,667)
Transportation		487,198		702,065		1,588,949		1,615,250	675,765	(26,300)	-4	1%		614,265		(61,500)
Emergency Dispatch		1,107,340		1,400,515		1,918,993		1,607,494	1,712,013	311,498	2	2%		1,619,315		(92,698)
Planning		218,351		256,699		367,187		384,307	239,580	(17,119)	-7	7%		234,499		(5,081)
Transportation SDC		11,054,372		1,323,642		917,758		243,881	1,997,519	673,877	5	1%		2,600,142		602,623
Water SDC		180,913		(83,898)		3,532,628		3,391,176	57,555	141,453	16	59%		11,234		(46,321)
Wastewater SDC		7,710		119,699		204,875		159,604	164,970	45,271	3	8%		158,774		(6,196)
PERS / POB		1,427,357		1,821,141		479,357		26,835	2,273,662	452,521	2	5%		2,222,441		(51,221)
Railroad		1,354,624		1,259,728		807,318		1,116,484	950,562	(309,166)	-2	5%		867,128		(83,434)
Airport		100,068		145,669		287,780		441,688	(8,239)	(153,908)	-10	06%		-		8,239
Water		1,491,817		1,836,311		2,897,426		3,295,706	1,438,031	(398,280)	-2	2%		1,438,001		(30)
Wastewater		1,752,887		2,110,083		3,662,696		3,094,970	2,677,809	567,726	2	7%		2,096,158		(581,651)
Golf Course and Restaurant		1,018,692		1,109,422		1,262,829		1,291,225	1,081,025	(28,397)	-3	3%		927,322		(153,703)
Administration and Financial Services		639,699		373,384		2,811,843		3,076,624	108,603	(264,781)	-7	1%		132,418		23,815
Building Facilities		551,197		665,937		961,323		492,577	1,134,683	468,746	7	0%		759,137		(375,546)
Plaza Maintenance		29,273		39,353		21,152		9,108	51,397	12,044	3	1%		47,853		(3,544)
Public Works Support Services		520,752		784,560		1,850,420		2,358,793	276,187	(508,373)	-6	5%		483,260		207,073
Totals	\$	24,552,331	\$	17,096,305	\$	33,157,721	\$	29,844,143	\$ 20,409,883	\$ 3,313,578	19	9%	\$	19,180,042	\$	(1,229,841)



Wetlands in February 2024

#### General Fund

The General Fund accounts for the City's police and non-departmental operations and activities. The primary sources of revenue include property taxes, transient lodging taxes, franchise fees, and intergovernmental revenue.

Overall revenue collection through the third quarter is at approximately \$9.59 million or 108 percent of the annual budget. Property tax revenue is roughly 100 percent of the annual budget at quarter end and transient lodging taxes are down in comparison to the prior year by roughly -10 percent. Franchise fees are at roughly 112 percent of the annual budget with overall collection up approximately \$1.69 million over prior year. Electrical franchise fees are up in comparison to the prior year at quarter end roughly \$1.70 million largely due to the recent build out of the data centers.

Police spending through the third quarter was at approximately 77 percent of the annual budget. Personnel services are at roughly 82 percent of the annual budget with 1 open position being filled during the third quarter. During the third quarter, 2 new police vehicles were able to be equipped costing roughly \$46,000 in capital expenditures.

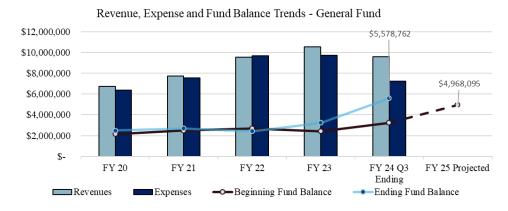
Non-Departmental is at roughly 70 percent of the annual budget. third quarter significant expenditures in Non- Departmental included \$454,000 for the Prineville Renewable Energy Project (PREP), \$68,000 in street lighting, \$127,000 in transient lodging taxes to the chamber of commerce and \$645,000 in transfers to support planning, streets and the building facilities.



New Police Department sign installed during the third quarter.

## General Fund - Continued

Overall, the General Fund realized an increase in fund balance of roughly \$2.3 million or 73 percent through the third quarter, which can largely be attributed to the increases in electrical franchise fees. Annual revenue, expense and fund balance trends for the General Fund are shown below. Fund balance projections to start FY 25 are at roughly \$5 million.



		Current	Qua	rter			reart	о ра	te								
		Quarter			Quarter		Annual			Annual Est.	Α	nnual Est.		Biennial	Biennial	Bier	mial Budget
Revenue	I	Budget Est.		Actual	Budget %	]	Budget Est.		Actual	Budget %	Buc	lget Balance		Budget	Budget %	Rema	ining Balance
Property taxes	\$	701,475	\$	131,019	19%	\$	2,805,900	\$	2,816,953	100%	\$	2,816,953	\$	5,695,100	49%	\$	2,878,147
Transient lodging tax		150,000		59,252	40%		600,000		339,398	57%		260,602		1,200,000	28%		860,602
Franchise fees		1,029,025		1,733,872	168%		4,116,100		4,630,191	112%		(514,091)		8,424,500	55%		3,794,309
Licenses and permits		1,525		1,846	121%		6,100		5,094	84%		1,006		12,200	42%		7,106
Intergovernmental revenues		232,325		1,087,157	468%		929,300		1,210,085	130%		(280,785)		2,113,600	57%		903,515
Interest		8,750		59,319	678%		35,000		127,957	366%		(92,957)		70,000	183%		(57,957)
Miscellaneous		100,875		14,846	15%		403,500		455,511	113%		(52,011)		817,000	56%		361,489
Total revenue	\$	2,223,975	\$	3,087,311	139%	\$	8,895,900	\$	9,585,189	108%	\$	2,138,718	\$	18,332,400	52%	\$	8,747,211
Expenditures																	
Police	\$	1,913,875	\$	2,264,728	118%	\$	7,655,500	\$	5,913,170	77%	\$	1,742,330	\$	15,397,550	38%		9,484,380
Non-departmental		473,250		452,835	96%		1,893,000		1,325,252	70%		567,748		4,036,000	33%		2,710,748
Contingency							1,957,481							1,508,931			1,508,931
Total expenditures	\$	2,387,125	\$	2,717,564	114%	\$	11,505,981	\$	7,238,422	63%	\$	2,310,078	\$	20,942,481	35%	\$	12,195,128
Revenue over (under) expenditures	\$	(163,150)	\$	369,748	-227%	\$	(2,610,081)	\$	2,346,767	73%	\$	(171,361)	\$	(2,610,081)			
Beginning fund balance		2,610,081		3,231,995	124%		2,610,081		3,231,995	124%		2,610,081		2,610,081			
F. P. 6 11 1		2.446.021		2 (01 742	1.470/	•		•	5 570 762		Φ.	2 420 720	e.				
Ending fund balance	\$	2,446,931	\$	3,601,743	147%	\$	-	\$	5,578,762	-	\$	2,438,720	\$	-			



Officer Zarom was sworn in March 2024 (photo provided by Jason Chaney with the Central Oregonian)

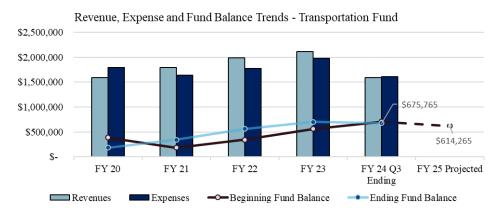
## Transportation Fund

The Transportation Fund accounts for the operation and maintenance of the City's streets, bike lanes, and sidewalk systems. Principal sources of revenue are state gas taxes allocated to cities, permits, and interest. Principal expenditures are for public works staff, patching, painting, slurry seals, signals, insurance and asphalt.

Revenue for the Transportation Fund through the third quarter is at approximately 74 percent of the annual budget. Intergovernmental revenue collection is at 74 percent of the annual budget with roughly \$685,000 coming in for gas taxes through the third quarter. State gas tax collection is up approximately 5 percent over the prior year.

Expenditures through the third quarter are at approximately 61 percent of annual budget. Third quarter capital expenses were largely associated with the grant funded EV charging station, which was completed in February. Personnel services are at 71 percent of the annual budget and materials and services are at 47 percent of the annual budget.

Fund balance decreased roughly \$26,000 through the third quarter. Below are revenue, expense and fund balance trends for the Transportation Fund. Fund balance is anticipated to be at roughly \$614,000 at yearend.



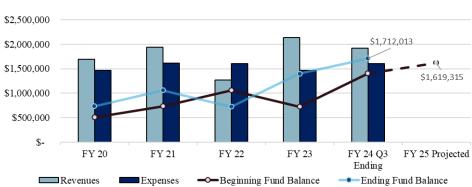
_						o Da								
Ç	Quarter		Quarter		Annual			Annual Est.	An	nual Est.	Biennial	Biennial	Bien	nial Budget
Revenue Bu	dget Est.	Actual	Budget %	В	udget Est.		Actual	Budget %	Budg	et Balance	Budget	Budget %	Remai	ning Balance
Franchise fees \$	126,175	\$ 126,175	100%	\$	504,700	\$	378,525	75%	\$	126,175	\$ 908,700	42%	\$	530,175
Intergovernmental	292,800	320,784	110%		1,171,200		871,960	74%		299,240	2,296,400	38%		1,424,440
Transfers	100,000	100,000	100%		400,000		300,000	75%		100,000	800,000	38%		500,000
Interest	1,500	10,599	707%		6,000		26,742	446%		(20,742)	11,300	237%		(15,442)
Miscellaneous	17,750	2,369	13%		71,000		11,723	17%		59,277	87,000	13%		75,277
Total revenue \$	538,225	\$ 559,927	104%	\$	2,152,900	\$	1,588,949	74%	\$	563,951	\$ 4,103,400	39%	\$	2,514,451
Expenditures														
Personnel services \$	72,500	\$ 70,776	98%	\$	290,000	\$	206,744	71%	\$	83,256	\$ 593,200	35%		386,456
Material and services	125,175	115,944	93%		500,700		233,778	47%		266,922	956,500	24%		722,722
Capital outlay														
Improvements	231,250	25,380	11%		925,000		784,803	85%		140,197	1,675,000	47%		890,197
Transfers	129,975	129,975	100%		519,900		389,925	75%		129,975	1,049,200	37%		659,275
Contingency					404,498						316,698			316,698
Total expenditures \$	558,900	\$ 342,075	61%	\$	2,640,098	\$	1,615,250	61%	\$	620,350	\$ 4,590,598	35%	\$	2,975,348
Revenue over (under) expenditures \$	(20,675)	\$ 217,852	31%	\$	(487,198)	\$	(26,300)	-4%	\$	(56,400)	\$ (487,198)			
Beginning fund balance	487,198	702,065	144%		487,198		702,065	144%			487,198			
Ending fund balance \$	466,523	\$ 919,917	197%	\$	-	\$	675,765	-			\$ -			

## Emergency Dispatch Fund

This fund accounts for the Emergency Dispatch operation. The operation provides dispatching and records management services for the public safety departments serving the Crook County area, with the exception of the State Police. The primary revenue sources are payments by users for services provided, including a transfer from the City's Police Department in the General Fund. The operation is managed by the City's Police Department.

Revenue collection for the Emergency Dispatch fund was approximately \$1.92 million or 72 percent of the annual budget at quarter end. Intergovernmental revenue collection through the third quarter was at roughly \$1.25 million with E-911 funds up slightly in comparison to the prior year at quarter end.

Expenditures are at approximately \$1.61 million or 43 percent of the annual budget. Personnel services are 46 percent of the annual budget or approximately \$750,000 with overtime coming in at roughly 130 percent of the annual budget. Dispatch was able to fill 1 out of 5 open positions during the third quarter. Below are revenue, expense and fund balance trends for the Emergency Dispatch Fund.



Revenue, Expense and Fund Balance Trends - Emergency Dispatch Fund

Fund balance increased roughly \$311,000 or 22 percent through the third quarter and is projected to end up at approximately \$1.62 million by June 30<sup>th</sup> with 911 phone and tower upgrades continuing through the end of the fiscal year.

8 8		Current	Qua	rter	•		Year t	o Da	ite							
		Quarter	•		Quarter		Annual			Annual Est.	Α	nnual Est.	Biennial	Biennial	В	iennial Budget
Revenue	E	Budget Est.		Actual	Budget %	1	Budget Est.		Actual	Budget %	Buc	lget Balance	Budget	Budget %	Re	maining Balance
Intergovernmental	\$	454,800	\$	154,863	34%	\$	1,819,200	\$	1,248,512	69%	\$	570,688	\$ 3,225,500	39%	\$	1,976,988
Miscellaneous		750		-	-		3,000		-	-		3,000	6,000	0%		6,000
Interest		1,500		22,254	1484%		6,000		52,256	871%		(46,256)	12,000	435%		(40,256)
Transfers from other funds		206,075		206,075	100%		824,300		618,225	75%		206,075	1,627,500	38%		1,009,275
Total revenue	\$	663,125	\$	383,191	58%	\$	2,652,500	\$	1,918,993	72%	\$	733,507	\$ 4,871,000	39%	\$	2,952,007
Expenditures																
Personnel services	\$	409,475	\$	275,781	67%	\$	1,637,900	\$	750,377	46%	\$	887,523	\$ 3,323,300	23%	\$	2,572,923
Material and services		83,725		45,738	55%		334,900		195,042	58%		139,858	679,900	29%		484,858
Capital outlay																
Equipment		235,500		-	-		942,000		485,226	52%		456,774	1,082,000	45%		596,774
Transfers		58,950		58,950	100%		235,800		176,850	75%		58,950	481,800	37%		304,950
Contingency							609,240						411,340			411,340
Total expenditures	\$	787,650	\$	380,469	48%	\$	3,759,840	\$	1,607,494	43%	\$	1,543,106	\$ 5,978,340	27%	\$	4,370,846
Revenue over (under) expenditures	\$	(124,525)	\$	2,723	0%	\$	(1,107,340)	\$	311,498	22%	\$	(809,598)	\$ (1,107,340)			
Beginning fund balance		1,107,340		1,400,515	126%		1,107,340		1,400,515	126%			1,107,340			
Ending fund balance	\$	982,815	\$	1,403,238	143%	\$	-	\$	1,712,013	-			\$ _			

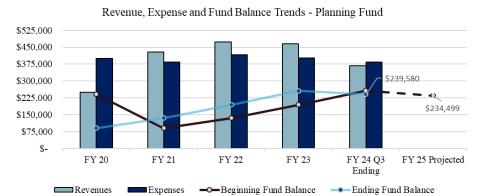
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## Planning Fund

The Planning Fund accounts for the planning activities of the City. A transfer of funds from General Fund to Planning helps support the short term planning needs of the city. General administrative costs are paid through internal charges to the Internal Services Fund for the following services based upon the cost to the department for using these services; administrative and financial services, risk management, computer and phone services. The costs of these services are at full cost, including replacement cost, thereby providing a more accurate cost of providing services.

Overall revenue collection through the third quarter came in at approximately \$367,000 or 71 percent of the annual budget. Revenue collection for the licenses and permits are at approximately 73 percent of the annual budget and are down roughly \$14,000 in comparison to the prior year at quarter end. Development slowed significantly during the third quarter with only 1 residential development paying for SDC's during the quarter.

Expenditures are at approximately \$384,000 or 52 percent of the annual budget at quarter end with personnel services and materials and services tracking below budget. Expenditures associated with a floodplain feasibility study totaled \$17,000 during the third quarter. Fund balance decreased roughly \$17,000 through the third quarter and is expected to be at roughly \$234,000 by fiscal yearend.



		Current	Qua	rter			Year t	o Da	te								
		Quarter			Quarter		Annual			Annual Est.	Ann	nual Est.		Biennial	Biennial	Bier	nnial Budget
Revenue	В	udget Est.		Actual	Budget %	В	Budget Est.		Actual	Budget %	Budge	et Balance		Budget	Budget %	Rema	ining Balance
Licenses and permits	\$	10,000	\$	9,802	98%	\$	40,000	\$	29,213	73%	\$	10,788	\$	75,000	39%	\$	45,788
Intergovernmental		1,250		-	-		5,000		1,901	38%		3,099		10,000	19%		8,099
Charges for services		27,300		15,153	56%		109,200		55,672	51%		53,528		141,400	39%		85,728
Interest		500		3,255	651%		2,000		10,401	520%		(8,401)		4,000	260%		(6,401)
Transfers from other funds		90,000		90,000	100%		360,000		270,000	75%		90,000		720,000	38%		450,000
Total revenue	\$	129,050	\$	118,210	92%	\$	516,200	\$	367,187	71%	\$	149,013	\$	950,400	39%	\$	583,213
Expenditures																	
Personnel services	\$	71,400	\$	75,446	106%	\$	285,600	\$	193,482	68%	\$	92,118	\$	585,200	33%	\$	391,718
Material and services		35,575		27,154	76%		142,300		59,800	42%		82,500		184,700	32%		124,900
Transfers		43,675		43,675	100%		174,700		131,025	75%		43,675		356,900	37%		225,875
Contingency							131,951							41,951			41,951
Total expenditures	\$	150,650	\$	146,274	97%	\$	734,551	\$	384,307	52%	\$	218,293	\$	1,168,751	33%	\$	784,444
Revenue over (under) expenditures	\$	(21,600)	\$	(28,065)	-11%	\$	(218,351)	\$	(17,119)	-7%	\$	(69,281)	\$	(218,351)			
Beginning fund balance		218,351		256,699	118%		218,351		256,699	118%				218,351			
Ending fund balance		107.751	¢.	220 (24	116%	e.		\$	220 590				0				
	1504	196,751	_	228,634	110%	\$	-	Þ	239,580				Þ	-			
Notes: Budget adjustment per resolution	1584 a	pproved in th	ne 2n	ıa quarter.													

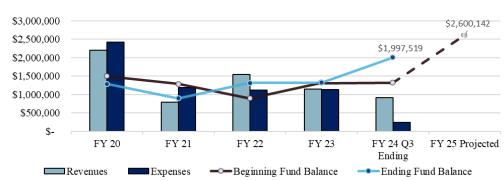
## Transportation SDC Fund

This fund accounts for the collection and expenditure of transportation system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue collection for the Transportation SDC fund is at approximately 6 percent of the annual budget at quarter end. SDC collection is roughly \$532,000 or 118 percent of the annual budget and there was only 1 residential SDC collected during the quarter.

Expenditures at quarter end were associated with capital projects for the Peters Road / Combs Flat extension project and the Peters and Main intersection safety improvement project. This fund may require a budget adjustment in transfers prior to yearend due to collections for SDC's being higher than anticipated at the time the time of budgeting.

Fund balance increased roughly \$674,000 or 51 percent through the third quarter. Yearend projections show fund balance at at roughly \$2.6 million for the fiscal yearend.



Revenue, Expense and Fund Balance Trends - Transportation SDC Fund

		Current	Qua	rter		Year t	o Da	ite							
		Quarter			Quarter	Annual			Annual Est.		Annual Est.	Biennial	Biennial	В	iennial Budget
Revenue	1	Budget Est.		Actual	Budget %	Budget Est.		Actual	Budget %	Βu	idget Balance	Budget	Budget %	Rei	maining Balance
Intergovernmental	\$	3,500,000			-	\$ 14,000,000	\$	-	-	\$	14,000,000	\$ 14,000,000	0%	\$	14,000,000
Interest		25,000		139,701	559%	100,000		385,963	386%		(285,963)	175,000	221%		(210,963)
System development charges		112,500		5,703	5%	450,000		531,795	118%		(81,795)	900,000	59%		368,205
Total revenue	\$	3,637,500	\$	145,405	4%	\$ 14,550,000	\$	917,758	6%		13,632,242	\$ 15,075,000	6%	\$	14,157,242
Expenditures															
Material and services	\$	3,750	\$	-	-	\$ 15,000	\$	-	-	\$	15,000	\$ 30,000	0%	\$	30,000
Capital outlay															
Improvements		1,347,500		88,065	7%	5,390,000		217,577	4%		5,172,423	5,490,000	4%		5,272,423
Transfers		5,625		-	-	22,500		26,305	117%		(3,805)	45,000	58%		18,695
Contingency						20,176,872						20,564,372			20,564,372
Total expenditures	\$	1,356,875	\$	88,065	6%	\$ 25,604,372	\$	243,881	1%	\$	5,183,619	\$ 26,129,372	1%	\$	25,885,491
Revenue over (under) expenditures	\$	2,280,625	\$	57,340	4%	\$ (11,054,372)	\$	673,877	51%	\$	8,448,623	\$ (11,054,372)			
Beginning fund balance	_	11,054,372		1,323,642	12%	11,054,372		1,323,642	12%			11,054,372			
Ending fund balance	\$	13,334,997	\$	1,380,982	10%	\$ -	\$	1,997,519				\$ -			

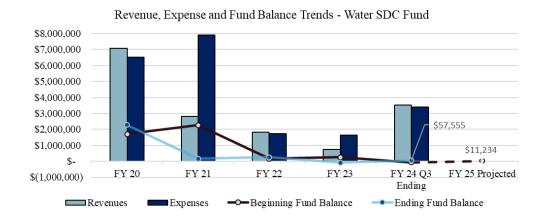
#### Water SDC Fund

This fund accounts for the collection and expenditure of water system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue through the third quarter is at approximately \$3.5 million or 31 percent of the annual budget. Third quarter revenues are largely associated with reimbursements for the waterline resiliency project. SDC revenue for the third quarter is associated with 1 start. The EPA grant contract was finalized in the third quarter and grant reimbursements are expected during the fourth quarter for ASR well improvements.

Expenditures are at roughly \$3.39 million through the third quarter and are largely associated with the water resiliency project, ASR well upgrades and the master plan update.

At third quarter end, fund balance increased roughly \$141,000. Fund balance is expected to end in the positive at the end of the fiscal year with a majority of capital expenditures being reimbursed at 100 percent.



		Current	Qua	ırter			Year t	o Da	ate								
		Quarter			Quarter		Annual			Annual Est.	1	Annual Est.	Biennial	Bienni	al	Bien	nial Budget
Revenue	F	Budget Est.		Actual	Budget %	]	Budget Est.		Actual	Budget %	Bu	dget Balance	Budget	Budget	%	Remai	ining Balance
Interest	\$	2,000	\$	-	-	\$	8,000	\$	-	-	\$	8,000	\$ 15,000	0%		\$	15,000
System development charges		93,750		6,048	6%		375,000		356,300	95%		18,700	750,000	48%			393,700
Miscellaneous		2,750,000		1,735,614	63%		11,000,000		3,176,328	29%		7,823,672	11,000,000	29%			7,823,672
Total revenue	\$	2,845,750	\$	1,741,662	61%	\$	11,383,000	\$	3,532,628	31%	\$	7,850,372	\$ 11,765,000	30%		\$	8,232,372
Expenditures																	
Capital outlay																	
Improvements	\$	2,557,500		1,701,610	67%	\$	10,230,000		3,125,252	31%	\$	7,104,748	\$ 10,230,000	31%			7,104,748
Transfers		267,475		106,127	40%		1,069,900		265,923	25%		803,977	1,371,800	19%			1,105,877
Contingency							264,013						344,113				344,113
Total expenditures	\$	2,824,975	\$	1,807,737	64%	\$	11,563,913	\$	3,391,176	28%	\$	7,908,724	\$ 11,945,913	28%		\$	8,554,737
Revenue over (under) expenditures	\$	20,775	\$	(66,075)	79%	\$	(180,913)	\$	141,453	-169%	\$	(58,353)	\$ (180,913)				
Beginning fund balance		180,913		(83,898)	-		180,913		(83,898)	-			180,913				
Ending fund balance	\$	201,688	\$	(149,973)	-	\$	-	\$	57,555	-			\$ -				

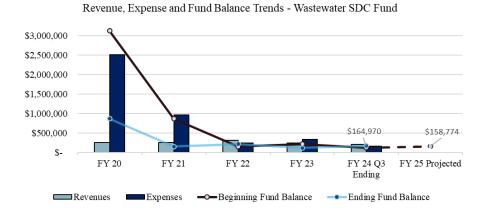
#### Wastewater SDC Fund

This fund accounts for the collection and expenditure of wastewater system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue through the third quarter is at approximately \$205,000 or 83 percent of the annual budget. SDC collection was from 1 residential start.

Third quarter expenses are associated with capital expenses for the master plan update. A budget adjustment was done during the second quarter due to the master plan update crossing fiscal years.

Fund balance increased roughly \$45,000 or 38 percent and is anticipated to end at roughly \$159,000 at yearend.



		Current	Quar	ter			Year t	o Da	ite							
	Qι	arter			Quarter		Annual			Annual Est.	A	nnual Est.	Biennial	Biennial	Bi	ennial Budget
Revenue	Bud	get Est.		Actual	Budget %	E	Budget Est.		Actual	Budget %	Bud	lget Balance	Budget	Budget %	Ren	naining Balance
Interest	\$	250	\$	2,006	802%	\$	1,000	\$	6,541	654%	\$	(5,541)	\$ 2,000	327%	\$	(4,541)
Miscellaneous		6,250		-	-		25,000		18,750	75%		6,250	50,000.00	38%		31,250
System development charges		55,000		3,092	6%		220,000		179,585	82%		40,416	420,000	43%		240,416
Total revenue	\$	61,500	\$	5,098	8%	\$	246,000	\$	204,875	83%	\$	41,125	\$ 472,000	43%	\$	267,125
Expenditures																
Material and services	\$	2,500	\$	-	-	\$	10,000	\$	-	-	\$	10,000	\$ 20,000	0%	\$	20,000
Capital outlay																
Improvements		17,500		7,391	42%		70,000		37,458	54%		32,542	120,000	31%		82,542
Transfers		32,250		-	-		129,000		122,147	95%		6,853	308,000	40%		185,853
Contingency							44,710						31,710			31,710
Total expenditures	\$	52,250	\$	7,391	14%	\$	253,710	\$	159,604	63%	\$	49,396	\$ 479,710	33%	\$	320,106
Revenue over (under) expenditures	\$	9,250	\$	(2,293)	-2%	\$	(7,710)	\$	45,271	38%	\$	(8,271)	\$ (7,710)			
Beginning fund balance		7,710		119,699	1553%		7,710		119,699	1553%			7,710			
Ending fund balance	\$	16,960	\$	117,406	692%	\$	-	\$	164,970	-			\$ -			

Notes: Supplemental budget per resolution 1585 approved in the second quarter.

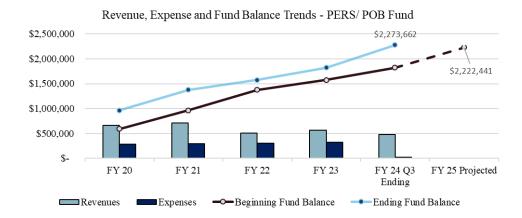
#### PERS/POB Fund

This fund accounts for the issuance of pension obligation debt to fund the City's existing unfunded actuarial liability (UAL) and associated debt repayment. The principal source of revenue is charges to other funds with salaries subject to PERS via a surcharge. A transfer from the General Fund is included to pre-fund a portion of debt service costs. Expenditures are for payments to PERS for the UAL and for debt service requirements.

Revenue collection at third quarter end is at roughly 65 percent of the annual budget. Revenues are as anticipated with the annual transfer taking place in the fourth quarter.

Expenditures through the third quarter are as anticipated with the debt service payments coming out in December and June annually.

Fund balance increased approximately \$453,000 or 25 percent through the third quarter. Fund balance is being built up for the potential of creating another side account to further stabilize PERS rates for the City.



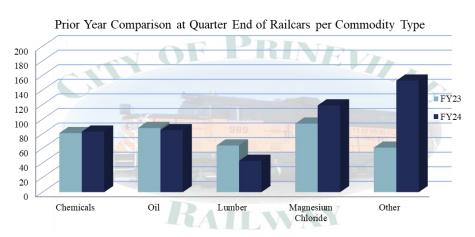
		Current	Qua	rter			Year t	o Da	ate								
		Quarter			Quarter		Annual			Annual Est	. A	nnual Est.	Biennial	Bienn	ial	Bienni	ial Budget
Revenue	Bu	ıdget Est.		Actual	Budget %	В	udget Est.		Actual	Budget %	Bud	lget Balance	Budget	Budget	% ]	Remain	ing Balance
Charges for services	\$	133,675	\$	137,000	102%	\$	534,700	\$	411,000	77%	\$	123,700	\$ 1,088,900	38%		\$	677,900
Interest		5,000		25,882	518%		20,000		68,357	342%		(48,357)	40,000	171%	ó		(28,357)
Transfer from other funds		46,075		-	-		184,300		-	-		184,300	371,200	-			371,200
Total revenue	\$	184,750	\$	162,882	88%	\$	739,000	\$	479,357	65%	\$	259,644	\$ 1,500,100	32%		\$	1,020,744
Expenditures																_	
Personnel services	\$	-	\$	-	-	\$	-			-	\$	-	\$ -	-		\$	-
Debt service																	
Principal - POB 2013		69,425		-	-		277,700		-	-		277,700	577,700	-			577,700
Interest - POB 2013		13,425		-	-		53,700		26,835	50%		26,865	97,100	28%			70,265
Contingency							1,476,057						1,893,757				1,893,757
Total expenditures	\$	82,850	\$	-	0%	\$	1,807,457	\$	26,835	1%	\$	304,565	\$ 2,568,557	1%		\$	2,541,722
Revenue over (under) expenditures	\$	101,900	\$	162,882	9%	\$	(1,068,457)	\$	452,521	25%	\$	(44,921)	\$ (1,068,457)				
Debt service reserve		358,900					358,900						358,900				
Dent service reserve		330,900					330,900						330,700				
Beginning fund balance		1,427,357		1,821,141	128%		1,427,357		1,821,141	128%			1,427,357				
		-,,,		.,	12070		-, -2, 557		-,021,111	12070			-, /,55 /				
Ending fund balance	\$	1,529,257	\$	1,984,023	130%	\$	358,900	\$	2,273,662	634%			\$ 358,900				
5			_	,		_	-,						- ,				

#### Railroad Fund

This fund accounts for the activities of the City's railroad operation and for the City's freight depot operation. Starting in FY 14 the Railroad and Freight Depot Funds were consolidated. Primary revenue sources are payments for the use of railroad and freight depot facilities and related services. Expenditures are for the railroad and freight depot operations, including repair, debt service and capital improvements. Additionally, transfers to other City operations are budgeted.

Third quarter revenue collections are at approximately \$807,000 or 80 percent of the annual budget. Charges for services for the railroad are at approximately \$274,000 or 77 percent of the annual budget, with the freight depot at approximately \$408,000 or 84 percent of annual budget. Overall revenue is up in comparison to the prior year roughly 14 percent with significant increases in freight and freight depot. Freight cars are up by 95 cars in comparison to the prior year with a large increase in feed cars taking place through the third quarter. The increases in freight depot charges for services is largely due to increased lease revenue from Heniff Transportation and Ed Staub and Sons and an increase in lumber customers utilizing the freight depot for storage. Below is a prior year comparison at quarter end of operating revenues for the Railroad Fund and a comparison of the number of cars per commodity type.

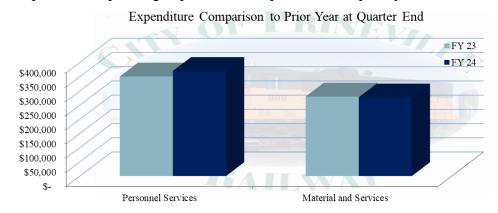




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#### Railroad Fund- Continued

Overall expenditures at quarter end are at approximately \$1.12 million or 47 percent of the annual budget. Materials and services are at roughly 82 percent of the annual budget or \$277,000, which includes approximately \$123,000 in liability insurance. Overall operating expenditures are up in comparison to the prior year roughly 3 percent with increases in personnel services largely dictated by the union contract. During the third quarter a budget adjustment was done largely to allow for the purchase of a used locomotive in the amount of \$275,000. Third quarter capital expenditures are associated with the acquisition of the locomotive. Below is a graph comparison of operating expenditures at quarter end to prior year.

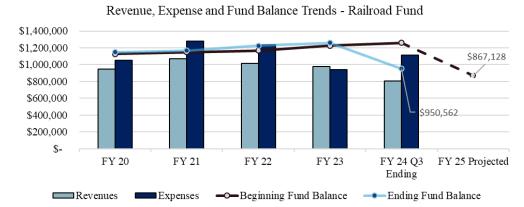




Bridge work being done during the third quarter.

## Railroad Fund- Continued

Fund balance decreased roughly \$309,000 or -25 percent through the third quarter. Below are revenue, expense and fund balance trends for the Railroad Fund.



		Current	Qua	rter			Year t	o Da	ite								
		Quarter			Quarter		Annual			Annual Est.	A	nnual Est.		Biennial	Biennial	В	iennial Budget
Revenue	B	Budget Est.		Actual	Budget %	1	Budget Est.		Actual	Budget %	Bud	get Balance		Budget	Budget %	Rei	maining Balance
Charges for services																	
Railroad	\$	89,000	\$	110,735	124%	\$	356,000	\$	273,625	77%	\$	82,375	\$	712,000	38%	\$	438,375
Freight Depot		121,250		136,994	113%		485,000		407,878	84%		77,122		970,000	42%		562,122
Use of money and property		25,000		20,115	80%		100,000		56,440	56%		43,560		185,000	31%		128,560
Intergovernmental		-		-	-		-		-	-		-		-	-		-
Miscellaneous		16,250		1,074	7%		65,000		69,375	107%		(4,375)		194,000	36%		124,625
m		251 500		****	4050		4 00 4 000		005.010	0001		400 400	•	2.061.000	200/	Φ.	1 252 502
Total revenue	\$	251,500	\$	268,919	107%	\$	1,006,000	\$	807,318	80%	\$	198,682	\$	2,061,000	39%	\$	1,253,682
F P.																	
Expenditures Personnel services	s	132,625	s	118,598	89%	s	530,500	¢.	370,108	70%	\$	160,392	¢	1.035.000	36%	\$	664,892
Material and services	э	84,800	3		78%	3	,	э	,	70% 82%	э		Ф	670,000	41%	Ф	
		84,800		66,360	/8%		339,200		276,849	82%		62,351		670,000	4170		393,151
Capital outlay		128,750		208,350	40%		515,000		395,202	77%		119,798		515,000	77%		119,798
Improvements Transfers				208,330	100%					75%		. ,		202,100	37%		127,775
		24,775		24,773	100%		99,100 876,824		74,325	13%		24,775		993,524	3/70		993,524
Contingency	-						870,824							993,324			993,324
Total expenditures	\$	370,950	\$	418,083	113%	\$	2,360,624	\$	1,116,484	47%	\$	367,316	\$	3,415,624	33%	\$	2,299,140
		(440.450)			40				(200.440	250		(4.40.40.0	•	(1.254.624)			
Revenue over (under) expenditures	\$	(119,450)	\$	(149,164)	-12%	\$	(1,354,624)	\$	(309,166)	-25%	\$	(168,634)	\$	(1,354,624)			
Beginning fund balance		1,354,624		1,259,728	93%		1,354,624		1,259,728	93%				1,354,624			
Ending fund balance	\$	1,235,174	\$	1,110,564	90%	\$	-	\$	950,562	_			\$	_			

Notes: Budget adjustment per resolution  $\overline{1589}$  approved in the 3rd quarter.



Bridge work being done during the third quarter.

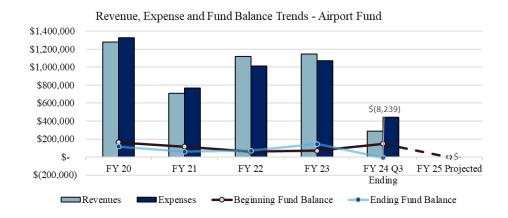
## Airport Fund

This fund accounts for the activities of the airport. The airport's main source of operating revenue is through charges for services that revolve around fuel sales and hangar leases. Expenditures are for general operations of the airport including cost of goods sold, maintenance and capital improvements.

Overall revenue collection through the third quarter is at roughly 33 percent of the annual budget. Operations of the airport was taken over by Hood Aero during the first quarter. The Airport contract between the County and the City was finalized in the fourth quarter. County support for the Airport Fund is anticipated for the fourth quarter. The City will match the County contribution with the goal of bringing the fund balance to zero.

Overall expenditures at quarter end are at approximately \$442,000 or 46 percent of the annual budget. Materials and services expenses are in the process of being transferred over to the County. Personnel services will stay with the City for the Airport Manager.

Fund balance decreased roughly \$153,000 through the third quarter. Below are revenue, expense and fund balance trends for the Airport Fund.



		Current	Quar	ter			Year t	o Da	te							
	(	Quarter			Quarter		Annual			Annual Est.	A	nnual Est.	Biennial	Biennial	Bie	ennial Budget
Revenue	Bu	dget Est.		Actual	Budget %	E	Budget Est.		Actual	Budget %	Bud	get Balance	Budget	Budget %	Rem	aining Balance
Intergovernmental	\$	21,250			-	\$	85,000	\$	-	-	\$	85,000	\$ 170,000	0%	\$	170,000
Charges for services		173,875		19,194	11%		695,500		285,136	41%		410,364	1,391,000	20%		1,105,864
Interest		125		535	428%		500		2,643	529%		(2,143)	1,000	264%		(1,643)
Transfers		21,250		-	-		85,000		-	-		85,000	170,000	-		170,000
Total revenue	\$	216,500	\$	19,729	9%	\$	866,000	\$	287,780	33%	\$	578,220	\$ 1,732,000	17%	\$	1,444,220
Expenditures																
Personnel service	\$	43,750	\$	44,924	103%	\$	175,000	\$	145,519	83%	\$	29,481	\$ 360,600	40%	\$	215,081
Materials and services		147,550		14,458	10%		590,200		239,168	41%		351,032	1,180,600	20%		941,432
Capital outlay		25		-	-		100		-	-		100	100	0%		100
Debt service																
Les Schwab Hangar		6,250		-	-		25,000		25,000	100%		-	50,000	50%		25,000
Transfers		16,000		-	-		64,000		32,000	50%		32,000	132,200	24%		100,200
Contingency							111,768						108,568	-		108,568
5 ,																
Total expenditures	\$	213,575	\$	59,382	28%	\$	966,068	\$	441,688	46%	\$	412,612	\$ 1,832,068	24%	\$	1,390,380
Revenue over (under) expenditures	\$	2,925	\$	(39,653)	-27%	\$	(100,068)	\$	(153,908)	-106%	\$	165,608	\$ (100,068)			
Beginning fund balance		100,068		145,669	146%		100,068		145,669	146%			100,068			
Ending fund balance	\$	102,993	\$	106,016	103%	\$	-	\$	(8,239)	-			\$ -			

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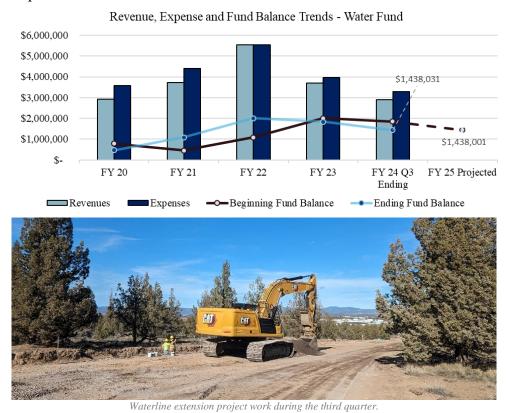
## Water Fund

This fund accounts for the activities of the City's water utility. The primary source of revenue is water sales and expenditures are for the operation of the system including repair and maintenance of infrastructure.

Total revenue collection through the third quarter came in at approximately \$2.9 million or 78 percent of the annual budget. Revenue associated with charges for service came in at roughly \$2.76 million which is an increase in comparison to the prior year of roughly \$142,000. This increase can largely be attributed to the rate increase in July of 2023 and the implementation of tiered rates in January of 2023.

Third quarter expenditures are at approximately \$3.3 million or 68 percent of the annual budget. Materials and services are currently at 105 percent of the annual budget with \$240,000 spent on electricity, \$230,000 for the calibration of the water treatment plant, \$104,000 for water right support, \$125,000 in well maintenance and \$89,000 in insurance renewals. Third quarter capital expenditures are at roughly \$586,000 or 90 percent of the annual budget and are associated with the waterline rehabilitation project on Fairmont Street and the American Pine well booster pump control upgrades.

Fund balance decreased roughly \$398,000 or -22 percent through the third quarter. As of March 31, 2024, this fund has roughly \$230,000 in expenditures waiting to be reimbursed through an EPA grant. The contract was finalized in the third quarter and the first reimbursement was received in April.



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# Water Fund – Continued

		Current	Qua	ırter			Year t	o Da	ate								
		Quarter			Quarter		Annual			Annual Est	An	nual Est.		Biennial	Biennial	Bie	nnial Budget
Revenue	В	udget Est.		Actual	Budget %	В	udget Est.		Actual	Budget %	Budg	get Balance		Budget	Budget %	Rem	aining Balance
Charges for services	\$	875,825	\$	620,850	71%	\$	3,503,300	\$	2,762,962	79%	\$	740,338	\$	7,106,600	39%	\$	4,343,638
Interest		2,000		10,908	545%		8,000		35,357	442%		(27,357)		16,000	221%		(19,357)
Miscellaneous		2,500		15,457	618%		10,000		47,375	474%		(37,375)		20,000	237%		(27,375)
Transfers		43,025		-	-		172,100		51,732	30%		120,368		346,100	15%		294,368
Total revenue	\$	923,350	\$	647,214	70%	\$	3,693,400	\$	2,897,426	78%	\$	795,974	\$	7,488,700	39%	\$	4,591,274
Expenditures																	004440
Materials and services	\$	296,525	\$	350,893	118%	\$	1,186,100	\$	1,243,090	105%	\$	(56,990)		2,237,500	56%	\$	994,410
Franchise fee expense		53,800		53,800	100%		215,200		161,400	75%		53,800		395,400	41%		234,000
Capital outlay														4 200 000			<b></b>
Improvements		162,500		1,626	1%		650,000		585,603	90%		64,397		1,300,000	45%		714,397
Principal																	
Refunding bond 2021		39,775		-	-		159,100		-	-		159,100		322,500	-		322,500
Water revenue bond ASR		18,250		-	-		73,000		-	-		73,000		147,000	0%		147,000
Interest																	
Refunding bond 2021		4,825		-	-		19,300		9,613	50%		9,687		36,600	26%		26,987
Water revenue bond ASR		16,575		-	-		66,300		39,000	59%		27,300		131,300	30%		92,300
Transfers		419,000		419,000	100%		1,676,000		1,257,000	75%		419,000		3,405,400	37%		2,148,400
Contingency							822,802							687,402			687,402
Total expenditures	\$	1,011,250	\$	825,319	82%	\$	4,867,802	\$	3,295,706	68%	\$	749,294	\$	8,663,102	38%	\$	5,367,396
Revenue over (under) expenditures	\$	(87,900)	\$	(178,105)	-10%	\$	(1,174,402)	\$	(398,280)	-22%	\$	46,680	\$	(1,174,402)			
Debt service reserve		317,415					317,415							317,415			
Debt service reserve		317,413					317,413							317,413			
Beginning fund balance		1,491,817		1,836,311	123%		1,491,817		1,836,311	123%				1,491,817			
Ending fund balance	s	1.403.917	¢	1.658,206	118%	\$	_	\$	1.438.031				\$				
raturng runu barance	Ą	1,403,717	Φ	1,030,200	11070	Ф		Φ	1,430,031				φ				



Pipe ready to be installed for the waterline extension project in the third quarter.

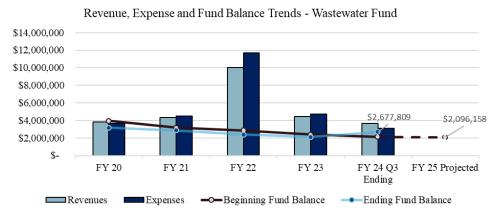
#### Wastewater Fund

This fund accounts for the activities of the City's wastewater and treatment facilities. The primary source of revenue is sewer service fees. Expenditures are for the operation of the wastewater system including repair and maintenance of infrastructure and debt service related to infrastructure costs.

Overall revenue collection at quarter end is at approximately \$3.66 million or 81 percent of the annual budget. Revenue collection for charges for services was roughly \$3.3 million or 76 percent of annual budget which is an increase of approximately \$148,000 from the prior year. This increase can largely be attributed to rate increases that went in to affect at the beginning of the fiscal year.

Expenditures at quarter end came in at roughly \$3.09 million or 58 percent of the annual budget. Appropriation categories for personnel services, materials and services and capital outlay are at or below budget. Capital expenditures totaled approximately \$452,000 and were largely for pump upgrades and a motor control center cabinet at the wastewater treatment plant (WWTP), an easement acquisition, a sewer line relocation and WWTP chlorination conversion.

Fund balance increased roughly \$568,000 or 27 percent through the third quarter. Yearend projections put the ending fund balance for the year at roughly \$2.1 million, with the debt service payment of \$758,000 coming out in the fourth quarter.





Wastewater treatment facility in February 2024

# Wastewater Fund – Continued

	Current Quarter						Year t	o Da	ate							
		Quarter			Quarter		Annual			Annual Est	t A	nnual Est.	Biennial	Biennial	Bie	nnial Budget
Revenue	В	udget Est.		Actual	Budget %	В	adget Est.		Actual	Budget %	Bud	get Balance	Budget	Budget %	Rema	aining Balance
Charges for services	\$	1,087,500	\$	1,062,631	98%	\$	4,350,000	\$	3,295,893	76%	\$	1,054,107	\$ 8,825,000	37%	\$	5,529,107
Interest		6,250		24,621	394%		25,000		65,731	263%		(40,731)	50,000	131%		(15,731)
Miscellaneous		18,550		30,519	165%		74,200		187,606	253%		(113,406)	148,400	126%		(39,206)
SDCs - reimbursement fees		24,200		-	-		96,800		113,465	117%		(16,665)	193,600	59%		80,135
Total revenue	\$	1,136,500	\$	1,117,770	98%	\$	4,546,000	\$	3,662,696	81%	\$	883,304	\$ 9,217,000	40%	\$	5,554,304
Expenditures																
Personnel services	\$	64,525	\$	64,072	99%	\$	258,100	\$	187,213	73%	\$	70,887	\$ 530,100	35%	\$	342,887
Materials and services		253,263		197,232	78%		1,013,050		717,085	71%		295,966	2,020,000	35%		1,302,916
Franchise fee expense		72,375		72,375	100%		289,500		217,125	75%		72,375	513,300	42%		296,175
Capital outlay												-				
Improvements		153,050		64,352	42%		612,200		451,672	74%		160,528	1,142,600	40%		690,928
Debt service																
Principal																
Refunding 2021		183,850			-		735,400		-	-		735,400	1,479,600	0%		1,479,600
State of Oregon IFA		6,975			-		27,900		27,839			61	56,100	50%		28,261
USDA 2015		16,100		64,319	399%		64,400		64,319	100%		81	130,500	49%		66,181
Interest																<b>*</b> 0.044
Refunding 2021		11,450			-		45,800		22,886			22,914	82,700	28%		59,814
State of Oregon IFA		1,550			-		6,200		6,216			(16)	12,200	51%		5,984
USDA 2015		25,475		101,841	400%		101,900		101,841	100%		59	202,000	50%		100,159
Transfers		432,925		432,925	100%		1,731,700		1,298,775	75%		432,925	3,497,100	37%		2,198,325
Contingency	_						436,422						327,372			327,372
Total expenditures	\$	1,221,538	\$	997,117	82%	\$	5,322,572	\$	3,094,970	58%	\$	1,791,180	\$ 9,993,572	31%	\$	6,898,602
Revenue over (under) expenditures	\$	(85,038)	\$	120,653	6%	\$	(776,572)	\$	567,726	27%	\$	(907,876)	\$ (776,572)			
Other resources / (requirements) Debt service reserve Capital reserve		976,315					976,315						976,315			
Beginning fund balance		1,752,887		2,110,083	120%		1,752,887		2,110,083	120%			1,752,887			
Ending fund balance	\$	1,667,850	\$	2,230,736	134%	\$	-	\$	2,677,809	-			\$ -			



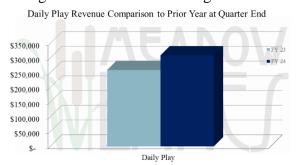
Bee garden at the Crook River Wetlands complex in February 2024

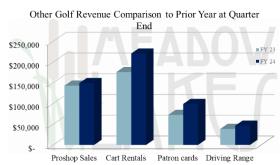
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## Golf Course and Restaurant Fund

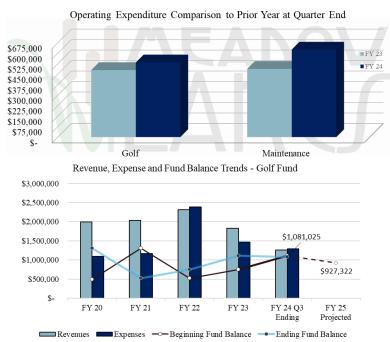
This fund accounts for the activities of Meadow Lakes Golf Course and Restaurant. Revenue is generated through user fees, restaurant lease revenue and an operating payment from the City's Wastewater Fund for treatment.

Overall revenue collection is at approximately \$1.26 million at quarter end or 76 percent of the annual budget. Golf operating revenue came in at about \$916,000 or 74 percent of the annual budget which is an increase over the prior year at quarter end of roughly 19 percent. Rounds of golf are up by roughly 3,480 rounds compared to the prior year quarter. March and February were both record breaking months during the third quarter. In January, the golf course was closed for 19 days due to the weather. Below is a comparison to the prior year of the significant operating revenue sources for the golf course.





Expenditures at quarter end came in at roughly \$1.29 million or 51 percent of the annual budget. Golf course operating expenditures are up roughly 11 percent and maintenance expenditures are up roughly 28 percent over the prior year. Golf and maintenance expense increases can largely be attributed to increases in personnel costs, insurance, utilities, merchandise and course maintenance supplies. Below is a comparison of operating only expenditures to the prior year by department and revenue, expense and fund balance trends over the last five years.



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# Golf Course and Restaurant Fund – Continued

Fund balance decreased roughly \$28,000 or -3 percent through the third quarter. Fund balance is projected to end the year at roughly \$927,000 with roughly \$250,000 in capital projects getting completed though out the year.

		Current	Qua	rter			Year t	o Da	ate								
	(	Quarter			Quarter		Annual			Annual Est	. An	nual Est.		Biennial	Biennia		Biennial Budget
Revenue	Bu	dget Est.		Actual	Budget %	В	udget Est.		Actual	Budget %	Budg	get Balance		Budget	Budget 9	6 Re	maining Balance
Charges for services																	
Golf Course	\$	309,125	\$	227,350	74%	\$	1,236,500	\$	915,910	74%	\$	320,590	\$	2,536,000	36%	\$	1,620,090
Waste Disposal		92,500		92,500	100%		370,000		277,500	75%		92,500		740,000	38%		462,500
Restaurant		8,125		8,500	105%		32,500		23,500	72%		9,000		71,000	33%		47,500
Interest		3,000		13,893	463%		12,000		40,246	335%		(28,246)		24,000	168%		(16,246)
Miscellaneous		2,500		998	40%		10,000		5,673	57%		4,327		21,000	27%		15,327
Total revenue	\$	415,250	\$	343,240	83%	\$	1,661,000	\$	1,262,829	76%	\$	398,171	\$	3,392,000	37%	\$	2,129,171
Expenditures																	
Golf Course	\$	229,675	\$	195,935	85%	\$	918,700	\$	634,184	69%	\$	284,516	\$	1,849,100	34%	\$	1,214,916
Waste Disposal		203,263		180,847	89%		813,050		625,707	77%		187,343		1,662,900	38%		1,037,193
Restaurant		8,300		5,646	68%		33,200		29,098	88%		4,102		68,100	43%		39,002
Debt service																	
Principal - 2021 Refunding		30,875		-	-		123,500		-	-		123,500		247,100	0%		247,100
Interest - 2021 Refunding		1,125		-	-		4,500		2,236	50%		2,264		7,500	30%		5,264
Contingency							662,742							451,992			451,992
Total expenditures	s	473,238	¢	382,428	81%	\$	2,555,692	¢	1,291,225	51%	\$	601,725	\$	4,286,692	30%	\$	2,995,467
Total experiences	φ	473,236	φ	302,420	01/0	φ	2,333,092	φ	1,291,220	3170	φ	001,723	Ψ	4,200,072	3070	Ψ	2,773,407
Revenue over (under) expenditures	\$	(57,988)	\$	(39,188)	-4%	\$	(894,692)	\$	(28,397)	-3%	\$	(203,553)	\$	(894,692)			
Debt service reserve		124,000					124,000							124,000			
Beginning fund balance		1,018,692		1,109,422	109%		1,018,692		1,109,422	109%				1,018,692			
Ending fund balance	\$	960,705	\$	1,070,234	111%	\$	-	\$	1,081,025	-			\$	-			



Meadow Lakes Golf Course - February 2024

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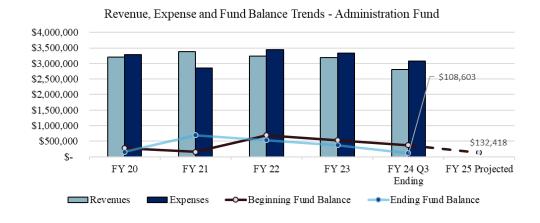
## Administration and Financial Support Services Fund

This fund accounts for the activities of the City Manager's office, human resources, recorder, finance, Council directed contributions, and information technology services. The primary source of revenue is charges to other funds for services.

Overall revenue collection through the third quarter came in at approximately \$2.81million or 77 percent of the annual budget. Charges for services are largely associated with Internal Service Fund transfers totaling \$2.46 million and 911 user equipment reimbursements totaling \$243,000. Interest revenue is roughly 145 percent of the annual budget. Investment interest has been on the rise over the last year, positively affecting all of the City funds. At quarter end, the City was earning 5.2 percent on roughly \$27.4 million.

Overall expenditures at quarter end are at approximately 72 percent of the annual budget or \$3.08 million. Expenditures are tracking slightly below budget in the Finance Department and the City Council Department. In the Information Technology (IT) Department, expenditures are at 99 percent of annual budget with upgrades to 911 infrastructure and 911 user equipment continuing and coming in at \$356,000 through the third quarter. A good portion of these upgrades will be reimbursed by the 911 users. Other significant expenses out of the IT Department, totaling approximately \$414,000 are for computer supplies and software maintenance agreements. Significant price increases in IT supplies and computer software is driving the need for a budget adjustment and will likely be brought to council before the end of the fiscal year.

Fund balance decreased roughly \$265,000 or -71 percent through the third quarter. Fund balance is expected to be at roughly \$132,000 by the end of the fiscal year.



# Administration and Financial Support Services Fund - Continued

		arter	Year t	o Da	ate											
	(	Quarter			Quarter		Annual			Annual Est	Ar	nnual Est.	Biennial	Biennia	1 1	Biennial Budget
Revenue	Bu	ıdget Est.		Actual	Budget %	В	udget Est.		Actual	Budget %	Bud	get Balance	Budget	Budget '	% R	emaining Balance
Charges for services	\$	911,225	\$	854,920	94%	\$	3,644,900	\$	2,797,384	77%	\$	847,516	\$ 7,338,400	38%	\$	4,541,016
Interest		2,500		3,873	155%		10,000		14,459	145%		(4,459)	20,000	72%		5,541
Total revenue	\$	913,725	\$	858,793	94%	\$	3,654,900	\$	2,811,843	77%	\$	843,057	\$ 7,358,400	38%	\$	4,546,557
Expenditures																
City Council	\$	24,000	\$	18,851	79%	\$	96,000	\$	70,644	74%	\$	25,356	\$ 193,200	37%	\$	,
Administration / Team Services		264,425		230,439	87%		1,057,700		792,555	75%		265,145	2,098,600	38%		1,306,045
Financial Services		286,875		288,350	101%		1,147,500		845,944	74%		301,556	2,352,100	36%		1,506,156
Information Technology		344,050		357,643	104%		1,376,200		1,367,481	99%		8,719	2,814,400	49%		1,446,919
Contingency							617,199						539,799			539,799
Total expenditures	\$	919,350	\$	895,282	97%	\$	4,294,599	\$	3,076,624	72%	\$	600,776	\$ 7,998,099	38%	\$	4,921,475
Revenue over (under) expenditures	\$	(5,625)	\$	(36,489)	-10%	\$	(639,699)	\$	(264,781)	-71%	\$	242,281	\$ (639,699)			
													****			
Beginning fund balance		639,699		373,384	%		639,699		373,384	58%			639,699			
Ending fund balance	\$	634,074	\$	336,895	53%	\$	-	\$	108,603	-			\$ -			



PW Director, Casey Kaiser and Planning Director, Josh Smith, analyzing the grounds at the Barnes Butte Recreation Area.

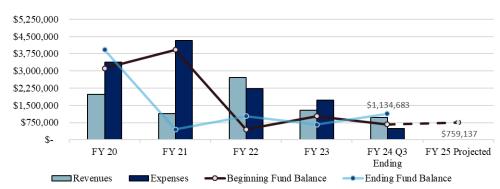
## **Building Facilities Fund**

This fund accounts for the operating costs of the city hall facility and related debt service, police facility, public works facility, Barnes Butte Complex and the community development block grant (CDBG) for the senior center. Revenue is received through rental charges to user departments, grants and activities.

Overall revenues are roughly \$961,000 or 72 percent of the annual budget. Third quarter revenues are largely associated with user rents and transfers. Third quarter intergovernmental revenue is from a State Parks grant for paving at Barnes Butte.

Expenditures through the third quarter are roughly 18 percent of the annual budget. All departments are running below budget at quarter end with the exception of the Public Works Department due to needed repair and maintenance work completed for a new garage door on the sander shed, new windows for the wastewater treatment lab and air piping for the Public Works shop.

Fund balance increased roughly \$469,000 or 70 percent through the third quarter. Fund balance is anticipated to decrease by the end of the fiscal year with HVAC work being done at City Hall and the replacement of the roof at the Police Department during the fourth quarter.



Revenue, Expense and Fund Balance Trends - Building Facilities Fund



New concrete slab poured in February at the Barnes Butte Recreation Area for the use of a telescope.

# **Building Facilities Fund - Continued**

		Current	Qua	ırter		Year to Date												
	(	Quarter			Quarter		Annual			Annual Est	A	nnual Est.		Biennial	Biennia	ıl	Bienn	ial Budget
Revenue	Bu	dget Est.		Actual	Budget %	Вι	ıdget Est.		Actual	Budget %	Buc	lget Balance		Budget	Budget 6	% F	Remain	ing Balance
Rent	\$	55,350	\$	60,850	110%	\$	221,400	\$	182,550	82%	\$	38,850	\$	452,900	40%		\$	270,350
Transfers		226,825		229,325	101%		907,300		687,975	76%		219,325		1,859,900	37%			1,171,925
Miscellaneous		2,325		1,189	51%		9,300		6,418	69%		2,882		18,600	35%			12,182
Debt proceeds		-		-	-		-		-	-		-		-	-			-
Intergovernmental		50,000		52,693	105%		200,000		52,693	26%		147,307		450,000	12%			397,307
Interest		1,250		13,240	1059%		5,000		31,687	634%		(26,687)		10,000	317%			(21,687)
																		4 000 000
Total revenue	\$	335,750	\$	357,296	106%	\$	1,343,000	\$	961,323	72%	\$	381,677	\$	2,791,400	34%		\$	1,830,077
Expenditures																		
City Hall facilities	s	78,975	\$	21,427	27%	\$	315,900	\$	66,347	21%	s	249,552.77	\$	588,300	11%		\$	521,953
Police facilities	Ψ.	168,700	Ψ	179,171	106%	Ψ.	674,800	Ψ	321,016	48%	Ψ.	353,784	Ψ	1.364.200	24%		*	1,043,184
Public Works facilities		10,300		15.824	154%		41,200		42,694	104%		(1,494)		82,500	52%			39,806
Barnes Butte		70,750		24,836	35%		283,000		62,520	22%		220,480		619,000	10%			556,480
Contingency		,,		- 1,000			46,297		,			,		155,597				155,597
3							-,							,				,
Total expenditures	\$	328,725	\$	241,259	73%	\$	1,361,197	\$	492,577	18%	\$	822,323	\$	2,809,597	18%	. ;	\$	2,317,020
Revenue over (under) expenditures	\$	7,025	\$	116,037	17%	\$	(18,197)		468,746	70%	\$	(440,646)	\$	(18,197)				
Other requirements																		
Debt service reserve		533,000					533,000							533,000				
														551.105				
Beginning fund balance		551,197		665,937	121%		551,197		665,937	121%				551,197				
Ending fund balance	\$	558,222	\$	781,974	140%	\$	533,000	\$	1,134,683	213%			\$	-				



Barnes Butte Recreation Area in January 2024.

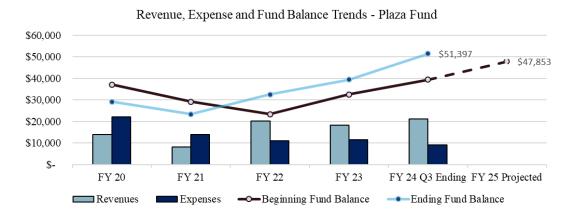
#### Plaza Maintenance Fund

This fund accounts for the maintenance of the plaza joining City Hall and the Crook County Annex building. The county and the city maintain the plaza in a joint effort. Starting in 2005 the county was responsible for accounting for the maintenance of the plaza per a city and county agreement. The agreement has been revised and the city, starting FY 13, now assumes the responsibility of accounting for the plaza maintenance. Revenues are generated through a transfer from the city with matching monies from the county. Expenditures are for maintaining the landscaping, sidewalks and lighting.

Revenues are as anticipated with both Crook County and the City paying their contribution in the first quarter.

Third quarter materials and services are for contracted grounds keeping and snow and ice removal totaling approximately \$3,900.

Fund balance increased roughly 31 percent through the third quarter and is expected to end the fiscal year at roughly \$48,000.



		Current	Qua	arter			Year to	o Da	ite								
	Q	uarter	-		Quarter		Annual			Annual Est	A	nnual Est.		Biennial	Biennial	Bier	nnial Budget
Revenue	Bud	get Est.		Actual	Budget %	В	udget Est.		Actual	Budget %	Bud	get Balance		Budget	Budget %	Rema	aining Balance
Intergovernmental	\$	2,500	\$	-	-	\$	10,000	\$	9,688	97%	\$	312	\$	20,000	48%	\$	10,312
Interest		50		634	1267%		200		1,775	888%		(1,575)		400	444%	\$	(1,375)
Transfers		2,500		-	-		10,000		9,688	97%		312		20,000	48%	\$	10,312
Total revenue	\$	5,050	\$	634	13%	\$	20,200	\$	21,152	105%	\$	(952)	\$	40,400	52%	\$	19,248
Expenditures																	
Materials and services	\$	5,400	\$	3,874	72%	\$	21,600	\$	7,608	35%	\$	13,992	\$	43,000	18%	\$	35,392
Transfers		500		500	100%		2,000		1,500	75%		500		4,000	38%		2,500
Contingency							25,873							22,673			22,673
Total expenditures	s	5,900	\$	4,374	74%	\$	49,473	\$	9,108	18%	s	14,492	\$	69,673	13%	s	60,565
Total experiences		5,700	Ψ	1,571	7 170	Ψ	12,175	Ψ	2,100	10,0	Ψ	11,122	Ψ	0,,0,0	1570	Ψ	00,000
Revenue over (under) expenditures	\$	(850)	\$	(3,740)	-10%	\$	(29,273)	\$	12,044	31%	\$	(15,444)	\$	(29,273)			
Beginning fund balance		29,273		39,353	134%		29,273		39,353	134%				29,273			
Ending fund balance	\$	28,423	\$	35,613	125%	\$	-	\$	51,397	-			\$	-			

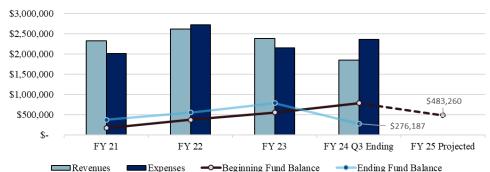
## Public Works Support Services Fund

This fund accounts for the activities of the Public Works management, support staff, fleet and vehicle maintenance costs. The primary source of revenue is charges to other funds for services.

Revenues at quarter end are at roughly 65 percent of the annual budget and are largely associated with transfers for services from the streets, water and wastewater departments for public works. Revenues are as mostly as anticipated with overages in interest and the annual transfer for engineering services taking place at the end of the year. Intergovernmental revenue associated with STP funds were received during the third quarter and came in higher than budgeted.

Expenditures through the third quarter are at roughly 50 percent of the annual budget. Budgeted capital expenditures for this fund, in this fiscal year, were for a new truck with a utility bed and a new loader. These were ordered in the first quarter and delivered during the second quarter. A new dump truck was budgeted in the prior fiscal year, ordered in October of 2022 and delivered in October of 2023. Depending on the timing in which the budgeted capital equipment for next fiscal year is delivered, a budget adjustment may be required.

Fund balance decreased approximately \$508,000 or -65 percent at through the third quarter.



Revenue, Expense and Fund Balance Trends - Public Works Service Fund



Stormwater improvements being made in March 2024.

# Public Works Support Services Fund - Continued

		Current	Qua	arter			Year t	o Da	ate								
	(	Quarter			Quarter		Annual			Annual Est	Α	nnual Est.		Biennial	Biennia	ıl	Biennial Budget
Revenue	Bu	dget Est.		Actual	Budget %	В	udget Est.		Actual	Budget %	Bud	lget Balance		Budget	Budget	% R	emaining Balance
Intergovernmental	\$	27,500	\$	145,103	528%	\$	110,000	\$	145,103	132%	\$	(35,103)	\$	220,000	66%	9	74,897
Charges for services		685,525		587,939	86%		2,742,100		1,679,009	61%		1,063,091		4,962,200	34%		3,283,191
Interest		500		6,580	1316%		2,000		23,424	1171%		(21,424)		4,000	586%		(19,424)
Miscellaneous		2,500		1,334	53%		10,000		2,883	29%		7,117		20,000	14%		17,117
Total revenue	\$	716,025	\$	740,956	103%	\$	2,864,100	\$	1,850,420	65%	\$	1,013,680	\$	5,206,200	36%	5	3,355,780
Expenditures																	
Public Works Support Services	\$	506,825	\$	543,517	107%	\$	2,027,300	\$	1,619,620	80%	\$	407,680	\$	4,224,800	38%	9	,,
Public Works Fleet and Vehicles		129,875		129,564	100%		519,500		739,173	142%		(219,673)		981,000	75%		241,827
Contingency							838,052							521,152			521,152
Total expenditures	\$	636,700	\$	673,081	106%	\$	3,384,852	\$	2,358,793	70%	\$	188,007	\$	5,726,952	41%	5	3,368,159
			_			_		_					•	(500 550)			
Revenue over (under) expenditures	\$	79,325	\$	67,875	9%	\$	(520,752)	\$	(508,373)	-65%	\$	825,673	\$	(520,752)			
Doninging ford belows		520.752		794 560	1510/		520.752		794 560	1510/				520,752			
Beginning fund balance		520,752		784,560	151%		520,752		784,560	151%				320,732			
Ending fund balance	\$	600,077	\$	852,435	142%	\$	=	\$	276,187	-			\$	-			



PW Director, Casey Kaiser and Planning Director, Josh Smith, talking with archaeologists at the Barnes Butte dig site in January 2024.